

# Nevada County Consolidated Fire District

640 Coyote Street  
Nevada City, CA 95959  
(530) 265-4431  
FAX 265-4438



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## BOARD OF DIRECTORS

Keith Grueneberg, President  
Patricia Nelson, Vice President  
Barry Dorland  
Tom Carrington  
Spencer Garrett  
Jon Hall  
Marianne Slade-Troutman

## STAFF

Jason Robitaille, Fire Chief  
Pat Sullivan, Division Chief  
Patrick Mason, Fire Marshal  
Kevin Greene, Fleet and Facilities Supervisor  
Nicole Long, Administrative Services Manager  
Kaitlin Purvis, Finance Administrative Assistant  
Tricia Bush, Administrative Services Assistant

## BOARD OF DIRECTORS- REGULAR MEETING AGENDA

**THURSDAY, SEPTEMBER 19, 2024– 7:00 PM**

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT,  
11329 McCOURTNEY ROAD, GRASS VALLEY, CA 95949

◆──◆  
Tricia Bush, Board Secretary  
(530) 265-4431  
[triciabush@nccfire.com](mailto:triciabush@nccfire.com)

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. Any Member of the Audience desiring to address the Board on a matter appearing on the agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties to have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

### NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

### STANDING ORDERS:



7:00 p.m. Call to Order

Roll Call

Pledge of Allegiance to the Flag

Corrections and/or deletions to the agenda

## **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

## **CONSENT CALENDAR**

*These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.*

1. Acceptance of Minutes – August 15, 2024
2. Fund Balances, Check History Report and Credit Card History Report

## **COMMITTEE REPORTS**

### **STANDING COMMITTEES**

**FINANCE/BUDGET: Hall, Slade-Troutman**

**PERSONNEL: Carrington, Garrett, Nelson**

### **AD HOC COMMITTEES**

**BOARD POLICY AND PROCEDURES: Grueneberg**

**REORGANIZATION: Grueneberg, Dorland, Carrington**

**PUBLIC INFORMATION OFFICE: Nelson, Bush**

### **LOCAL AGENCY ASSIGNMENTS**

**NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Robitaille**

## **NEW BUSINESS**

3. Discussion and Possible Action, Senate Bill 1205 Annual Inspection Compliance Report 2023/2024. Fire Marshal Mason
4. Discussion and Possible Action, Resolution R24-24, AB 1600 Mitigation Fee Adjustment. Admin Svcs. Long
5. Discussion and Possible Action, Resolution R24-25, Approving the Department of Forestry and Fire Protection Agreement #7GF24068 for Services from the Date of this Last Signatory on Page 1 of the Agreement to June 30, 2025 Under the Volunteer Fire Assistance Program of the Infrastructure Investment and Jobs Act of 2021. The Total Project Amount is for \$14,220.40. This is a Matching Grant, District Responsibility \$7,110.20. Div. Chief Sullivan
6. Discussion and Possible Action, Resolution R24-26, Fee Schedule for Prevention, Regulatory Programs, Incidents and Other Services. Chief Robitaille
7. Public Hearing regarding the Fiscal Year 2024/2025 Final Budget with Discussion and Possible Action concerning:
  - Resolution R24-27, A Resolution Establishing the Final Budget for Fiscal Year 2024/2025 for the Nevada County Consolidated Fire District.  
Chief Robitaille/ Admin Svcs. Long
8. Discussion and Possible Action, Retirement of Division Chief Sullivan. Chief Robitaille
9. Discussion Regarding Municipal Services Report (MSR). Chief Robitaille

## **CHIEFS MONTHLY REPORT**

## **\*BOARD DISCUSSION**

## ADJOURNMENT

### ***Board Meeting Schedule***

All Regular Board Meetings will take place on the third Thursday of the month.

### ***Copies***

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

### ***Board Meeting Notices***

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

### ***Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)***

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to [triciabush@nccfire.com](mailto:triciabush@nccfire.com). For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

**D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT  
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**BOARD OF DIRECTORS MINUTES August 15, 2024**

Regular Meeting held at  
11329 McCourtney Road, Grass Valley, CA 95949

**NCCFD DIRECTORS**

**Present:** Grueneberg (President), Dorland, Garrett, Slade-Troutman, Carrington, Hall, Nelson

**STAFF:**

**Present:** Fire Chief Robitaille, Division Chief Sullivan, Administrative Services Long and PVFD Board President Stephenson.

**STANDING ORDERS:**

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that all Directors were present. President Grueneberg led in the pledge of allegiance.

**\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

No comments.

**CONSENT CALENDAR**

1. Acceptance of Minutes – July 18, 2024
2. Fund Balances, Check History Report and Credit Card History Report
3. 2012 Special Tax Report for Fiscal Year 2023/2024
4. Annual AB 1600 Report for Fiscal Year 2023/2024

Director Carrington motioned to accept the consent calendar as presented. Director Dorland seconded.

**MOTION** passed unanimously with all Directors present.

**COMMITTEE REPORTS**

**STANDING COMMITTEES**

**FINANCE/BUDGET:** Hall, Slade-Troutman

**PERSONNEL:** Carrington, Garrett, Nelson

**AD HOC COMMITTEES**

**BOARD POLICY AND PROCEDURES:** Grueneberg

**REORGANIZATION:** Carrington, Dorland, Grueneberg

**PUBLIC INFORMATION OFFICE:** Nelson, Bush

**LOCAL AGENCY ASSIGNMENTS**

**NEVADA COUNTY FIRE AGENCY (JPA):** Garrett, Robitaille

**Finance** – No report.

**Personnel** – No report.

**Board Policy & Procedures** – No report.

**PIO Committee** – No report.

**Reorganization** – No report.

**JPA** – No report.



## **NEW BUSINESS**

### **5. Discussion and Possible Action, Resolution R24-20, Authorizing Overtime and Portal to Portal Pay for Employees.**

Administrative Services Long advised this resolution is regulated from Cal OES is for fair payment to all NCC Fire employees who, in the course of their employment, may be away from their duty station and assigned to an emergency incident. The Fire Prevention Officer II position was added. Director Slade-Troutman motioned to adopt R24-20, Authorizing Overtime and Portal to Portal Pay for Employees. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors present.

### **6. Discussion and Possible Action, Resolution R24-21, Purchasing Policy Update.**

Administrative Services Long stated this Resolution is to update the current purchasing policy due to an increase of costs. Additionally, it also addresses the need for additional unassigned Cal Cards for personnel that have not been issued cards to use while on assignment. The policy associated shows the cost thresholds, an update to the bidding process and the purchase order requirements. Director Nelson motioned to adopt R24-21, Purchasing Policy Update. Director Hall seconded. **MOTION** passed unanimously following a roll call vote, with all Directors present.

### **7. Discussion and Possible Action, Resolution R24-22, Approving the Part-Time, Temporary Fleet Maintenance Job Description and Amending the District Staffing Roster per the NCCFD Personnel Code Section 1.3.1.**

Division Chief Sullivan advised the district would like to add (2) intern positions for Fleet Maintenance and provided the updated job description with associated duties and qualifications for that position. Director Nelson motioned to adopt Resolution R24-22, Approving the Part-Time, Temporary Fleet Maintenance Job Description and Amending the District Staffing Roster per the NCCFD Personnel Code Section 1.3.1. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with all Directors present.

### **8. Discussion and Possible Action, Resolution R24-23, Amending the Authorized Personnel Resolution for Fiscal Year 24/25.**

Division Chief Sullivan advised the need to amend the district's staffing roster to increase the number of Captains to (10), assigning a Captain to each station for each shift, promoting continuity and leadership while decreasing the number of Lieutenants from (6) to (5) on the staffing roster. Director Nelson motioned to adopt Resolution R24-23, Amending the Authorized Personnel Resolution for Fiscal Year 2024/2025. Director Hall seconded. **MOTION** passed unanimously following a roll call vote with all Directors present.

### **9. Discussion and Possible Action, Enter into an Agreement with Nevada Union Joint High School District for CTE Works Joint Venture.**

Division Chief Sullivan advised this is an agreement between NUJHS and NCC Fire to allow CTE (Career Technical Education) students the ability to get hands on career experience in the position of Fleet Maintenance (Intern) while in high school. Director Slade-Troutman motioned to Enter into an Agreement with Nevada Union Joint High School District for CTE Works Joint Venture. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote with all Directors present.

### **10. Facilities PowerPoint Presentation**

Chief Robitaille presented a Power Point presentation highlighting all 9 NCC Fire Stations within the district and how they are a direct reflection of us. He briefly explained the improvements done at each station, showed plans for stations undergoing structural remodels, as well as future plans for unstaffed stations.

**CHIEF’S MONTHLY REPORT**

Chief Robitaille stated entry level firefighter interviews have began. He provided a brief summary of the various Strike Team and Overhead assignments the crews have been assigned to as well as the number of CAL OES repositioning events we have participated in due to critical fire weather with our district having the most OES requests. He summarized the monthly meetings he and the other Chief’s have attended, highlighting the meeting with other Nevada County Fire Chiefs and the Nevada County CEO. The Chief briefly explained the local hazard mitigation plan and how several of our facilities were recognized. He advised the MSR report goes to LAFCo in September and a modified version shows it is right in line with what we are doing. Chief Robitaille also met with Climatech, a company the County uses to make their buildings more energy efficient (cost savings of 140%). Division Chief Sullivan briefly highlighted monthly statistics with 449 incidents, 45% of calls were fire related and 55% of called were EMS related. Crews had an average response time of 8:29. He summarized the notable calls for service and rescues the crews were dispatched to.

Fire Marshal Mason completed 4 plan reviews, 6 general operational permits, 5 construction permits and 4 educational property walks. He met with the Fire Safe Council Board of Directors, Wildwood Estates HOA and OES regarding hazardous vegetation and broadcast burning and attended a meeting to discuss the transition to the new dump facility. He gave a brief summary of the Department of Fire Prevention, stating Captain Tellam was committed to Strike Team Leader Trainee position for the last 4 weeks. Fire Marshal Mason assisted with a hazardous materials incident in which a 32 ton CO2 tank over pressurized, he investigated a fire intentionally set on a back porch in a BBQ and worked with the Harmony Ridge Firewise Community to develop a 32,000 gallon water supply system.

**\*BOARD DISCUSSION**

Division Chief Sullivan advised the board he would be retiring March of 2025.

**ADJOURNMENT**

President Grueneberg adjourned the meeting at 8:10pm.

Attest:

Approved by:

\_\_\_\_\_  
Tricia Bush  
Board Secretary

\_\_\_\_\_  
Keith Grueneberg  
President of the Board



# NCCFD FUND REPORTS

## Fund Description:

**722 Operating Fund**- Everyday budgeted expenses. This fund is used to track normal operating revenues and expenses.

**723 Contingency Fund**- Contingency funds. The current board resolution is to have a minimum of 10% of revenue at time of final budget be the minimum balance in this account.

**733 Mitigation Fund**- Fees that are collected for new construction that impacts the district. There are different rates for residential, commercial, industrial, and agriculture buildings. The revenue from this fund can only be utilized for new or enhanced services. This serves as a one-time enhancement, not to continue services.

**734 Special Tax of 2012**- Fund used to collect revenues received from the 2012 Parcel Tax. These funds are transferred to Fund 722 to help cover operating expenses.

**758 Capital Expenses**- This fund is for capital purchases, whether for facilities, apparatus, utilities, or SCBAs. It is funded by the sale of equipment and transfers from Fund 722, based on resolutions from the board and strike team revenue.

**Nevada County Consolidated Fire District  
Fund Recap & Cash Balances  
August 2024**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash <sup>1</sup>	1,217,063	1,113,736	261,491	6,999	684,688	3,283,977
Revenues	55,220	-	10,204	-	-	65,424
Expenditures	(765,198)	-	-	-	(173,173)	(938,371)
Other Inc/Expense	-	-	-	-	(1,210)	(1,210)
Other Activity <sup>2</sup>	5,554	-	943	-	-	6,498
Ending Cash <sup>1</sup>	512,639	1,113,736	272,638	6,999	510,305	2,416,318

<sup>1</sup> Includes Well Fargo

<sup>2</sup> Reconciling items, prior period adjustments

## Nevada County Consolidated Fire District Operating Fund 722 August 2024

	Aug 24	Jul - Aug 24	Budget	% of Budget
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4010 · Current Secured		13,253	3,960,482	0%
4020 · Current Unsecured		156	69,102	0%
4030 · Prior Unsecured		14	1,244	1%
4040 · Supplemental Secured		4,655	108,160	4%
4050 · Supplemental Unsecured		170	4,800	4%
4060 · Supplemental Prior Unsecured			307	0%
4110 · Benefit Assessment	43	202	2,350,130	0%
4150 · Special Tax of 2012			1,075,000	0%
4151 · Special Tax 2012 (transfer in)		58,000		
4230 · State Homeowners			23,920	0%
4240 · State Public Safety Prop 172	48,854	131,742	520,000	25%
<b>Total 4000 · Taxes &amp; Assessments</b>	<b>48,897</b>	<b>208,192</b>	<b>8,113,145</b>	<b>3%</b>
<b>4500 · Reimbursements</b>				
4510 · Strike Team			125,000	0%
4540 · Vehicle Repair			2,500	0%
4550 · Cost Recovery	1,638	1,638	18,000	9%
4690 · Other Reimbursements	780	1,464	9,358	16%
<b>Total 4500 · Reimbursements</b>	<b>2,418</b>	<b>3,102</b>	<b>154,858</b>	<b>2%</b>
<b>4800 · Other Revenue</b>				
4810 · Inspections & Permits	1,225	4,725	11,845	40%
4812 · Plan Reviews	2,313	4,413	10,300	43%
4820 · Interest & Finance Charges	267	294	40,000	1%
4830 · Rentals	100	900	5,400	17%
4840 · Other Current Services			3,000	0%
<b>Total 4800 · Other Revenue</b>	<b>3,905</b>	<b>10,332</b>	<b>70,545</b>	<b>15%</b>
<b>Total Revenues</b>	<b>55,220</b>	<b>221,626</b>	<b>8,338,548</b>	<b>3%</b>

