

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
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BOARD OF DIRECTORS

Keith Grueneberg, President
Barry Dorland, Vice President
Tom Carrington
Spencer Garrett
David Hanson
Patricia Nelson
Marianne Slade-Troutman

STAFF

Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Jeff Van Groningen, Finance Manager
Shawna Cresswell, Finance Assistant
Nicole Long, Operations Support Manager

BOARD OF DIRECTORS AGENDA - REGULAR MEETING THURSDAY, MARCH 19, 2020 7:00 P.M.

11329 McCourtney Road, Grass Valley, CA 95949

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the President. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Consolidated Fire Board of Directors will meet in regular session commencing at 7:00 p.m. March 19, 2020 in the meeting room of Nevada County Consolidated Fire District's Station 91, Grass Valley, CA. This meeting will be recorded for posting on the District's webpage at www.nccfire.com.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-265-4431 or at the following addresses:

Nicole Long, Board Secretary
Nevada County Consolidated Fire District, 640 Coyote Street, Nevada City, CA 95959

[E-mail](mailto:nccfire@nccfire.com)

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the President. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – February 20, 2020
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman
PERSONNEL: Carrington, Hanson, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg
WESTERN NEVADA COUNTY FIRE AGENCY: Grueneberg, Dorland, Hanson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

NEW BUSINESS

3. Discussion and possible action, Appoint Applicant to Citizens Oversight Committee. **President Grueneberg**
4. Discussion and possible action, Resolution R20-04, Authorizing the Fire Chief to enter into a finance agreement for the purchase of a new Ford F-550 squad/rescue vehicle. **Finance Manager Van Groningen**
5. Discussion and possible action, Resolution R20-02, Accepting the bid from the winning bidder for the Station 84 deck architectural services and designate an agent to sign the bid documents on behalf of the District. **Deputy Chief Funk**
6. Discussion and possible action, Resolution R20-05, Accepting the bid from the winning bidder for the Station 81 roof and gutter replacement and to designate an agent to sign the bid documents on behalf of the District. **Deputy Chief Funk**
7. Correspondence.
7.A – Social Media Post: Amazing First Responders in Alta Sierra

CHIEF'S MONTHLY REPORT

***BOARD DISCUSSION**

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the President at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the President may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
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BOARD OF DIRECTORS MINUTES FEBRUARY 20, 2020

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Carrington, Garrett, Hanson, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan, Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, all Directors were present. President Grueneberg asked for Chief Turner to lead in the led in the pledge of allegiance with a moment of silence for the Porterville fallen firefighters following.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

Don Bessee, with the Alta Sierra Property Association reported that the final delivery of the hydrant markers have been received. He also reported that they will be having a Town Hall meeting on March 19th and on May 11th the first responders' event will take place.

Tom O'Toole gave a brief introduction and history of himself and reported that he had just turned in an application for the Citizens' Oversight Committee. It will be placed on the agenda for the March meeting.

CONSENT CALENDAR

1. Acceptance of Minutes –January 23, 2020
2. Fund Balances, Check History report and Credit Card History Report
3. Engagement Letter with Willdan Financial Services and the Nevada County Consolidated Fire District for Assessment and special Tax Levy's (reoccurring).

Director Garrett motioned to accept the consent calendar. Director Slade-Troutman seconded. **MOTION** passed unanimously.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Hanson, Nelson

AD HOC COMMITTEES

NEGOTIATIONS: Carrington

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report.

JPA – The next meeting will be held next week.

Western Nevada County Fire – No report

NEW BUSINESS

4. **Discussion and Possible Action, Joint Agreement between California Highway Patrol Valley Division Air Operations Helicopter Unit and the Nevada County Consolidated Fire District.**

Fire Chief Turner discussed the technical rescue program and reported that Captain Pat Sullivan has been instrumental working with CHP helicopter technical division. Captain Sullivan introduced himself and discussed the program. A short video clip was played regarding the program. Captain Sullivan discussed that 8 or 9 of our personnel will be part of the team that the CHP helicopter technical division will bring the training to the District. The training consists of two days, the first day in the classroom and the second day is spent hoisting. Two-day training, first day classroom. 2nd day hoisting. The goal of the program will be to have 2 personnel per shift.

Director Hanson motioned to enter into the Joint Agreement. Director Nelson seconded. **MOTION** passed unanimously.

5. **2019 Operational Statistics.**

Deputy Chief Funk gave a brief summary of the 2019 incident statistics. The JOA responded to 7,200 calls per year and reviewed the response times. Chief Funk explained that incidents are one call that the District responds to, while responses are how many units responded to an incident. The JOA had 180 working fires with an estimated \$1.8 million dollars in fire loss.