## Nevada County Consolidated Fire District Operating Fund 722 August 2024

Expense	Aug 24	Jul - Aug 24	Budget	% of Budget
<b>5000 · Wages &amp; Benefits</b>				
<b>5100 · Wages</b>				
5111 · Chief / Div. Chief (2)	26,802	53,605	352,828	15%
5113 · Battalion Chief (3)	28,763	57,355	380,735	15%
5114 · Fire Marshal / FPO II (2)	20,697	43,433	269,329	16%
5121 · Captains (9)	72,055	144,270	965,740	15%
5122 · Lieutenants (6)	27,258	59,626	220,110	27%
5123 · Firefighter (15)	43,847	99,336	1,034,244	10%
5131 · Supplemental / Seasonal FF	9,488	18,358	50,000	37%
5132 · PCF / Reserve FF	2,290	2,290	5,500	42%
5141 · Clerical (2.5)	16,752	32,696	222,690	15%
5145 · Fire Mechanic (2)	12,935	24,924	173,018	14%
5151 · Overtime	47,296	93,315	398,329	23%
5153 · Additional Overtime Staffing	3,489	4,560	15,000	30%
5159 · St. 59 Staffing (Wages)	(17,467)	(13,255)		
5161 · Strike Team	211,910	338,620		
5165 · Strike Team Backfill	60,512	98,985		
5171 · Holiday Stipend		8,746	93,091	9%
5173 · Vacation / CTO Buy Back	12,589	21,521	54,562	39%
5185 · Directors	300	825	4,500	18%
<b>Total 5100 · Wages</b>	<b>579,516</b>	<b>1,089,210</b>	<b>4,239,676</b>	<b>26%</b>
<b>5500 · Payroll Taxes</b>				
5511 · Medicare Employer Tax	8,681	15,983	61,283	26%
5512 · Soc Security Employer Tax	232	270	1,723	16%
5521 · SUI Employer Tax	54	93	5,662	2%
5559 · St. 59 Payroll Taxes (Taxes)	(414)	(307)		
<b>Total 5500 · Payroll Taxes</b>	<b>8,553</b>	<b>16,039</b>	<b>68,668</b>	<b>23%</b>
<b>5700 · Benefits</b>				
5711 · Pension	52,851	742,492	1,333,547	56%
5731 · Health Insurance	49,839	122,880	792,756	16%
5735 · Life Insurance	814	1,705	15,300	11%
5751 · Workers Comp Insurance		(103)	445,341	(0%)
5759 · St. 59 Benefits	(7,285)	(10,901)		
<b>Total 5700 · Benefits</b>	<b>96,219</b>	<b>856,073</b>	<b>2,586,944</b>	<b>33%</b>
<b>Total 5000 · Wages &amp; Benefits</b>	<b>684,288</b>	<b>1,961,322</b>	<b>6,895,288</b>	<b>28%</b>

## Nevada County Consolidated Fire District Operating Fund 722 August 2024

	Aug 24	Jul - Aug 24	Budget	% of Budget
<b>6000 · Personnel Related</b>				
<b>6010 · Clothing / PPE</b>				
6011 · Uniforms	335	879	32,785	3%
6021 · Personal Protective Equip	285	6,696	88,221	8%
6031 · Safety & PPE (per MOU)	69	15,469	36,390	43%
<b>Total 6010 · Clothing / PPE</b>	<b>689</b>	<b>23,044</b>	<b>157,396</b>	<b>15%</b>
<b>6100 · Food / Meals</b>				
6111 · Meals - Administration			3,500	
6113 · Meals - Fire	44	(120)	500	(24%)
<b>Total 6100 · Food / Meals</b>	<b>44</b>	<b>(120)</b>	<b>4,000</b>	<b>(3%)</b>
<b>6200 · Training / Fitness</b>				
6211 · Wellness Program	950	950	39,575	2%
6213 · Fitness Program	4,045	4,045	7,500	54%
6221 · Tuition - Safety Personnel		11,000	35,400	31%
6222 · Chief/Ops Div Chief Training	57	57	3,000	2%
6232 · Training Travel & Meals	990	2,025	6,000	34%
6241 · Training Materials			2,000	0%
6261 · Licenses & Certificates	86	297	2,500	12%
6271 · Training - Administration	778	778	6,000	13%
<b>Total 6200 · Training / Fitness</b>	<b>6,906</b>	<b>19,152</b>	<b>101,975</b>	<b>19%</b>
<b>Total 6000 · Personnel Related</b>	<b>7,639</b>	<b>42,076</b>	<b>263,371</b>	<b>16%</b>
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6510 · Communications</b>				
6511 · Telephones	2,044	3,799	20,040	19%
6521 · Mobile Phones	809	2,330	10,280	23%
<b>Total 6510 · Communications</b>	<b>2,853</b>	<b>6,129</b>	<b>30,320</b>	<b>20%</b>
<b>6550 · Station</b>				
6551 · Supplies & Services - Stations	3,125	4,095	25,740	16%
<b>Total 6550 · Station</b>	<b>3,125</b>	<b>4,095</b>	<b>25,740</b>	<b>16%</b>
<b>6610 · Insurance</b>				
6611 · Liability & Umbrella		90,395	132,030	68%
<b>Total 6610 · Insurance</b>		<b>90,395</b>	<b>132,030</b>	<b>68%</b>
<b>6650 · Maintenance</b>				
6681 · Facility Maint & Improvements	7,748	14,619	120,000	12%
<b>Total 6650 · Maintenance</b>	<b>7,748</b>	<b>14,619</b>	<b>120,000</b>	<b>12%</b>
<b>6700 · Medical Supplies</b>				
6716 · EMS Supplies	312	312	18,600	2%
<b>Total 6700 · Medical Supplies</b>	<b>312</b>	<b>312</b>	<b>18,600</b>	<b>2%</b>
<b>6750 · Apparatus Equipment</b>				
6751 · Hose			23,000	0%
6756 · Ladders			3,500	0%
6761 · Suppression Equip/Small Tools	595	822	7,500	11%
6766 · Power Tools & Equipment	(48)	71	14,000	1%
6771 · Pump Testing			5,500	0%

## Nevada County Consolidated Fire District Operating Fund 722 August 2024

	Aug 24	Jul - Aug 24	Budget	% of Budget
6776 · Mobile Communications		16	32,300	0%
6781 · Technical Rescue Equip	(3,302)	(3,302)	18,660	(18%)
6782 · Swift Water Rescue			1,280	0%
6783 · Urban Search and Rescue			2,000	0%
6786 · SCBA Repair & Maintenace			7,550	0%
6796 · Drone			2,800	0%
6798 · Utility Terrain Vehicle			1,000	0%
<b>Total 6750 · Apparatus Equipment</b>	<b>(2,755)</b>	<b>(2,393)</b>	<b>119,090</b>	<b>(2%)</b>
<b>6800 · Utilities</b>				
6811 · Alarm		330	1,987	17%
6821 · Electricity / Gas	9,899	17,717	75,950	23%
6831 · Propane	27	171	17,360	1%
6841 · Trash	319	589	5,705	10%
6851 · Water / Sewer	425	1,170	8,240	14%
<b>Total 6800 · Utilities</b>	<b>10,670</b>	<b>19,977</b>	<b>109,242</b>	<b>18%</b>
<b>6900 · Capital Expenditures</b>				
6941 · Admin Office Equipm & Computers	2,446	2,522	44,515	6%
<b>Total 6900 · Capital Expenditures</b>	<b>2,446</b>	<b>2,522</b>	<b>44,515</b>	<b>6%</b>
<b>Total 6500 · Facility &amp; Equipment Related</b>	<b>24,399</b>	<b>135,656</b>	<b>599,537</b>	<b>23%</b>
<b>7000 · Vehicle Related</b>				
7001 · Insurance		18,057	24,341	74%
<b>7010 · Maintenance</b>				
7011 · Accessories	2,375	6,014	106,500	
7016 · Batteries	800	800		
7021 · Body	5,407	5,716		
7026 · Brakes	2,429	3,174		
7031 · Drive Train	2,710	5,470		
7036 · Pumps		64		
7041 · Tires	320	2,228		
7046 · Tools & Shop Related	1,612	1,612		
7048 · All Categories for Budget				
7049 · Outside Agency Vehicle Maint	(1,021)	(2,786)		
<b>Total 7010 · Maintenance</b>	<b>14,632</b>	<b>22,292</b>	<b>106,500</b>	<b>21%</b>
<b>7050 · Fuel</b>				
7051 · Fuel	8,888	16,275	82,694	20%
<b>Total 7050 · Fuel</b>	<b>8,888</b>	<b>16,275</b>	<b>82,694</b>	<b>20%</b>
<b>Total 7000 · Vehicle Related</b>	<b>23,520</b>	<b>56,624</b>	<b>213,535</b>	<b>27%</b>
<b>7500 · General &amp; Admin Related</b>				
<b>7501 · Office Expense</b>				
7502 · Administration	84	468	5,825	8%
7506 · Board			1,000	0%
7508 · Computer & Software Expense	5,147	6,821	98,095	7%
7509 · Copier Expense			1,000	0%
7511 · Memberships	80	1,563	14,825	11%



## Nevada County Consolidated Fire District Operating Fund 722

August 2024

	Aug 24	Jul - Aug 24	Budget	% of Budget
7516 · Mileage Reimbursements			200	0%
7521 · Postage & Delivery	223	293	1,000	29%
<b>Total 7501 · Office Expense</b>	<b>5,534</b>	<b>9,145</b>	<b>121,945</b>	<b>7%</b>
<b>7550 · Professional Services</b>				
7551 · Accounting	1,400	4,400	18,750	23%
7556 · Computer & IT Support	1,341	1,776	17,120	10%
7561 · Consultants	1,347	3,964	67,500	6%
7563 · Hiring Expense			11,790	0%
7566 · Legal Expense	894	4,129	54,500	8%
7571 · Medical Director		1,650	6,600	25%
7572 · Independent Medical Examiner			30,000	0%
<b>Total 7550 · Professional Services</b>	<b>4,982</b>	<b>15,919</b>	<b>206,260</b>	<b>8%</b>
<b>7590 · Publications</b>				
7591 · Legal Notices		94	500	19%
7596 · Marketing / Advertising			500	0%
<b>Total 7590 · Publications</b>		<b>94</b>	<b>1,000</b>	<b>9%</b>
<b>7600 · Special District</b>				
7611 · Elections			33,230	0%
7621 · LAFCo		8,650	8,533	101%
7631 · Nevada County Fees			88,702	0%
<b>Total 7600 · Special District</b>		<b>8,650</b>	<b>130,465</b>	<b>7%</b>
<b>7650 · Prevention</b>				
7651 · Code Purchases	1,725	1,725	1,600	108%
7653 · Investigation Supplies			4,000	0%
7657 · Inspection Supplies			1,000	0%
7661 · Prof Svcs / Plan Checks		307	1,000	31%
7663 · Public Education Supplies			10,000	0%
7665 · Subscriptions / Memberships		761	1,500	51%
7667 · Training			6,000	0%
7669 · Other Prevention / Law Enforce			5,000	0%
<b>Total 7650 · Prevention</b>	<b>1,725</b>	<b>2,793</b>	<b>30,100</b>	<b>9%</b>
<b>7800 · JPA</b>				
7831 · Dispatch Charges			168,000	0%
7841 · Dues / Administration			15,094	0%
<b>Total 7800 · JPA</b>			<b>183,094</b>	
<b>Total 7500 · General &amp; Admin Related</b>	<b>12,241</b>	<b>36,601</b>	<b>672,864</b>	<b>5%</b>
<b>8500 · Strike Team Non Labor Expenses</b>	<b>13,111</b>	<b>15,575</b>	<b>12,500</b>	<b>125%</b>
<b>Total Expense</b>	<b>765,198</b>	<b>2,247,854</b>	<b>8,657,095</b>	<b>26%</b>
<b>Fund Over/&lt;Under&gt;</b>	<b>(709,978)</b>	<b>(2,026,228)</b>	<b>(318,547)</b>	
<b>Net Fund Activity</b>	<b>(709,978)</b>	<b>(2,026,228)</b>	<b>(318,547)</b>	

**Nevada County Consolidated Fire District**  
**AB 1600 Mitigation Fund 733**  
August 2024

	<u>Aug 24</u>	<u>Jul - Aug 24</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>4000 · Taxes &amp; Assessments</b>				
4160 · AB 1600 Mitigation Fees	10,204	12,783	134,000	10%
<b>Total 4000 · Taxes &amp; Assessments</b>	<u>10,204</u>	<u>12,783</u>	<u>134,000</u>	<u>10%</u>
<b>4800 · Other Revenue</b>				
4820 · Interest & Finance Charges			3,500	
<b>Total 4800 · Other Revenue</b>			<u>3,500</u>	
<b>Total Revenues</b>	<u>10,204</u>	<u>12,783</u>	<u>137,500</u>	<u>9%</u>
<b>Expense</b>				
<b>6500 · Facility &amp; Equipment Related</b>				
<b>6900 · Capital Expenditures</b>				
6921 · Apparatus & Equipment			160,417	
<b>Total 6900 · Capital Expenditures</b>			<u>160,417</u>	
<b>Total 6500 · Facility &amp; Equipment Related</b>			<u>160,417</u>	
<b>Total Expense</b>			<u>160,417</u>	
<b>Fund Over/&lt;Under&gt;</b>	<u>10,204</u>	<u>12,783</u>	<u>(22,917)</u>	<u>(56%)</u>
<b>Net Fund Activity</b>	<u><u>10,204</u></u>	<u><u>12,783</u></u>	<u><u>(22,917)</u></u>	<u><u>(56%)</u></u>

## Nevada County Consolidated Fire District Special Tax Fund 734

August 2024

	Aug 24	Jul - Aug 24	Budget	% of Budget
<b>Revenues</b>				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012		204	1,091,442	0%
<b>Total 4000 · Taxes &amp; Assessments</b>		204	1,091,442	0%
4800 · Other Revenue				
4820 · Interest & Finance Charges			160	
<b>Total 4800 · Other Revenue</b>			160	
<b>Total Revenues</b>		204	1,091,602	0%
<b>Expense</b>				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees			8,730	
<b>Total 7600 · Special District</b>			8,730	
<b>Total 7500 · General &amp; Admin Related</b>			8,730	
<b>Total Expense</b>			8,730	
<b>Fund Over/&lt;Under&gt;</b>		204	1,082,872	0%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
8700 · Transfers Out				
8722 · Transfer to 722		58,000		
<b>Total 8700 · Transfers Out</b>		58,000		
<b>Total Other Expense</b>		58,000		
<b>Net Other</b>		(58,000)		
<b>Net Fund Activity</b>		<b>(57,796)</b>	<b>1,082,872</b>	<b>(5%)</b>

**Nevada County Consolidated Fire District  
Capital Fund 758  
August 2024**

	<u>Aug 24</u>	<u>Jul - Aug 24</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
4800 · Other Revenue				
4820 · Interest & Finance Charges			6,542	
4850 · Sale Surplus Equipment		45,000	200,000	23%
<b>Total 4800 · Other Revenue</b>		<b>45,000</b>	<b>206,542</b>	<b>22%</b>
<b>Total Revenues</b>		<b>45,000</b>	<b>206,542</b>	<b>22%</b>
<b>Expense</b>				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations		250	215,000	0%
6921 · Apparatus & Equipment	173,173	173,173	65,000	266%
6931 · Vehicles			337,864	
<b>Total 6900 · Capital Expenditures</b>	<b>173,173</b>	<b>173,423</b>	<b>617,864</b>	<b>28%</b>
<b>Total 6500 · Facility &amp; Equipment Related</b>	<b>173,173</b>	<b>173,423</b>	<b>617,864</b>	<b>28%</b>
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants		4,500	5,000	90%
<b>Total 7550 · Professional Services</b>		<b>4,500</b>	<b>5,000</b>	<b>90%</b>
<b>Total 7500 · General &amp; Admin Related</b>		<b>4,500</b>	<b>5,000</b>	<b>90%</b>
<b>Total Expense</b>	<b>173,173</b>	<b>177,923</b>	<b>622,864</b>	<b>29%</b>
<b>Fund Over/&lt;Under&gt;</b>	<b>(173,173)</b>	<b>(132,923)</b>	<b>(416,322)</b>	<b>32%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
9101 · Grant Expense				
9101.10 · AAPA OVSF2- St.82 Trailhead	1,210	1,650		
<b>Total 9101 · Grant Expense</b>	<b>1,210</b>	<b>1,650</b>		
<b>Total Other Expense</b>	<b>1,210</b>	<b>1,650</b>		
<b>Net Other</b>	<b>(1,210)</b>	<b>(1,650)</b>		
<b>Net Fund Activity</b>	<b>(174,383)</b>	<b>(134,573)</b>	<b>(416,322)</b>	<b>32%</b>

## Nevada County Consolidated Fire District Check History Report August 2024

Date	Num	Name	Account	Paid Amount
08/01/2024	273279	AFLAC	2271 · AFLAC Payable	\$ -
08/01/2024	273189	BLUE SHIELD OF CALIFORNIA	5731 · Health Insurance	\$ 36,969.47
08/01/2024	V950379	Fire Risk Management Services	5735 · Life Insurance	\$ 1,377.00
08/01/2024	V950390	KAISER FOUNDATION HEALTH PLAN	5731 · Health Insurance	\$ 17,131.84
08/01/2024	V950340	SPECIAL DIST RISK MGMT AUTH.	5731 · Health Insurance	\$ 5,020.09
08/01/2024	273263	STANDARD INSURANCE COMPANY	2273 · LTD (Safety) Payable	\$ 986.00
08/05/2024	273292	Avenza Systems Inc.	7508 · Computer & Software Expense	\$ 999.00
08/05/2024	273289	NFPA	7651 · Prevention: Code Purchases	\$ 1,725.00
08/05/2024	V950574	ASBURY ENVIRONMENTAL SERVICES	7011 · Vehicle Mtc: Accessories	\$ 100.00
08/05/2024	V950566	CAPITOL CLUTCH AND BRAKE, INC.	7049 · Vehicle Mtc.: Outside Agency Repair	\$ 173.95
08/05/2024	273372	DuPratt Ford	7049 · Vehicle Mtc.: Outside Agency Repair	\$ 35.93
08/05/2024	V950568	ECONOMY PEST CONTROL	6681 · Facility Mtc & Improvements	\$ 301.00
08/05/2024	273367	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 1,201.18
08/05/2024	V950573	HUNT & SONS, INC.	7051 · Fuel	\$ 1,635.99
08/05/2024	V950567	L.N. CURTIS & SONS	6021 · PPE	\$ 2,804.62
08/05/2024	V950572	MENET, KEVIN	8500 · Strike Team Non Labor Expenses	\$ 162.58
08/05/2024	V950575	MESCHER DOOR COMPANY	6681 · Facility Maint & Improvements	\$ 3,260.00
08/05/2024	V950570	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	\$ 131.70
08/05/2024	273365	NETWORK DESIGN ASSOCIATES	7508 · Computer & Software Expense	\$ 222.00
08/05/2024	273364	NEVADA COUNTY PUBLIC HEALTH	6211 · Wellness Program	\$ 1,725.00
08/05/2024	V950571	RIVERVIEW INTERNATIONAL TRUCKS	7049 · Vehicle Mtc.: Outside Agency Repair	\$ 394.11
			7011 · Vehicle Mtc: Accessories	\$ (298.41)
			7049 · Vehicle Mtc.: Outside Agency Repair	\$ 263.60
08/05/2024	V950569	SMITH, JAMES	5731 · Health Insurance	\$ 475.00
08/05/2024	273368	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 304.34
08/05/2024	273366	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	\$ 616.25
08/05/2024	273371	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 135.13
08/05/2024	273370	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 76.67
08/05/2024	273369	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 204.26
08/08/2024	273399	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	\$ 25.00
08/08/2024	273400	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	\$ 3,006.03
08/08/2024	V951043	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	\$ 48,040.63
			2202 · FICA Payable (Medicare & SS)	\$ 9,462.98
			2211 · State Income Tax Payable	\$ 20,579.77
			2213 · SUI Payable	\$ 3.75
08/08/2024	V951047	RUSSO, TONY	5123 · Wages: Firefighter	\$ 448.00
08/08/2024	V951055	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	\$ 1,555.00
08/08/2024	V951063	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	\$ 10,683.71
08/08/2024	913727	CalPERS (Retirement)	5711 · Benefits: Pension	\$ 26,439.88
			2261 · CalPERS: Payable	\$ 15,427.78
08/09/2024	GJE824	Net Pay Pay Period Ending 8/3/24	1002 · NC Operating 722	\$ 223,115.93
08/12/2024	273550	AT&T CALNET 3	6511 · Telephones	\$ 523.44
08/12/2024	273549	IMMIX TECHNOLOGY INC	7508 · Computer & Software Expense	\$ 18.40
08/12/2024	273547	SUBURBAN PROPANE	6831 · Utilities: Propane	\$ 26.78
08/12/2024	V951216	A TO Z SUPPLY	7021 · Vehicle Mtc.: Body	\$ 41.90
08/12/2024	273615	DuPratt Ford	7021 · Vehicle Mtc.: Body	\$ 189.30
08/12/2024	V951233	Fitguard	6213 · Fitness Program	\$ 693.00
08/12/2024	273606	GOLDEN STATE EMERGENCY VEHICLE	7021 · Vehicle Mtc.: Body	\$ 550.09
08/12/2024	V951274	HUNT & SONS, INC.	7051 · Fuel	\$ 5,346.56

**Nevada County Consolidated Fire District**  
**Check History Report**  
August 2024

Date	Num	Name	Account	Paid Amount
08/12/2024	V951234	Law Offices of William D. Ross	7566 · Office Expenses: Legal	\$ 893.75
08/12/2024	273574	RELIANCE INDUSTRIAL INC.	6681 · Facility Mtc & Improvements	\$ 503.47
08/12/2024	V951221	RIVERVIEW INTERNATIONAL TRUCKS	7026 · Vehicle Mtc.: Brakes	\$ 1,720.63
			7031 · Vehicle Mtc.: Drive Train	\$ 48.31
08/12/2024	V951236	ROBINSON ENTERPRISES, INC.	7051 · Fuel	\$ 1,808.02
08/12/2024	273576	WITMER ASSOCIATES, INC. dba	6021 · PPE	\$ 2,651.75
08/12/2024	273616	DuPratt Ford	7031 · Vehicle Mtc.: Drive Train	\$ 240.18
08/19/2024	273737	CalCARD (US BANK)	2021 · US Bank Payable	\$ 38,931.31
08/19/2024	273735	NID	6851 · Utilities: Water/Sewer	\$ 31.23
08/19/2024	273734	PURCHASE POWER	7521 · Office Expenses: Postage & Delivery	\$ 224.00
08/19/2024	273732	WASTE MANAGEMENT OF NEV. CO.	6841 · Utilities: Trash	\$ 221.12
08/19/2024	273736	NID	6851 · Utilities: Water/Sewer	\$ 58.00
08/19/2024	273733	WASTE MANAGEMENT OF NEV. CO.	6841 · Utilities: Trash	\$ 48.30
08/19/2024	V951373	A TO Z SUPPLY	6681 · Facility Mtc & Improvements	\$ 42.98
08/19/2024	273760	ADVANTAGE GEAR, INC.	6031 · Clothing/PPE- Safety & PPE (per MOU)	\$ 68.84
08/19/2024	V951377	AIRGAS, NCN	6716 · EMS Supplies	\$ 117.09
08/19/2024	273758	Auburn Tire	7041 · Vehicle Mtc.: Tires	\$ 70.00
08/19/2024	V951370	CAPITOL CLUTCH AND BRAKE, INC.	7046 · Tools & Shop Related	\$ 194.95
08/19/2024	273746	ENGINEERED FIRE SYSTEMS, INC.	7661 · Prevention: Prof. Svcs/Plan Checks	\$ 375.00
08/19/2024	273768	GOLDEN STATE EMERGENCY VEHICLE	7031 · Vehicle Mtc.: Drive Train	\$ 225.25
08/19/2024	V951376	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	\$ 131.70
08/19/2024	273744	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	\$ 435.00
08/19/2024	273772	RIEBES AUTO PARTS	7011 · Vehicle Mtc: Accessories	\$ 454.34
			7016 · Vehicle Mtc: Batteries	\$ 800.14
			7021 · Vehicle Mtc.: Body	\$ 477.50
			7026 · Vehicle Mtc.: Brakes	\$ 499.05
			7031 · Vehicle Mtc.: Drive Train	\$ 599.74
			7041 · Vehicle Mtc.: Tires	\$ 104.94
			7046 · Vehicle Mtc.: Shop Tools	\$ 32.84
			7049 · Vehicle Mtc.: Outside Agency Repair	\$ 7.70
			7051 · Fuel	\$ 468.43
08/19/2024	V951379	RIVERVIEW INTERNATIONAL TRUCKS	7031 · Vehicle Mtc.: Drive Train	\$ 1,424.36
08/19/2024	273782	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	\$ 25.00
08/19/2024	273783	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	\$ 2,385.41
08/19/2024	V951440	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	\$ 40,676.49
			2202 · FICA Payable (Medicare & SS)	\$ 8,615.58
			2211 · State Income Tax Payable	\$ 17,150.61
			2213 · SUI Payable	\$ 50.42
08/19/2024	V951444	RUSSO, TONY	5123 · Wages: Firefighter	\$ 448.00
08/19/2024	V951452	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	\$ 1,555.00
08/19/2024	V951456	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	\$ 9,760.07
08/19/2024	913783	CalPERS (Retirement)	5711 · Benefits: Pension	\$ 26,411.53
			2261 · CalPERS: Payable	\$ 15,093.61
08/23/2024	GJE828	Net Pay Pay Period Ending 8/17/24	1002 · NC Operating 722	\$ 194,102.28
08/26/2024	913786	CalPERS (Retirement)	7551 · Prof. Svcs: Accounting	\$ 1,400.00
08/26/2024	273945	AT&T CALNET 3	6511 · Telephones	\$ 31.20
08/26/2024	273944	IMMIX TECHNOLOGY INC	7508 · Computer & Software Expense	\$ 906.74
08/26/2024	273942	NID	6851 · Utilities: Water/Sewer	\$ 242.67
08/26/2024	273943	NID	6851 · Utilities: Water/Sewer	\$ 93.41
08/26/2024	V951622	AIR EXCHANGE	6681 · Facility Mtc & Improvements	\$ 2,056.01

**Nevada County Consolidated Fire District  
 Check History Report  
 August 2024**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
08/26/2024	V951623	AIRGAS, NCN	6716 · EMS Supplies	\$ 79.21
08/26/2024	273959	B&C ACE HOME & GARDEN CENTER	6551 · Supplies & Services - Stations	\$ 30.36
08/26/2024	273980	BETTS TRUCK PARTS	7021 · Vehicle Mtc.: Body	\$ 2,226.20
08/26/2024	V951677	Big Brand Tire & Service	7041 · Vehicle Mtc.: Tires	\$ 65.00
08/26/2024	V951640	DAVISON, JASON D	8500 · Strike Team Non Labor Expenses	\$ 18.00
08/26/2024	274006	DuPratt Ford	7026 · Vehicle Mtc.: Brakes	\$ 209.38
08/26/2024	273989	EVERGUARD SYSTEMS	6681 · Facility Mtc & Improvements	\$ 630.00
08/26/2024	273967	NETWORK DESIGN ASSOCIATES	7508 · Computer & Software Expense	\$ 222.00
08/26/2024	V951674	Regional Government Services	7561 · Consultants	\$ 1,347.40
08/26/2024	V951624	RIVERVIEW INTERNATIONAL TRUCKS	7049 · Vehicle Mtc.: Outside Agency Repair	\$ 2,036.51
			7031 · Vehicle Mtc.: Drive Train	\$ 572.62
08/26/2024	V951654	ROBINSON ENTERPRISES, INC.	7051 · Fuel	\$ 1,264.91
08/26/2024	V951630	WALKER'S OFFICE SUPPLY	7502 · Administration	\$ 83.66
08/26/2024	V951647	WINNER CHEVROLET	7049 · Vehicle Mtc.: Outside Agency Repair	\$ 565.62
08/26/2024	273966	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	\$ 290.00
<b>Total 1002 · NC Operating 722:</b>				<b>828,866.05</b>