6. **Discussion and possible action, Memorandum of Understanding between Nevada Irrigation District and Fire Agencies.**

Fire Marshal McMahan reported that this is a language clean-up on the MOU. A small committee got together and met with NID and discussed the requirements of fire agencies for hydrant maintenance. One major change was the removal of flow testing due to the fact of all the requirements and costs associated with it. NID has asked that the fire departments start estimating their water usage.

Director Nelson motioned that we enter the MOU with NID. Director Garrett seconded. **MOTION** passed unanimously.

7. **Discussion and possible action, Resolution R20-02, Accepting the bid from the winning bidder for the Station 84 deck architectural services.**

Deputy Chief Funk reported that we did not get the other bid, so this item will be postponed.

8. Discussion and possible action, Request for Proposal for Fiscal Year 19/20 Financial Audit.

Finance Manager Van Groningen reported that we are required to have an annual audit as a special district and it is recommended to change auditors or partners every so often. Pehling and Pehling has completed three years and Staff requests that the District go out for a three-year proposal. Director Nelson motioned to approve the request for approval. Director Hanson seconded. **MOTION** passed unanimously.

9. Discussion and possible action, California Special Districts Association (CSDA) Board of Directors Call for Nominations Seat C.

President Grueneberg asked the Board, if there was any interest in the CSDA board. After a brief discussion, there were no Directors that had the time serve on another board.

10. Discussion and possible action, Resolution R20-03, Making Nomination to the Position of Special District Member of the Nevada County Local Agency Formation Commission (LAFCo).

President Grueneberg asked about if any directors anyone had any interest in this position. No Directors have the additional time currently, they discussed incumbent Kurt Grundel. After a brief discussion, Director Nelson motioned to support the Penn Valley Kurt Grundel as the Special District Member of the Nevada County Local Agency Formation Commission. Director Hanson seconded. **MOTION** passed unanimously following roll call vote.

11. Correspondence

CHIEF'S MONTHLY REPORT

Deputy Chief Funk reported that operationally January a routine month with statistics. Several traumatic incidents took place and Staff is monitoring the well-being of our personnel. Both formal and informal debriefings took place. The debriefing process was explained by Captain Sullivan.

On the administrative side, Safety Management was involved in a host of meetings, one being with Marysville, Linda and Olivehurst representatives inquiring information on consolidation. Deputy Chief attended a meeting with the Nevada County Superintendent of Schools with the focus on training first responders on interaction with special needs children.

Fire Marshal McMahan reported that the Fire Code was adopted, but the requirements for modular units was pulled. Pulled modular requirements. He also attended a meeting regarding the location of the bridge at Edwards Crossing and brought the options to the Chiefs' Association. The Fire Chiefs' Association is writing a letter of support to locate the bridge at 1,000 feet upstream from the current bridge as the best alternative.

Board Discussion

A reminder if you have not received an email regarding your Form 700 to let Board Clerk Nicole know to get it resolved.

12. Closed Session.

No public comment was made for closed session. The Board went into closed session at 7:49 p.m.

President Grueneberg reported out of closed session at 8:02 pm. The board advised the Fire Chief how to proceed.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:03 p.m.

Attest:

Approved by:

Nicole Long
Board Secretary

Keith Grueneberg
President of the Board

DRAFT

**Nevada County Consolidated Fire District
Fund Recap & Cash Balances
February 2020**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	1,149,864	1,069,800	103,870	1,888	511,616	2,837,038
Revenues	55,112	-	6,646	-	-	61,758
Expenditures	(419,142)	-	-	-	(57,844)	(476,986)
Other Inc/Expense	-	-	-	-	-	-
Other Activity ²	2,160	-	-	-	-	2,160
Ending Cash ¹	787,994	1,069,800	110,516	1,888	453,772	2,423,970

¹ Includes Well Fargo

² Balance sheet cash activity not reported on fund report in the current month.