1008-2 · Future Equipment Purchase

08/01/2024	273175	WESTAMERICA BANK	6921 · Capital Exp: Apparatus & Equipment	\$ 34,126.98
08/05/2024	273291	PNC EQUIPMENT FINANCE	6921 · Capital Exp: Apparatus & Equipment	\$ 66,864.32
08/05/2024	273290	WESTAMERICA BANK	6921 · Capital Exp: Apparatus & Equipment	\$ 72,157.95
08/12/2024	273548	UPS	6921 · Capital Exp: Apparatus & Equipment	\$ 23.57
Fund 758-2 Total				<b>173,172.82</b>

1008-3 · Facility Purchases

08/12/2024	V951262	Millennium Planning & Engineering	9101.10 · Grant Expense- AAPA OVSF2- St.82	\$ 1,210.00
Fund 758-2 Total				<b>1,210.00</b>

**Total 1008 · NC 758 Capital Expenditures: \$ 174,382.82**

## Nevada County Consolidated Fire District Credit Card History Report August 2024

Date	Num	Name	Account	Paid Amount
08/06/2024	8492-NICHOLS	Relax Inn of Yreka (Yreka, CA)	8500 · Strike Team Non Labor Expenses	\$ 100.80
08/06/2024	8492-NICHOLS	Baymont by Wyndham (Yreka, CA)	8500 · Strike Team Non Labor Expenses	\$ 119.84
08/06/2024	8492-NICHOLS	Baymont by Wyndham (Yreka, CA)	8500 · Strike Team Non Labor Expenses	\$ 119.84
08/06/2024	8492-NICHOLS	Baymont by Wyndham (Yreka, CA)	8500 · Strike Team Non Labor Expenses	\$ 119.84
08/06/2024	8500-PARKER	Doubletree Hilton (Chico, CA)	6232 · Training: Travel Expenses	\$ 453.28
08/06/2024	8500-TANTUM	SPD MARKET	8500 · Strike Team Non Labor Expenses	\$ 141.19
08/06/2024	8500-TANTUM	CVS (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 66.56
08/06/2024	8500-TANTUM	Village Pizzeria (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 74.57
08/06/2024	8500-TANTUM	Best Western (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 181.51
08/06/2024	BENTON	United Airlines	6232 · Training: Travel Expenses	\$ 536.64
08/06/2024	COOMBE	EMS	6261 · Licenses & Certificates	\$ 86.00
08/06/2024	COOMBE	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 38.69
08/06/2024	COOMBE	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 36.52
08/06/2024	DAVISON	Sleep Shop	6681 · Facility Mtc & Improvements	\$ 884.92
08/06/2024	DAVISON	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 44.25
08/06/2024	DAVISON	Village Pizzeria (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 58.85
08/06/2024	DAVISON	Best Western (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 181.51
08/06/2024	DAVISON	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 62.92
08/06/2024	DAVISON	Crossroads Car Wash	8500 · Strike Team Non Labor Expenses	\$ 14.00
08/06/2024	DAVISON	Shell Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 99.47
08/06/2024	DAVISON	Best Western (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 181.51
08/06/2024	DAVISON	Crossroads Car Wash	8500 · Strike Team Non Labor Expenses	\$ 14.00
08/06/2024	DAVISON	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 168.74
08/06/2024	DAVISON	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 146.09
08/06/2024	DAVISON	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 168.74
08/06/2024	DAVISON	Bulletpoint Mount	7508 · Computer & Software Expense	\$ 36.37
08/01/2024	FIN MGR	STREAMLINE	7508 · Computer & Software Expense	\$ 249.00
08/05/2024	FIN MGR	Quick Quack Car Wash	7011 · Vehicle Mtc.: Accessories	\$ 124.95
08/05/2024	FIN MGR	AT&T Long Distance	6511 · Telephones	\$ 42.18
08/09/2024	FIN MGR	Cloudflare	7508 · Computer & Software Expense	\$ 5.00
08/11/2024	FIN MGR	COMCAST	6511 · Telephones	\$ 529.78
08/13/2024	FIN MGR	AT&T (Carol Stream)	6511 · Telephones	\$ 48.67
08/14/2024	FIN MGR	COMCAST	6511 · Telephones	\$ 154.69
08/17/2024	FIN MGR	COMCAST	6511 · Telephones	\$ 144.08
08/20/2024	FIN MGR	MICROSOFT OFFICE	7508 · Computer & Software Expense	\$ 1,315.00
08/20/2024	FIN MGR	OPTIMUM (SUDDENLINK)	6511 · Telephones	\$ 159.45
08/24/2024	FIN MGR	OPTIMUM (SUDDENLINK)	6511 · Telephones	\$ 150.92
08/25/2024	FIN MGR	COMCAST	6511 · Telephones	\$ 154.69
08/26/2024	FIN MGR	VERIZON WIRELESS	6521 · Mobile Phones	\$ 2,945.07
08/27/2024	FIN MGR	PACIFIC GAS & ELECTRIC CO.	6821 · Electricity / Gas	\$ 9,898.64
08/06/2024	GREENE	SNAP-ON INDUSTRIAL	7046 · Vehicle Mtc.: Shop Tools	\$ 65.04
08/06/2024	GREENE	Valley Fuel Injection	7031 · Vehicle Mtc: Drive Train	\$ (400.00)
08/06/2024	GREENE	Anderson's Sierra Pipe Co.	7049 · Vehicle Mtc: Outside Agency	\$ 22.19
08/06/2024	GREENE	SNAP-ON INDUSTRIAL	7046 · Vehicle Mtc.: Shop Tools	\$ 29.84
08/06/2024	GREENE	SNAP-ON INDUSTRIAL	7046 · Vehicle Mtc.: Shop Tools	\$ 537.46
08/06/2024	GREENE	DISH NETWORK	6511 · Telephones	\$ 104.82



## Nevada County Consolidated Fire District Credit Card History Report August 2024

Date	Num	Name	Account	Paid Amount
08/06/2024	JACKSON	EnviroSafety	6761 · Small Tools/Suppression Equip.	\$ 594.58
08/06/2024	LONG	AMAZON MARKETPLACE	6681 · Facility Mtc & Improvements	\$ 15.52
08/06/2024	LONG	Zoom.US	7508 · Computer & Software Expense	\$ 319.80
08/06/2024	LONG	Sam's Club	6551 · Supplies & Services - Stations	\$ 43.51
08/06/2024	LONG	El Dorado Hills County Water District (EDH Fire Dept)	6271 · Training: Admin	\$ 778.00
08/06/2024	LONG	TeamViewer	7508 · Computer & Software Expense	\$ 808.64
08/06/2024	LONG	AMAZON MARKETPLACE	6941 · Admin Office Equipm & Computers	\$ 305.71
08/06/2024	LONG	AMAZON MARKETPLACE	7508 · Computer & Software Expense	\$ 30.26
08/06/2024	MARGHERITA	The Auto Shop (Grass Valley, CA)	7041 · Vehicle Mtc: Tires	\$ 80.00
08/06/2024	MARGHERITA	Fire Apparatus Solutions (Rialto, CA)	7049 · Vehicle Mtc: Outside Agency	\$ 200.85
08/06/2024	MARGHERITA	MAC TOOLS	7046 · Vehicle Mtc.: Shop Tools	\$ 751.89
08/06/2024	MCELHANNON	CO.	6841 · Utilities: Trash	\$ 50.06
08/06/2024	MCELHANNON	Raley's (Grass Valley, CA)	8500 · Strike Team Non Labor Expenses	\$ 66.11
08/06/2024	MCELHANNON	Chevron (Nevada City, CA)	8500 · Strike Team Non Labor Expenses	\$ 63.58
08/06/2024	MCELHANNON	Raley's (Grass Valley, CA)	8500 · Strike Team Non Labor Expenses	\$ 73.66
08/06/2024	MCELHANNON	Chevron (Nevada City, CA)	8500 · Strike Team Non Labor Expenses	\$ 38.16
08/06/2024	MCELHANNON	Chevron (Graeagle, CA)	8500 · Strike Team Non Labor Expenses	\$ 92.37
08/06/2024	MCELHANNON	Nakoma Golf Resort	8500 · Strike Team Non Labor Expenses	\$ 467.36
08/06/2024	MCELHANNON	Chevron (Nevada City, CA)	8500 · Strike Team Non Labor Expenses	\$ 46.28
08/06/2024	MENET	Raley's (Grass Valley, CA)	8500 · Strike Team Non Labor Expenses	\$ 42.41
08/06/2024	MENET	Village Pizzeria (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 39.37
08/06/2024	MENET	Chevron (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 101.59
08/06/2024	MENET	Chevron (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 173.99
08/06/2024	MENET	Best Western (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 181.51
08/06/2024	MENET	Best Western (Truckee, CA)	8500 · Strike Team Non Labor Expenses	\$ 181.51
08/06/2024	MENET	ROBINSON ENTERPRISES, INC.	8500 · Strike Team Non Labor Expenses	\$ 11.23
08/06/2024	MENET	ROBINSON ENTERPRISES, INC.	8500 · Strike Team Non Labor Expenses	\$ 57.09
08/06/2024	MENET	ROBINSON ENTERPRISES, INC.	8500 · Strike Team Non Labor Expenses	\$ 100.00
08/06/2024	MENET	Autozone (Grass Valley, CA)	7011 · Vehicle Mtc.: Accessories	\$ 21.52
08/06/2024	MENET	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 13.01
08/06/2024	MENET	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 146.09
08/06/2024	MENET	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 168.74
08/06/2024	MENET	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 146.09
08/06/2024	MENET	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 168.74
08/06/2024	MENET	Love's (Lost Hills, CA)	8500 · Strike Team Non Labor Expenses	\$ 88.53
08/06/2024	MENET	Jake's Roadhouse	8500 · Strike Team Non Labor Expenses	\$ 24.75
08/06/2024	MENET	Chevron (Arcadia, CA)	8500 · Strike Team Non Labor Expenses	\$ 51.05
08/06/2024	MENET	Guadalajara Grill (Baldwin Park, CA)	8500 · Strike Team Non Labor Expenses	\$ 36.91
08/06/2024	MENET	Love's (Patterson, CA)	8500 · Strike Team Non Labor Expenses	\$ 80.45
08/06/2024	MENET	Chevron (Quincy, CA)	8500 · Strike Team Non Labor Expenses	\$ 77.51
08/06/2024	MENET	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 28.95
08/06/2024	MENET	Porto's Bakery	8500 · Strike Team Non Labor Expenses	\$ 7.79
08/06/2024	MENET	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 39.17
08/06/2024	MENET	Arby's (Patterson, CA)	8500 · Strike Team Non Labor Expenses	\$ 20.46
08/06/2024	MENET	Le Meridien (Arcadia, CA)	8500 · Strike Team Non Labor Expenses	\$ 189.61

## Nevada County Consolidated Fire District Credit Card History Report August 2024

Date	Num	Name	Account	Paid Amount
08/06/2024	MENET	Target (Grass Valley, CA)	6551 · Supplies & Services - Stations	\$ 70.69
08/06/2024	NIEDERBERGER	The Studio	6011 · Uniform	\$ 430.46
08/06/2024	NIEDERBERGER	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 19.77
08/06/2024	NIEDERBERGER	Target (Grass Valley, CA)	7011 · Vehicle Mtc.: Accessories	\$ 37.96
08/06/2024	NUNNINK	SPD MARKET	8500 · Strike Team Non Labor Expenses	\$ 17.06
08/06/2024	NUNNINK	Costco.com	6551 · Supplies & Services - Stations	\$ (131.94)
08/06/2024	NUNNINK	Fix My Gadget	7508 · Computer & Software Expense	\$ 108.49
08/06/2024	NUNNINK	Costco.com	6551 · Supplies & Services - Stations	\$ 65.97
08/06/2024	ROBITAILLE	Sacramento International Airport	6222 · Chief/Ops Div Chief Training	\$ 57.00
08/06/2024	ROBITAILLE	Sam's Club	6551 · Supplies & Services - Stations	\$ 1,880.06
08/06/2024	ROSS	Z.A.P. MANUFACTURING, INC.	6681 · Facility Mtc & Improvements	\$ 53.75
08/06/2024	SCHAAKE	AMAZON MARKETPLACE	6213 · Fitness Program	\$ 17.19
08/06/2024	SCHAAKE	AMAZON MARKETPLACE	6213 · Fitness Program	\$ 32.24
08/06/2024	SCHAAKE	Target (Grass Valley, CA)	6551 · Supplies & Services - Stations	\$ 29.83
08/06/2024	SERNA	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 72.29
08/06/2024	SERNA	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 26.77
08/06/2024	SERNA	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 176.84
08/06/2024	SERNA	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	\$ 51.08
08/06/2024	SERNA	Target (Grass Valley, CA)	7508 · Computer & Software Expense	\$ 43.39
08/06/2024	SERNA	RIEBES AUTO PARTS	8500 · Strike Team Non Labor Expenses	\$ 4.98
08/06/2024	SERNA	OYO Hotels	8500 · Strike Team Non Labor Expenses	\$ 122.00
08/06/2024	SERNA	Inn at Cross Keys Station/Rory and Ryan Inn	8500 · Strike Team Non Labor Expenses	\$ 131.79
08/06/2024	SERNA	Inn at Cross Keys Station/Rory and Ryan Inn	8500 · Strike Team Non Labor Expenses	\$ 120.78
08/06/2024	SERNA	Inn at Cross Keys Station/Rory and Ryan Inn	8500 · Strike Team Non Labor Expenses	\$ 986.28
08/06/2024	SERNA	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 224.31
08/06/2024	SERNA	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81
08/06/2024	SERNA	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 223.28
08/06/2024	SERNA	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81
08/06/2024	SERNA	California Car Wash (Corning, CA)	8500 · Strike Team Non Labor Expenses	\$ 18.00
08/06/2024	SERNA	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81
08/06/2024	SERNA	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81
08/06/2024	SERNA	Doubletree (Chico, CA)	8500 · Strike Team Non Labor Expenses	\$ 113.32
08/06/2024	SERNA	Doubletree (Chico, CA)	8500 · Strike Team Non Labor Expenses	\$ 113.32
08/06/2024	SULLIVAN	Nordictrack	6213 · Fitness Program	\$ 3,265.16
08/06/2024	SULLIVAN	AFI Badgesource	6011 · Uniform	\$ 390.00
08/06/2024	SULLIVAN	Northridge of Nevada City	6113 · Fire Meals	\$ 44.08
08/06/2024	SULLIVAN	International Association of Wildland Fire	7511 · Memberships	\$ 80.00
08/06/2024	SULLIVAN	Enterprise Rental	8500 · Strike Team Non Labor Expenses	\$ 1,615.89
08/06/2024	SUNDE	OYO Hotels	8500 · Strike Team Non Labor Expenses	\$ 188.00
08/06/2024	SUNDE	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 27.74
08/06/2024	SUNDE	Inn at Cross Keys Station/Rory and Ryan Inn	8500 · Strike Team Non Labor Expenses	\$ 131.79
08/06/2024	SUNDE	Days Inn	8500 · Strike Team Non Labor Expenses	\$ 118.77
08/06/2024	SUNDE	Inn at Cross Keys Station/Rory and Ryan Inn	8500 · Strike Team Non Labor Expenses	\$ 518.16
08/06/2024	SUNDE	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81

## Nevada County Consolidated Fire District Credit Card History Report August 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
08/06/2024	SUNDE	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81
08/06/2024	SUNDE	Hampton Inn & Suites	8500 · Strike Team Non Labor Expenses	\$ 218.81
08/06/2024	SUNDE	Doubletree by Hilton	8500 · Strike Team Non Labor Expenses	\$ 113.32
08/06/2024	TANTUM	Pete's Pizza (Grass Valley, CA)	8500 · Strike Team Non Labor Expenses	\$ 42.31
08/06/2024	TANTUM	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 168.74
08/06/2024	TANTUM	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 168.74
08/06/2024	TANTUM	El Milagro Mexican Restaurant (Grass Valley, CA)	8500 · Strike Team Non Labor Expenses	\$ 51.91
08/06/2024	TANTUM	Beach Hut Deli	8500 · Strike Team Non Labor Expenses	\$ 72.92
08/06/2024	TANTUM	SPD MARKET	8500 · Strike Team Non Labor Expenses	\$ 74.38
08/06/2024	TELLAM	Springhill Lodge	8500 · Strike Team Non Labor Expenses	\$ 705.56
08/06/2024	TELLAM	Truckee Donner Lodge	8500 · Strike Team Non Labor Expenses	\$ 146.09
08/06/2024	TELLAM	SAFEWAY	8500 · Strike Team Non Labor Expenses	\$ 22.05
08/06/2024	TELLAM	The Mark (Herlong, CA)	8500 · Strike Team Non Labor Expenses	\$ 68.63
08/06/2024	WEATHERS	Target (Grass Valley, CA)	6551 · Supplies & Services - Stations	\$ 38.82
08/06/2024	WEATHERS	AMAZON MARKETPLACE	6213 · Fitness Program	\$ 36.74
08/06/2024	WEATHERS	Target (Grass Valley, CA)	6551 · Supplies & Services - Stations	\$ 387.99
08/06/2024	WILSON	AMAZON MARKETPLACE	6716 · EMS Supplies	\$ 114.28
			6551 · Supplies & Services - Stations	\$ 30.26
				<u>\$ 42,713.49</u>
				<u><b>\$ 42,713.49</b></u>



# Nevada County Consolidated Fire District Department of Fire Prevention

640 Coyote Street, Nevada City, CA 95959  
(530) 265-4431 FAX (530) 265-4438  
[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)



To: Nevada County Consolidated Fire District Board of Directors  
From: Patrick Mason, Fire Marshal through Jason Robitaille, Fire Chief  
Date: August 28, 2024  
Re: Senate Bill 1205-Fire Protection Services: Inspection compliance reporting

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## Background:

- Senate Bill SB 1205 (2018) to increase fire safety and accountability in California Cities, Counties and Districts unanimously passed the State Legislature and was signed by Governor Jerry Brown on September 27, 2018. This bill went into effect January 1, 2019.

SB 1205 requires fire departments/districts to report annually their compliance with safety building inspection requirements to their administering agents, such as city council or district boards. This bill was introduced after a Bay Area News Group report showed that many schools and apartment buildings in the Bay Area did not receive their annual required inspection at least once from 2010 to 2017. The Bay Area News Group conducted the investigation into building inspections after the Oakland Ghost Ship warehouse fire in 2016, which killed 36 people.

- California Health and Safety Code Section **13146.2** requires the Nevada County Consolidated Fire District to inspect certain structures annually, including hotels, motels, lodging houses, and apartment houses, for compliance with the building standards of the California Fire Code and other regulations adopted by the State Fire Marshal.
- California Health and Safety Code Section **13146.3** requires every building used as a public or private school within the Nevada County Consolidated Fire District have a compliance inspection at least once each year.
- As a result of SB 1205, Health and Safety Code Section **13146.4** was added requiring the governing body to acknowledge receipt of the report by resolution.

## Compliance:

- The Department of Fire Prevention inspected all the required occupancies during the 2022 – 2023 fiscal year (See attached spreadsheet)

## Recommendation:

- Accept this report as submitted as it meets the reporting requirement set forth in SB 1205 and the Health and Safety Code Section 13146.4

## Fiscal Implications:

- None



## SB 1205 Annual Inspection Compliance Report - 2023/2024 Nevada County Consolidated Fire District

Category		Total in District	Total Inspected
Schools		5	5
Hotels/Motels		4	4
Lodging Houses		0	0
Apartment Houses		1	1

### Schools

Alta Sierra Elementary  
Nevada Union  
Echo Ridge Christian  
Clear Creek  
Yuba River Charter

### Hotels / Motels

Alta Sierra Inn  
Golden Chain  
The Pines  
Salvation Army

### Apartment Houses

Gold Creek Village



# Nevada County Consolidated Fire District

## Resolution 24-24

### AB1600 Mitigation Fee Adjustment

**WHEREAS**, the mission of the Nevada County Consolidated Fire District (District) is to provide emergency services relating to the preservation of life and protection of property from fire, respond to medical situations necessitating immediate action, and other emergencies; and

**WHEREAS**, the Board of Directors has committed to continue to provide and improve to the best of their ability, fire protection, emergency medical services, rescue, hazardous materials responses and all other services to the public as authorized pursuant to the “Fire Protection District Law of 1987” (Health and Safety Code, §13800 et seq.); and

**WHEREAS**, budgetary considerations have required that a Capital Fire Facilities Fee be charged against new construction and development to defray costs and mitigate the financial impact of providing additional facilities and equipment to safeguard the lives and property of those who will occupy and use the new construction and development at an acceptable level of services; and

**WHEREAS**, the District, pursuant to California Government Code § 66000 et seq. (AB1600), is authorized to adopt a Capital Fire Facilities Fee development impact mitigation fee schedule to defray the associated costs necessary to protect the health and safety of the general-public and preserve lives and property; and

**WHEREAS**, the District performed a fee study in 2023, which resulted in an updated fee structure via Ordinance 23-01, and

**WHEREAS**, Ordinance 23-01, section 4 provides for an annual fee adjustment effective October 1 of each year, by the change of the California Construction Cost Index for the prior fiscal year, and

**WHEREAS**, the California Construction Cost Index for the fiscal year from July 2023 to June 2024 was 9.56%.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Nevada County Consolidated Fire District to adopt an increase in the AB1600 Mitigation Fee Schedule of 9.56%, as reflected in Exhibit A, effective October 1, 2024.



# Nevada County Consolidated Fire District

## Resolution 24-24

### AB1600 Mitigation Fee Adjustment

**PASSED AND ADOPTED** by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 19<sup>th</sup> day of September 2024 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

---

Keith Grueneberg, President of the Board  
Nevada County Consolidated Fire District

Attest:

---

Tricia Bush, Secretary of the Board

## Exhibit A

# Capital Fire Facilities Fee

per Square Foot  
As of 10/1/2024

### Existing Fees

Land Use	Areawide Fee	Non- Hydrant Area Surcharge
Residential Dwelling Unit	\$ 0.63	\$ 0.04
Accessory Dwelling Unit (ADU)		
-750 Sq Ft or more	\$ 0.63	\$ 0.04
-Less than 750 Sq Ft	\$ -	\$ -
Nonresidential		
Commercial	\$ 1.21	\$ 0.08
Office	\$ 1.15	\$ 0.07
Industrial	\$ 0.63	\$ 0.04
Agriculture	\$ 0.02	

### Updated Fees

Land Use	Areawide Fee	Non- Hydrant Area Surcharge
9.56% Increase		
Residential Dwelling Unit	\$ 0.69	\$ 0.04
Accessory Dwelling Unit (ADU)		
-750 Sq Ft or more	\$ 0.69	\$ 0.04
-Less than 750 Sq Ft	\$ -	\$ -
Nonresidential		
Commercial	\$ 1.33	\$ 0.09
Office	\$ 1.26	\$ 0.08
Industrial	\$ 0.69	\$ 0.04
Agriculture	\$ 0.02	

Land use definitions:

Residential -	All detached and attached residential dwellings including garages, shops, covered patios.
Accessory Dwelling Unit	Secondary dwelling unit (incidental to RDU).
Commercial -	All commercial, cannabis, retail, educational and hotel / motel development
Office -	All general, professional and medical office development
Industrial -	All manufacturing and warehouse development
Agricultural -	All agricultural building development (no electrical or other power service).





# Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)

To: Board of Directors  
From: Patrick Sullivan, Division Chief Operations through Fire Chief Robitaille  
Date: September 19, 2024  
Re: VFC Grant Award MOU

---

## **Background:**

The Volunteer Fire Capacity Program (VFC) grant is funded by the U.S. Department of the Agriculture and administered by Cal FIRE. The VFC Grant Program provides funding to organize, train and equip fire departments in rural communities to prevent and suppress fires.

This is a matching grant, where the district pays half of the total cost. The funds are reimbursed to the district after items are purchased and proof of purchase submitted. A requirement to receive the funds is for our governing body of the district to adopt a resolution authorizing a district official to execute the agreement between the district and CAL FIRE.

The 2024 VFC grant application requested wildland brush jackets and web gear totaling \$14,220. The VFC grant will reimburse \$7,110.20 of that total back to the district upon proof of purchase of those items.

## **Recommendation:**

Staff recommends that the NCCFD Board support the 2024 VFC grant award by adopting Resolution 24-25.

## **Fiscal Implications:**

Fiscal implications for the district are \$7,110.20 which is in the 24/25 final budget in account 6021.

## **Motion Requested:**

Motion that NCCFD Board of Directors sign Resolution 24-25 and have Division Chief Operations Patrick Sullivan execute the terms of the VFC grant.



# Nevada County Consolidated Fire District

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[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)

## RESOLUTION NO. 24-25

**RESOLUTION APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7GF24068 FOR SERVICES FROM THE DATE OF THIS LAST SIGNATORY ON PAGE 1 OF THE AGREEMENT TO JUNE 30, 2025 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE INFRASTRUCTURE INVESTMENT AND JOBS ACT OF 2021.**

**NOW THEREFORE, BE IT RESOLVED** the Board of Directors of the Nevada County Consolidated Fire District, that said Board does hereby the Department of Forestry and Fire Protection Agreement #7GF24068 for services from the date of last signatory on page 1 of the Agreement to June 30, 2025 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

**BE IT RESOLVED** by the Board of Directors of the Nevada County Consolidated Fire District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2024-25 up to and no more than the amount of \$7,110.20.

**BE IT FURTHER RESOLVED** that Division Chief Patrick Sullivan be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Nevada County Consolidated Fire District.

The foregoing resolution was duly passed and adopted by the Nevada County Consolidated Fire District at a regular meeting thereof, held on the 19th day of September 2024, by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

\_\_\_\_\_  
Keith Grueneberg, President of the Board  
Nevada County Consolidated Fire District

\_\_\_\_\_  
Patricia Nelson, Vice President of the Board

-----CERTIFICATION OF RESOLUTION-----

**ATTEST:**

I, Tricia Bush, Clerk of the Nevada County Consolidated Fire District,  
County of Nevada, California do hereby certify that this is a true and correct copy of the original  
Resolution Number R24-25.

WITNESS MY HAND OR THE SEAL OF THE       Nevada County Consolidated Fire District, on  
this 19th day of September, 2024.

\_\_\_\_\_  
Signature

Administrative Services Assistant/Board Secretary, Nevada County Consolidated Fire District  
Title and Name of Local Agency

**State of California  
Department of Forestry and Fire Protection (CAL FIRE)  
Cooperative Fire Protection  
GRANT AGREEMENT**

**APPLICANT:**

**PROJECT TITLE:** Volunteer Fire Capacity

**GRANT AGREEMENT:** 7GF24068

**PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2025.**

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

**PROJECT DESCRIPTION:** Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

**Total State Grant not to exceed \$ 7,110.20** (or project costs, whichever is less).

*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION**

Applicant	
By	By
Signature of Authorized Representative	
Title	Title: <b>David Scheurich</b> <b>Staff Chief, Cooperative Fire Programs</b>
Date	Date

**CERTIFICATION OF FUNDING**

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND <b>0001</b>	FUND NAME General Fund	
PROJECT ID 354024DG2012161	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING <b>\$ 7,110.20</b>
GL UNIT 3540	BUD REF 001	CHAPTER 35
PROGRAM NUMBER 9999000FED	ENY <b>2024</b>	ADJ. INCREASING ENCUMBRANCE <b>\$ 0.00</b>
ACCOUNT 5340580	ALT ACCOUNT <b>5340580002</b>	ADJ. DECREASING ENCUMBRANCE <b>\$ 0.00</b>
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92767	UNENCUMBERED BALANCE <b>\$ 7,110.20</b>

**I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.**

Signature of CAL FIRE Accounting Officer	Date
--	------

**VOLUNTEER FIRE CAPACITY PROGRAM  
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA  
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the  
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and \_\_\_\_\_ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.
2. This is a subaward under the 2024 Volunteer Fire Capacity Grant #24-DG-11052012-161 awarded to STATE by the Forest Service on August 23, 2024. The Federal Assistance Listing for the award is 10.698, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2024.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**
5. **INCORPORATION: The Procedural Guide for Volunteer Fire Capacity Program 2024, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**
6. **TIMELINESS: Time is of the essence in this Agreement.**
7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2024 or LOCAL AGENCY will forfeit the funds.**

8. GRANT AND BUDGET CONTINGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2024** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$7,110.20** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2025.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2025 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

- 12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
Attention: \_\_\_\_\_  
Telephone Number(s): \_\_\_\_\_  
E-mail \_\_\_\_\_

**STATE:**                    **Department of Forestry and Fire Protection**  
**Grants Management Unit, Attn: VFC**  
**P. O. Box 944246**  
**Sacramento, California 94244-2460**  
**E-MAIL: [CALFIRE.GRANTS@fire.ca.gov](mailto:CALFIRE.GRANTS@fire.ca.gov)**

- 13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
- 14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
- 15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
- 16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
- 17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:



- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2025.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.



# Nevada County Consolidated Fire District

## Resolution 24-26

### Fee Schedule of Prevention, Regulatory Programs, Incidents and other Services

**WHEREAS**, The Board of Directors of the Nevada County Consolidated Fire District has determined that there is a need for a Fee Schedule for services provided; and

**WHEREAS**, the current fee schedule was approved by Resolution 23-26 at the regular board meeting on September 21, 2023; and

**WHEREAS**, Ordinance 17-01 specifies fees can be adjusted annually beginning October, 2018 and each October thereafter, based on the actual cost calculations provided by staff; and

**WHEREAS**, staff has performed cost calculations.

**NOW, THEREFORE, BE IT RESOLVED** the fee schedule be updated to reflect the updated cost calculations, as specified on the attached exhibit.

**PASSED AND ADOPTED** by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 19<sup>th</sup> day of September 2024 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

---

Keith Grueneberg, President of the Board  
Nevada County Consolidated Fire District

Attest:

---

Tricia Bush, Secretary of the Board

**Nevada County Consolidated Fire District**  
**Fee Schedule for**  
**Prevention, Regulatory Programs, Incidents and Other**

The following Fee Schedule provides the cost to be paid by the requestor for the services listed. It does not provide comprehensive review, instruction, forms or government codes associated with each service listed. Those can be obtained by contacting district staff.

The fees reflect the minimum fee associated with providing these services.

Payment of fees and quotes for Permits, Reviews, Office time, Field time, Planned Events and other items, are required before services are provided. Actual costs incurred above the minimum fee paid will be billed. Amounts not paid when due are subject to late fees, as specified in item Z.

**Expedited services outside of normal business hours will be invoiced at double the normal rate.**

Items not specifically described within the fee schedule will be assigned a fee category by determination of the Fire Marshal.

Inquires and payments can be sent to NCCFD, 640 Coyote Street, Nevada City, CA 95959 or call (530) 265-4431. Payments can also be paid on our website at [www.nccfire.com](http://www.nccfire.com).

<b>Hourly Rate</b>	<b>\$</b>	<b>180.00</b>
--------------------	-----------	---------------

**A. Office Time - Hourly - 1 hour minimum**

1. General		
a. Preapplication review		\$ 180.00
b. Consultation and Meetings		\$ 180.00
c. Research		\$ 180.00
d. Miscellaneous plan reviews		\$ 180.00
e. Review of revised plans or proposals		\$ 180.00

**B. Field Time - 1 hour minimum**

1. General		
a. Site inspections		\$ 180.00
b. Vacant lot inspection with drone.		\$ 230.00
*This includes drone fee (\$50.00/hour)		
c. Second and subsequent inspections of deficiencies		\$ 180.00
d. Failure to cancel inspection requests		\$ 180.00
e. Witness additional test or procedures above what is allowed in minimum fee		\$ 180.00
f. State mandate pre-inspections or inspections		\$ 180.00
g. Meetings, public hearings, etc.		\$ 180.00

**C. Incident Reports, Investigation Reports, and Photocopy Costs**

1. Incident reports		
a. Printed		\$ 25.00
b. Emailed		\$ 20.00
2. Inspection reports		
a. Printed		\$ 25.00
b. Emailed		\$ 20.00

**Nevada County Consolidated Fire District**  
**Fee Schedule for**  
**Prevention, Regulatory Programs, Incidents and Other**

**C. Incident Reports, Investigation Reports, and Photocopy Costs Continued**

3.	Investigation reports		
	a. Printed	\$	25.00
	b. Emailed	\$	20.00
4.	Digital Photographs - emailed		
	a. Up to 20	\$	20.00
	b. Over 20, each additional	\$	0.50
5.	CD - Photo or video	\$	25.00
6.	Thumb drive	\$	30.00
7.	Photocopies (per page)	\$	0.50
8.	Scans - Actual time spent scanning and sending.	Minimum	\$ 5.00
9.	Body Cam Footage	\$	50.00

**D. Operation Permits (Minimum fee - additional charges may apply)**

1.	Aviation Fees	\$	270.00
	<i>(Aircraft servicing, repair and aircraft fuel-servicing vehicles)</i>		
2.	Aviation Fees in excess of #1 - hourly, 1/2 hour minimum		
3.	Cannabis operations	\$	270.00
4.	Compressed gas		
	a. Storage and use, including fixed installation of medical gas	\$	180.00
	b. Medical gas system - new installation; code compliance review and site inspections.	\$	270.00
5.	Cryogenics	\$	180.00
6.	Dust producing operations, including woodworking and cabinet shops	\$	180.00
7.	Explosives and blasting agents	\$	180.00
8.	Fireworks	\$	450.00
9.	Flammable/combustible liquids		
	<i>(for underground tanks, see section E)</i>		
	a. Storage cabinet, each location	\$	180.00
	b. Storage rooms	\$	270.00
	c. Inside storage	\$	180.00
	d. Outside storage	\$	180.00
	e. Dispense	\$	270.00
	f. Install or repair equipment	\$	450.00
10.	Repair Garages and Motor Fuel Dispensing Facilities	\$	270.00
11.	Hazardous materials	\$	360.00
12.	Hazardous production materials	\$	360.00
13.	High piled combustible storage	\$	360.00
14.	Liquefied petroleum gas		
	a. Dispense	\$	180.00
	b. Install tank less than 2,000 gallon water capacity	\$	180.00
	c. Install tank more than 2,000 gallon water capacity	\$	270.00
	d. Underground residential tank	\$	270.00
	e. Underground commercial tank	\$	540.00
15.	Lumber Yard	\$	270.00
16.	Mobile Food Preparation Vehicles	\$	180.00

**Nevada County Consolidated Fire District**  
**Fee Schedule for**  
**Prevention, Regulatory Programs, Incidents and Other**

17. Ovens, industrial baking or drying	\$	360.00
18. Place of assembly		
a. Occupancy by 50 to 99 persons	\$	180.00
b. Occupancy by 100 to 299 persons	\$	270.00
c. Occupancy of more than 300 persons	\$	360.00
19. Spray painting		
a. Spray booths and spray areas	\$	180.00
b. Code compliance review and testing of fire suppression system	\$	450.00
20. Tents, canopies, and temporary membrane support structures	\$	270.00
21. Waste Handling	\$	270.00
22. Welding or cutting operations in any occupancy	\$	180.00
23. Outdoor Events	\$	270.00
24. Miscellaneous Permits, 1 hour minimum	\$	180.00
25. Multiple permit discount (each after 1st permit)	\$	(90.00)
Discount applies for multiple inspections at same location at same time.		

**E. Operation Permits (Minimum Fee - applied to hourly charge)**

1. Flammable/Combustible liquids		
a. Installation of underground tanks		
1. Base fee (single tank)	\$	540.00
2. Fee for each additional tank	\$	90.00
b. Removal of underground tanks		
1. Base fee (single tank)	\$	360.00
2. Fee for each additional tank	\$	90.00
2. Auxiliary Power Equipment		
a. Residential	\$	180.00
b. Business	\$	270.00

**F. Building Plan and Occupancy Review ( Minimum Fee - applied to hourly charges)**

All new building construction and tenant improvements will have a minimum fee of 3 hours with additional charges being billed monthly.

\$ 540.00

Outside Service - Cost plus 10% and inspection fees  
(discretion of the Fire Marshal)

**G. Fire Suppression and Detection System Review (Minimum Fee - applied to hourly charge).**

1. Fire alarm systems		
1 hour minimum, will bill additional time	\$	180.00
b. Fire sprinkler monitoring	\$	180.00
c. Tenant improvement of 999 square feet or less	\$	180.00
d. Tenant improvement of more than 1,000 square feet	\$	180.00
2. Fire hydrant system, on-site	\$	540.00
3. On-site water storage systems	\$	270.00
4. Fire sprinkler systems	\$	360.00
5. Hood and duct fire suppression system	\$	360.00
Outside Service - Cost plus 10% and inspection fees (discretion of the Fire Marshal)		

**Nevada County Consolidated Fire District**  
**Fee Schedule for**  
**Prevention, Regulatory Programs, Incidents and Other**

**H. Land Use Review (Minimum Fee- applied to hourly charges)**

1.	2nd Dwelling/Accessory Dwelling Unit	\$	450.00
2.	Subdivisions		
a.	1 or 2 newly created parcels	\$	360.00
b.	3 or 4 newly created parcels	\$	450.00
c.	5 to 9 newly created parcels	\$	540.00
d.	10 or more newly created parcels	\$	810.00
3.	Temporary roadside business		
a.	Enclosed area, single use	\$	180.00
b.	Enclosed area, multiple use	\$	270.00
4.	Use Permit	\$	90.00
5.	Site plan review	\$	90.00
6.	Cannibas Administrative Development Permit	\$	360.00

**I. Incidents**

1.	Bill by Fire Recovery at their published rates		
2.	OES incident response - Per CFAA guidelines and prevailing rates		
3.	Investigation (hourly)		Actual Cost

**J. Equipment Hourly - Quoted upon request**

1. Engine Company - Planned Events - (includes staffing)
2. Water Tender - Planned Events (includes staffing)
3. Drone Surveillance

**K. Staffing - Planned Events**

1. Quoted upon request

**Y. Other**

1.	Legal Appearance		Actual Cost
2.	Mechanic Shop Rate (hourly)	\$	120.00
3.	Administrative (hourly)	\$	90.00
4.	Credit card convenience fee paid directly to processor- the greater of:		\$3.00 or 2.65%
5.	Certified Postage and Other activities		Actual Cost

**Z. Late Fees**

1. 01-30 days past due, 10% late fee
2. 31-60 days past due, 25% late fee
3. 61 + days past due, 1% additional per month for each month or partial month, the fee remains unpaid.
4. Over 90 past due, additional fees may apply along with referral to collections, and revoking of permits if applicable.
5. Non-Sufficient Fund check - applicable late fee plus \$25 processing fee.



# Nevada County Consolidated Fire District

## Resolution 24-27

### Final Budget for the Fiscal Year 2024-25

**WHEREAS**, § 13895 of the California Health and Safety Code requires the adoption of an Operations Budget by the Board of Directors on or before October 1 each year at a public hearing; and

**WHEREAS**, management has identified the need to expend funds during Fiscal Year 2024-25 to maintain a designated level of service over and above operational expenditures; and

**WHEREAS**, the District currently has three designated Funds from which supplemental purchases may be taken; Fund 733 AB 1600, Fund 734 Special Tax Assessment (2012) and Fund 758 Capital Purchases (if necessary);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Nevada County Consolidated Fire District hereby adopts the Final Budget for Fiscal Year 2024-25 in the amount of \$9,543,064 attached hereto as Exhibit "A", with the stipulation that all purchases comply with Resolution 24-21:

- |               |             |
|---------------|-------------|
| 1. Fund 722 - | \$7,672,681 |
| 2. Fund 733 - | \$ 160,417  |
| 3. Fund 734 - | \$1,087,102 |
| 4. Fund 758 - | \$ 622,864  |

**PASSED AND ADOPTED** by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 19<sup>th</sup> day of September 2024 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

---

Keith Grueneberg, President of the Board  
Nevada County Consolidated Fire District

Attest:

---

Tricia Bush, Secretary of the Board



# Nevada County Consolidated Fire District



## Final Budget for Fiscal Year 2024-2025

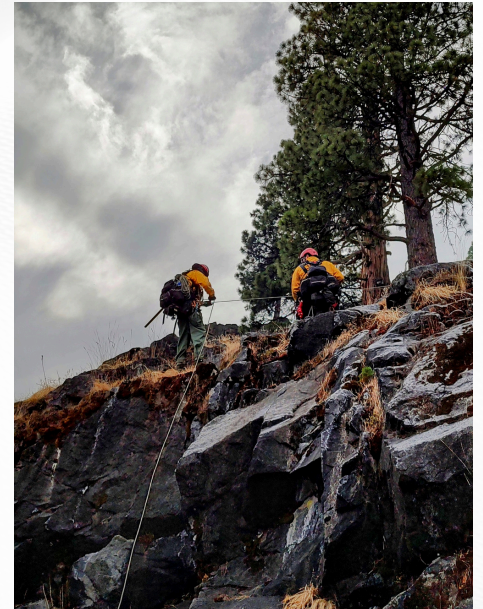
Presented By:  
Jason Robitaille  
Fire Chief





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- ▶ Budget Summary All Fund Summary Page 13

# BUDGET SUMMARY

Fund 722 is the general operating fund of the district. The primary sources of the General fund are Property Taxes, Special Assessment, reimbursement for items such as strike team assignments, vehicle repairs and cost recovery, and other revenue for rentals, operations permits and plan reviews.

Fund 723 is an internal contingency fund for the district. This fund is to maintain 10% of revenue.

Fund 733 is for development impact fees, or more commonly known as AB 1600 mitigation fees. The revenue source from this fund is for new development (building) within the boundaries of Nevada County Consolidated Fire District. These funds are restricted for use for new improvements or services.

Fund 734 is the 2012 Special Tax fund; these funds are to maintain prompt local fire protection and emergency medical responses within the district. This was to maintain the current staffing and prevent the layoff of personnel. These funds are transferred to the general fund, 722, to maintain these services.

Fund 758 is the capital reserve fund of the district. The main revenue source for this fund is from the sale of surplus equipment and transfers from the general operating fund, 722. These funds cover expenses for capital improvement, apparatus, and equipment replacement.



Nevada County Consolidated Fire District  
 ~Operating Fund 722 Budget Recap~

	2024-25		2023-24	
	Final Budget	Preliminary Budget	Amended Budget	Through 30-Jun
<b>Revenues</b>				
Taxes & Assessments	8,137,523	8,113,145	7,849,762	99%
Reimbursements	220,918	154,858	114,000	164%
Other Revenue	77,405	70,545	86,940	138%
<b>Revenue Total</b>	<b>8,435,846</b>	<b>8,338,548</b>	<b>8,050,702</b>	<b>101%</b>
<b>Operating Expenditures</b>				
<b>Wages &amp; Benefits</b>				
Wages	4,342,978	4,239,676	4,553,091	95%
Taxes	78,036	68,668	73,184	96%
Benefits	2,622,337	2,586,944	2,258,962	97%
<b>Wages &amp; Benefits Total</b>	<b>7,043,350</b>	<b>6,895,288</b>	<b>6,885,237</b>	<b>96%</b>
Personnel Related	229,386	263,371	218,327	91%
Facility & Equipment	604,203	599,537	571,963	85%
Vehicle Related	211,504	213,535	245,889	83%
Gen & Admin	635,484	672,864	614,068	88%
<b>Total Operating Expenditures</b>	<b>8,723,927</b>	<b>8,644,595</b>	<b>8,535,484</b>	<b>94%</b>
Other Income & Expense	(12,500)	(12,500)		
<b>Fund 722 Over / &lt;under&gt;</b>	<b>(300,581)</b>	<b>(318,547)</b>	<b>(484,782)</b>	
Seasonal program funded from prior yr		-		
<b>Fund 722 adjusted Over / &lt;under&gt;</b>	<b>(313,081)</b>	<b>(318,547)</b>		
<b>Beginning Cash Balance</b>				
Revenues	2,289,136	2,244,245		
	8,435,846	8,338,548		
<b>Available Cash</b>	<b>10,724,982</b>	<b>10,582,793</b>		
Expenditures	(8,723,927)	(8,644,595)		
Other Income & Expense	(12,500)	(12,500)		
Transfer Out Capital Expenditures (758)	(175,000)	(250,000)		
Transfer Out Contingency Fund (723)	-	-		
<b>Ending Cash Balance</b>	<b>1,813,555</b>	<b>1,675,698</b>		
<b>Contingency Fund (723)</b>				
Beginning Cash Balance	1,113,736	1,113,736		
Transfer In Operating Funds (722)	-	-		
<b>Ending Cash Balance</b>	<b>1,113,736</b>	<b>1,113,736</b>		

**Budget Summary for:**  
**~Operating Fund 722~**

	FY 2024/2025		FY 2023/2024		
	Final Budget	Preliminary Budget	Amended Budget	Through 30-Jun	
<b>Revenues</b>					
<b>Taxes &amp; Assessments</b>					
4010 Current Secured (Tax)	3,962,120	3,960,482	3,808,156	101%	3.25% increase
4011 Prior Secured (Tax)	-	-	-		
4020 Current Unsecured (Tax)	67,091	69,102	66,644	101%	
4030 Prior Unsecured (Tax)	1,547	1,244	1,244	124%	
4040 Supplemental Secured (Tax)	100,296	108,160	104,000	93%	
4050 Supplemental Unsecured (Tax)	3,623	4,800	4,800	75%	
4060 Suppl Prior Unsecured (Tax)	510	307	307	166%	
4110 NCCFD Special Assessm	2,401,068	2,350,130	2,281,680	100%	3.0% increase
4150 Special Tax - 2012	1,066,246	1,075,000	1,040,653	101%	3.0% increase
4230 State - Homeowners (Tax)	24,195	23,920	24,888	97%	
4240 State Aid - Prop 172	510,827	520,000	517,390	80%	
4290 Other	-	-	-	0%	
<b>Subtotal</b>	<b>8,137,523</b>	<b>8,113,145</b>	<b>7,849,762</b>	<b>99%</b>	
<b>Reimbursements</b>					
4510 Fire Reimbursement (net)	144,269	125,000	75,000	194%	
4520 Prior Year Fire Reimbursement	37,514		-		
4540 Vehicle Repairs (Non-Tax)	4,000	2,500	1,000	316%	
4550 Cost Recovery (Non-Tax)	25,000	18,000	23,000	110%	
4690 Reimbursement - Other	10,135	9,358	15,000	90%	Includes DSI, Fair, Parking Rentals
<b>Subtotal</b>	<b>220,918</b>	<b>154,858</b>	<b>114,000</b>	<b>164%</b>	
<b>Other Revenue</b>					
4810 Inspections/Permits (Prevention)	14,825	11,845	11,500	129%	
4812 Plan Review (Prevention)	12,000	10,300	12,000	93%	
4820 Interest (Non-Tax)	40,500	40,000	55,000	152%	
4830 Rentals (Non-Tax)	4,440	5,400	4,440	127%	
4840 Other Current Svcs (Non-Tax)	5,640	3,000	4,000	0%	
4850 Sale: Surplus Equipment (net)	-	-	-	0%	
4860 Prior Year Revenue (Non-Tax)	-	-	-	0%	
4870 Other Revenue (Non-Tax)	-	-	-		
<b>Subtotal</b>	<b>77,405</b>	<b>70,545</b>	<b>86,940</b>	<b>138%</b>	
<b>Revenue Total</b>	<b>8,435,846</b>	<b>8,338,548</b>	<b>8,050,702</b>	<b>101%</b>	



**Budget Summary for:**  
**~Operating Fund 722~**

	FY 2024/2025		FY 2023/2024		
	Final Budget	Preliminary Budget	Amended Budget	Through 30-Jun	
<b>Wages &amp; Benefits</b>					
<b>Wages (staffing level)</b>					
5111 Chief / Division Chief (2)	358,815	352,828	342,058	(2)	100%
5113 Battalion Chief (3)	377,934	380,735	384,926	(3)	103%
5114 Prevention(2)	269,343	269,329	261,749	(2)	99%
5121 Captains (10)	1,047,747	965,740	953,162	(10)	100%
5122 Lieutenants (5)	212,057	220,110	515,316	(5)	51%
5123 Firefighter (15)	991,905	1,034,244	1,002,588	(15)	81%
5131 Supplemental/Seasonal	75,000	50,000	166,421		
5132 PCF Program	5,500	5,500	5,500		58%
5141 Clerical(2.75)	214,646	222,690	203,743	(2.75)	107%
5145 Fire Mechanic (2)	170,303	173,018	169,989	(2)	91%
5151 Overtime	429,090	398,329	807,039		87%
5153 Additional Overtime Staffing	15,000	15,000	20,000		24%
5159 Station 59 Staffing	-	-	(461,783)		
5161 Strike Team	-	-	-		0%
5165 Strike Team Backfill	-	-	-		0%
5171 Holiday Stipend	97,883	93,091	97,883		105%
5173 Vacation Sell Back	73,254	54,562	80,000		100%
5185 Directors	4,500	4,500	4,500		82%
<b>Subtotal</b>	<b>4,342,978</b>	<b>4,239,676</b>	<b>4,553,091</b>	<b>(41.75)</b>	<b>95%</b>
<b>Taxes</b>					
5511 Medicare: Employer Tax	70,998	61,283	72,411		91%
5512 FICA: Employer Tax	1,723	1,723	1,650		96%
5521 SUI: Employer Tax	5,315	5,662	5,819		115%
5559 Station 59 Taxes	-	-	(6,696)		
<b>Subtotal</b>	<b>78,036</b>	<b>68,668</b>	<b>73,184</b>		<b>96%</b>
<b>Benefits</b>					
5711 CalPERS	1,343,417	1,333,547	1,145,801		106%
5731 Health Insurance	792,828	792,756	922,464		79%
5735 Life Insurance	15,300	15,300	14,400		88%
5751 Workers Comp Insurance	470,792	445,341	362,585		81%
5759 Station 59 Benefits	-	-	(186,288)		
<b>Subtotal</b>	<b>2,622,337</b>	<b>2,586,944</b>	<b>2,258,962</b>		<b>97%</b>
<b>Wages &amp; Benefits Total</b>	<b>7,043,350</b>	<b>6,895,288</b>	<b>6,885,237</b>		<b>96%</b>
% of Revenue	83.5%	82.7%	85.5%		
Adjusted for supplementals	82.6%	79.7%			

Classic  
 Safety 24.33%, Misc 17.33%  
 PEPRA  
 Safety 13.76%, Misc 7.87%  
 UAL \$654k  
 EMOD 173%

**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2024/2025</b>		<b>FY 2023/2024</b>	
	<b>Final Budget</b>	<b>Preliminary Budget</b>	<b>Amended Budget</b>	<b>Through 30-Jun</b>
<b><u>Personnel Related</u></b>				
<b><u>Clothing/PPE</u></b>				
6011 Uniforms	32,785	32,785	31,787	45%
6021 Personal Protective Equipment	63,336	88,221	55,000	102%
6031 Safety & PPE (per MOU)	33,990	36,390	33,990	98%
Subtotal	130,111	157,396	120,777	86%
<b><u>Food / Meals</u></b>				
6111 Meals - Administration	3,000	3,500	3,250	61%
6113 Meals - Fire & Training	750	500	1,500	32%
Subtotal	3,750	4,000	4,750	52%
<b><u>Training / Fitness</u></b>				
6211 Wellness	37,025	39,575	33,900	92%
6213 Fitness	8,250	7,500	6,100	62%
6221 Tuition/Licenses	31,250	35,400	31,250	114%
6222 Chief/Ops Div Chief Training	3,000	3,000	-	0%
6232 Travel	6,000	6,000	12,000	124%
6241 Training Materials	2,000	2,000	1,500	115%
6246 Public Safety Training Center	-	-	1,550	0%
6261 Mandatory Licenses	2,000	2,500	2,500	54%
6271 Admin Training	6,000	6,000	4,000	75%
Subtotal	95,525	101,975	92,800	99%
<b>Personnel Related Total</b>	<b>229,386</b>	<b>263,371</b>	<b>218,327</b>	<b>91%</b>

**Budget Summary for:**  
**~Operating Fund 722~**

	<u>FY 2024/2025</u>		<u>FY 2023/2024</u>	
	<u>Final Budget</u>	<u>Preliminary Budget</u>	<u>Amended Budget</u>	<u>Through 30-Jun</u>
<b><u>Facility &amp; Equipment</u></b>				
<b><u>Communication</u></b>				
6511 Telephones	21,440	20,040	18,970	115%
6521 Cellular Phones	10,280	10,280	10,000	98%
Subtotal	31,720	30,320	28,970	109%
<b><u>Station</u></b>				
6551 Supplies & Services	29,400	25,740	20,000	100%
Subtotal	29,400	25,740	20,000	100%
<b><u>Insurance</u></b>				
6611 Liability, Property & Umbrella	132,030	132,030	119,850	99%
Subtotal	132,030	132,030	119,850	99%
<b><u>Facility Maintenance</u></b>				
6681 Facility Maintenance & Imp	120,000	120,000	158,600	72%
Subtotal	120,000	120,000	158,600	72%
<b><u>Medical Supplies</u></b>				
6716 EMS Supplies	18,600	18,600	15,500	98%
Subtotal	18,600	18,600	15,500	98%
<b><u>Apparatus Equipment</u></b>				
6751 Hose	23,000	23,000	28,600	82%
6756 Ladder	3,500	3,500	1,800	101%
6761 Suppression Equip/Small Tools	7,500	7,500	9,300	59%
6766 Power Tools	14,000	14,000	12,700	38%
6771 Pumps	5,700	5,500	5,460	105%
6776 Mobile Communication	32,300	32,300	13,354	100%
6781 Technical Rescue Equipment	18,660	18,660	13,300	123%
6782 Swift Water Rescue	1,280	1,280	5,410	
6783 Urban Search & Rescue	2,000	2,000	5,000	
6786 SCBA's	7,550	7,550	10,610	100%
6796 Drone	2,800	2,800	2,340	9%
6798 Utility Terrain Vehicle	1,000	1,000	7,200	
Subtotal	119,290	119,090	115,074	82%



**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2024/2025</b>		<b>FY 2023/2024</b>	
	<b>Final Budget</b>	<b>Preliminary Budget</b>	<b>Amended Budget</b>	<b>Through 30-Jun</b>
<b><u>Utilities</u></b>				
6811 Alarm	1,327	1,987	1,630	81%
6821 Electricity / Gas (PGE)	70,525	75,950	75,313	86%
6831 Propane	11,652	17,360	12,000	72%
6841 Trash	5,705	5,705	4,200	103%
6851 Water / Sewer	8,240	8,240	14,326	57%
<b>Subtotal</b>	<b>97,449</b>	<b>109,242</b>	<b>107,469</b>	<b>81%</b>
<b><u>Capital Expenditures</u></b>				
6911 Station	-	-	-	
6921 Equipment	-	-	-	0%
6931 Vehicle	6,500		-	0%
6941 Admin	49,215	44,515	6,500	97%
6951 Other	-	-	-	
<b>Subtotal</b>	<b>55,715</b>	<b>44,515</b>	<b>6,500</b>	<b>97%</b>
<b>Facility &amp; Equipment Total</b>	<b>604,203</b>	<b>599,537</b>	<b>571,963</b>	<b>85%</b>
<b><u>Vehicle Related</u></b>				
<b><u>Insurance</u></b>				
7001 Vehicle Insurance	24,341	24,341	36,480	76%
<b>Subtotal</b>	<b>24,341</b>	<b>24,341</b>	<b>36,480</b>	<b>76%</b>
<b><u>Maintenance</u></b>				
7048 All categories	106,500	106,500	114,560	
<b>Subtotal</b>	<b>106,500</b>	<b>106,500</b>	<b>114,560</b>	<b>79%</b>
<b><u>Fuel</u></b>				
7051 Fuel	80,663	82,694	94,849	92%
<b>Subtotal</b>	<b>80,663</b>	<b>82,694</b>	<b>94,849</b>	<b>92%</b>
<b>Vehicle Related Total</b>	<b>211,504</b>	<b>213,535</b>	<b>245,889</b>	<b>83%</b>

**Budget Summary for:**  
**~Operating Fund 722~**

	<b>FY 2024/2025</b>		<b>FY 2023/2024</b>	
	<b>Final Budget</b>	<b>Preliminary Budget</b>	<b>Amended Budget</b>	<b>Through 30-Jun</b>
<b>Gen &amp; Admin</b>				
<b><u>Office Expense</u></b>				
7502 Administration	6,325	5,825	7,750	87%
7506 Board	1,000	1,000	1,000	42%
7508 Computers	100,383	98,095	90,707	96%
7509 Copier	1,000	1,000	1,500	32%
7511 Memberships	14,825	14,825	16,155	102%
7516 Mileage Reimbursement	200	200	100	18%
7521 Postage & Delivery	1,000	1,000	1,000	90%
7531 Other	-	-	-	
<b>Subtotal</b>	<b>124,733</b>	<b>121,945</b>	<b>118,212</b>	<b>95%</b>
<b><u>Professional Services</u></b>				
7551 Accounting	18,750	18,750	19,100	97%
7556 Computer	17,120	17,120	17,120	79%
7561 Consultants	67,500	67,500	30,500	87%
7563 Hiring	11,790	11,790	11,945	72%
7566 Legal	54,500	54,500	50,000	84%
7571 Medical Director	6,600	6,600	6,600	100%
7572 Independent Medical Examiner	30,000	30,000	30,000	
7576 Other	-	-	250	0%
<b>Subtotal</b>	<b>206,260</b>	<b>206,260</b>	<b>165,515</b>	<b>77%</b>
<b><u>Publications</u></b>				
7591 Legal Notices	500	500	300	31%
7596 Marketing/Advertising	800	500	200	0%
<b>Subtotal</b>	<b>1,300</b>	<b>1,000</b>	<b>500</b>	<b>19%</b>
<b><u>Special District</u></b>				
7611 Election	-	33,230	-	
7621 LAFCo Budget Share	8,533	8,533	7,901	100%
7631 Nevada County Fees	81,464	88,702	85,145	93%
7641 Other	-	-	-	
<b>Subtotal</b>	<b>89,997</b>	<b>130,465</b>	<b>93,046</b>	<b>93%</b>

Budget Summary for: ~Operating Fund 722~	FY 2024/2025		FY 2023/2024	
	Final Budget	Preliminary Budget	Amended Budget	Through 30-Jun
<b><u>Prevention</u></b>				
7651 Code purchases	1,600	1,600	2,500	100%
7653 Investigation supplies	4,000	4,000	4,300	112%
7657 Inspection supplies	1,000	1,000	1,500	0%
7661 Professional Svcs/Plan checks	1,000	1,000	1,000	38%
7663 Public Education supplies	10,000	10,000	9,120	102%
7665 Subscriptions/Memberships	1,500	1,500	1,500	85%
7667 Training	6,000	6,000	7,500	91%
7669 Other	5,000	5,000	10,000	89%
Subtotal	30,100	30,100	37,420	91%
<b><u>JPA</u></b>				
7831 Dispatch Charges	168,000	168,000	185,000	90%
7841 JPA Expense Allocation	15,094	15,094	14,375	100%
Subtotal	183,094	183,094	199,375	91%
<b>Gen &amp; Admin Total</b>	<b>635,484</b>	<b>672,864</b>	<b>614,068</b>	<b>88%</b>
<b>Strike Team Non Labor Direct Expenses</b>	<b>12,500</b>	<b>12,500</b>		
<b>Total Operating Expenditures</b>	<b>8,736,427</b>	<b>8,657,095</b>	<b>8,535,484</b>	<b>94%</b>
	-	-	-	
<b><u>Other Income &amp; Expense</u></b>				
9101 Grant Expense	101,610			
9101 Grant Revenue	(101,610)			
<b>Fund 722 Over / &lt;under&gt;</b>	<b>(300,581)</b>	<b>(318,547)</b>		

Budget Summary for: ~Mitigation Fee Fund 733~	FY 24-25		2023-24	
	Final Budget	Preliminary Budget	Amended Budget	Through 30- June
<b>Revenues</b>				
4160 Mitigation Fees	13,400	134,000	100,412	92%
4820 Interest	3,500	3,500	1,200	125%
<b>Revenue Total</b>	<b>16,900</b>	<b>137,500</b>	<b>101,612</b>	<b>110%</b>
<b>Expenses</b>				
6911 Structure & Improvements	0		0	0%
6921 Equipment	160,417	160,417	51,803	100%
7561 Consultants	-	-	23,000	0%
	<b>160,417</b>	<b>160,417</b>	<b>74,803</b>	<b>99%</b>
<b>Fund 733 Over / &lt;under&gt;</b>	<b>(143,517)</b>	<b>(22,917)</b>	<b>26,809</b>	
<b>Beginning Cash</b>	<b>179,048</b>	<b>201,965</b>	<b>0</b>	
<b>Fund 733 Over / &lt;under&gt;</b>	<b>(143,517)</b>	<b>(22,917)</b>	<b>0</b>	
<b>Ending Cash</b>	<b>35,531</b>	<b>179,048</b>	<b>0</b>	

Budget Summary for: ~Special Tax Fund 734~	FY 2024-25		2023-24	
	Final Budget	Preliminary Budget	Amended Budget	Through 31-May
<b>Revenues</b>				
4150 Special Tax 2012	1,085,602	1,091,442	1,010,219	95%
4820 Interest	1,500	160	1,500	141%
<b>Revenue Total</b>	<b>1,087,102</b>	<b>1,091,602</b>	<b>1,011,719</b>	<b>94%</b>
<b>Expenses</b>				
7631 Special District Fees	10,856	8,730	10,331	79%
<b>Expense Total</b>	<b>10,856</b>	<b>8,730</b>	<b>10,331</b>	<b>93%</b>
<b>Fund 734 Over / &lt;under&gt;</b>	<b>1,076,246</b>	<b>1,082,872</b>	<b>1,001,388</b>	<b>95%</b>
<b>Beginning Cash</b>	64,795	0		
Fund 734 Over / <under>	1,076,246	1,082,872		
Transfer Out	(1,131,041)	(1,022,747)		
<b>Ending Cash</b>	<b>10,000</b>	<b>60,125</b>		

Budget Summary for: ~Capital Expenditure Fund 758~	FY 2024-25		2023-24	
	Final Budget	Preliminary Budget	Amended Budget	Through 30-Jun
<b>Revenues</b>				
4820 Interest	7,636	5,929	9,216	100%
4830 Equipment Rental			0	
4850 Sale of Surplus Property	175,000	275,000	60,000	0%
<b>Revenue Total</b>	<b>182,636</b>	<b>280,929</b>	<b>69,216</b>	<b>15%</b>
<b>Expenses</b>				
6911 Station	215,000	278,000	8,000	0%
6921 Equipment	402,864	387,355	151,249	199%
6931 Vehicles	-	0	65,000	72%
7561 Consultants	5,000	20,500	6,000	0%
	<b>622,864</b>	<b>685,855</b>	<b>230,249</b>	<b>90%</b>
<b>Fund 758 Over / &lt;under&gt;</b>	<b>(440,228)</b>	<b>(404,926)</b>	<b>(161,033)</b>	
<b>Beginning Cash</b>	644,879	430,940		
<b>Transfer in from 722</b>	175,000	250,000		
Fund 758 Over / <under>	(440,228)	(404,926)		
<b>Ending Cash</b>	<b>379,651</b>	<b>276,014</b>		

**Budget Summary for:**  
**~All Fund Summary~**  
**FY 2024-25**

	722 Operating	723 Contingency	733 AB1600	734 Spec Tax	758 Capital	Total
Beginning Balance	2,289,136	1,113,736	201,965	64,795	661,288	4,330,920
Receipts	7,369,600		137,500	1,087,102	182,636	8,776,838
Special Tax	1,066,246			(1,131,041)		(64,795)
Expenditures	(8,736,427)		(160,417)	(10,856)	(622,864)	(9,530,564)
Change for Fiscal Year	(300,581)	-	(22,917)	(54,795)	(440,228)	(818,521)
Other Income & Expense	(12,500)					(12,500)
Transfers						
Contingency	-				-	-
Equipment Fund	(175,000)				175,000	-
Ending Balance	1,801,055	1,113,736	179,048	10,000	396,060	3,499,899



# Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959  
(530) 265-4431 FAX (530) 265-4438  
[nccfire@nccfire.com](mailto:nccfire@nccfire.com) • [www.nccfire.com](http://www.nccfire.com)

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## MEMORANDUM

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**To:** Jason Robitaille, Chief  
**From:** Patrick Sullivan, Division Chief Operations  
**Subject:** Retirement Date  
**Date:** August 21, 2024

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Chief Robitaille,

I began serving this community as a volunteer with the 49er Fire Protection District on December 1, 1991. After many hours coursework and training I had the great fortune to be hired as the first fulltime firefighter on March 31, 1994. Since then, I promoted through the ranks, participated in consolidation, and witnessed dark days along with many promising moments. I couldn't have imagined a better more fulfilling career anywhere.

This memo is to inform you that I will retire from the Nevada County Consolidate Fire District after roughly 33 years and 122 days on Monday, March 31, 2024.

It has been, and will always be, my pleasure to have served our community.

Most Sincerely,

Patrick J Sullivan  
Division Chief Operations





## **Agenda Item #9**

**Documentation to be Provided at  
Board Meeting**

NEVADA COUNTY  
CONSOLIDATED  
FIRE DISTRICT

# CHIEFS MONTHLY REPORT



**SEPTEMBER 19, 2024  
REGULAR BOARD MEETING**



**PREPARED BY:**

**Fire Chief Jason Robitaille  
Division Chief Patrick Sullivan  
Fire Marshal Patrick Mason**



# NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

## **AUGUST HIGHLIGHTS**



### **ADMINISTRATION**

- Naggiar Winery (Robitaille/Sullivan) LEFPC Salute to First Responders
- BOS Title III Funds
- Washington Ridge Crews at Station 84

### **MEETINGS**

- South Yuba River Cohorts Meeting (Sullivan)
- NCC BC Meeting (Robitaille/Sullivan)
- Ponderosa Project Kick Off Townhall (Robitaille/Mason)
- OES Check- In (Robitaille)
- Admin Management Meeting (Mason/Robitaille/Sullivan)
- NCC Chiefs Meeting (Mason/Robitaille/Sullivan)
- Met with County CFO (Robitaille/Long)
- Nevada County COOP
- JPA Meeting (Robitaille)
- Nevada City PG&E Fuels Discussion
- Met with the ECC (Robitaille)
- Met with GVFD Chief Buttron (Robitaille)



NEVADA COUNTY CONSOLIDATED FIRE DISTRICT  
**AUGUST MONTHLY STATISTICS**

**8:27**

AVG.  
RESPONSE  
TIME



**HIGHLIGHTS:**

**FIRES:**

- 7 VEGETATION FIRES
- 4 BUILDING FIRES
- 1 COOKING FIRE
- 1 OUTDOOR RUBBISH FIRES
- 4 PASSENGER VEHICLE FIRE
- 1 FREIGHT/TRANSPORT VEHICLE FIRE
- 1 CHIMNEY FIRE

3 GAS LEAKS

2 ELECTRICAL EQUIPMENT ISSUES

1 POWER LINE DOWN

**VEHICLES ACCIDENTS:**

- 8 WITH INJURIES
- 4 W/O INJURIES
- 1 VEHICLE EXTRICATION
- 5 GENERAL ACCIDENT CLEAN-UPS

15 PUBLIC ASSISTANCE CALLS

202 EMS/MEDICAL ASSISTS

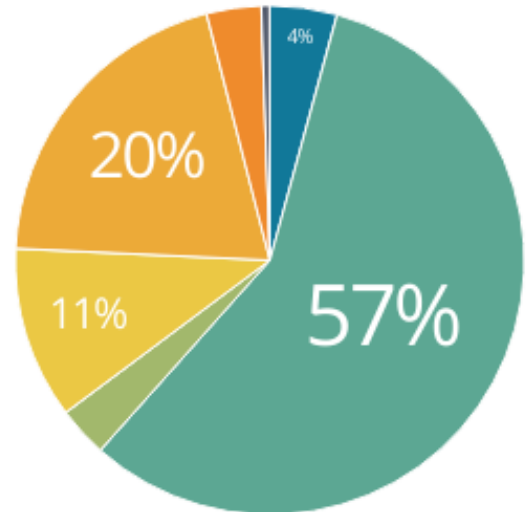
2 SMOKE CHECKS

1 CO2 INCIDENT

**RESCUES:**

1 HRT DEPLOYMENT

**376 INCIDENTS**



**57% EMS CALLS  
43% FIRE/OTHER**



# NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

# **AUGUST FIRE PREVENTION REPORT**

Plan Reviews: 3 Completed

Inspections:

4 General (Operational Permits)

4 Construction

5 Educational Property Walks



## **MEETINGS**

- Attended the Fire Safe Council Board of Directors Meeting. (Mason)
- Meeting with PG&E to explore a possible option to partner in a vegetation removal from around power poles project. (Robitaille / Mason)
- Attended the quarterly California Conference of Fire Investigators Roundtable meeting – Training Topic – Artificial Intelligence, how it can be used to assist with fire investigations and the pit falls to watch out for. (Mason)
- Meeting with an Alta Sierra Homeowner to discuss the results of the Nevada County Evacuation Study. (Mason)

## **COMMENTS**

- Captain Tellam worked with the Ca. Dept. of Insurance, Fraud Division to follow up on a vehicle fire case from July of 2023.
- Captain Tellam attended the Nevada Union High School safety preparedness training (Fire, earthquake, and active shooter lockdown drills).