**Nevada County Consolidated Fire District
Operating Fund 722
February 2020**

	February	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4010 · Current Secured		1,709,091	3,084,552	55%
4011 · Prior Secured			59,702	
4020 · Current Unsecured		50,387		
4030 · Prior Unsecured		54		
4040 · Supplemental Secured		24,162	29,477	82%
4050 · Supplemental Unsecured		531		
4060 · Supplemental Prior Unsecured		3		
4110 · Special Assessment	57	1,105,013	2,009,382	55%
4150 · Special Tax of 2012		514		100%
4151 · Special Tax 2012 (transfer in)		563,000	955,327	59%
4230 · State Homeowners		13,933	25,435	55%
4240 · State Public Safety Prop 172	32,444	260,584	387,198	67%
4290 · Other		1		
Total 4000 · Taxes & Assessments	32,501	3,727,273	6,551,073	57%
4500 · Reimbursements				
4510 · Strike Team	41,658	62,002	25,000	140%
4520 · Strike Team Prior Year		10,468		
4522 · Strike Team Cost Offset	(25,790)	(37,473)		
4540 · Vehicle Repair		4,113	10,000	41%
4550 · Cost Recovery		9,429	20,000	47%
4690 · Other Reimbursements	3,668	31,691	63,910	50%
Total 4500 · Reimbursements	19,536	80,230	118,910	67%
4800 · Other Revenue				
4810 · Inspections & Permits	1,364	8,184	10,000	82%
4812 · Plan Reviews	248	12,772	20,000	64%
4820 · Interest & Finance Charges	13	12,506	18,000	69%
4830 · Rentals	1,450	22,940	28,740	80%
4870 · Other Revenue		1,198	2,000	60%
Total 4800 · Other Revenue	3,075	57,600	78,740	73%
Total Revenue	55,112	3,865,103	6,748,723	57%

Fiscal year complete 67%. Payroll complete 69%.

**Nevada County Consolidated Fire District
Operating Fund 722
February 2020**

	February	YTD Actual	Budget	% of Budget
Expense				
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Deputy Chief (2)	27,181	240,598	357,321	67%
5113 · Battalion Chief (2)	16,433	144,742	220,969	66%
5114 · Prevention (2)	14,967	132,770	201,818	66%
5121 · Captains (9)	58,748	526,818	804,847	65%
5122 · Lieutenants (6)	32,483	278,215	445,973	62%
5123 · Firefighter (12)	51,087	455,268	701,821	65%
5131 · Supplemental / Seasonal FF		137,631	177,507	78%
5132 · PCF / Reserve FF		3,792	3,815	99%
5141 · Clerical (3)	17,447	150,574	218,433	69%
5145 · Fire Mechanic (1.5)	8,578	74,760	115,737	65%
5151 · Overtime	24,169	228,946	453,941	50%
5153 · Additional Overtime Staffing		7,772	17,574	44%
5161 · Strike Team		90,623		
5165 · Strike Team Backfill		43,692		
5167 · Strike Team Revenue Offset	(25,422)	(36,938)		
5171 · Holiday Stipend	6,309	62,755	70,925	88%
5173 · Vacation / CTO Buy Back	482	35,619	79,965	45%
5185 · Directors	300	3,000	4,500	67%
Total 5100 · Wages	232,762	2,580,637	3,875,146	67%
<i>**Strike Team Labor 2.51%</i>				
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	3,317	34,641	56,504	61%
5512 · Soc Security Employer Tax	19	421	516	82%
5521 · SUI Employer Tax	135	6,829	9,108	75%
5526 · Strike Team Revenue Offset	(369)	(536)		
Total 5500 · Payroll Taxes	3,102	41,355	66,128	63%
5700 · Benefits				
5711 · Pension	41,545	688,657	900,391	76%
5731 · Health Insurance	55,706	452,736	772,464	59%
5735 · Life Insurance	654	10,328	16,200	64%
5751 · Workers Comp Insurance		188,898	188,898	100%
Total 5700 · Benefits	97,905	1,340,619	1,877,953	71%
Total 5000 · Wages & Benefits	333,769	3,962,611	5,819,227	68%
<i>**Strike Team Labor 1.70%</i>				

Fiscal year complete 67%. Payroll complete 69%.

**Nevada County Consolidated Fire District
Operating Fund 722
February 2020**

	February	YTD Actual	Budget	% of Budget
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	267	2,878	11,835	24%
6021 · Personal Protective Equip	8,917	30,687	40,000	77%
6031 · Safety & PPE (per MOU)	776	23,079	25,700	90%
Total 6010 · Clothing / PPE	9,960	56,644	77,535	73%
6100 · Food / Meals				
6111 · Meals - Administration		80	350	23%
6113 · Meals - Fire			1,500	
6114 · Meals - Interns	2,050	7,360	36,473	20%
Total 6100 · Food / Meals	2,050	7,440	38,323	19%
6200 · Training / Fitness				
6211 · Wellness Program	3,037	18,531	26,740	69%
6213 · Fitness Program	1,173	3,670	4,400	83%
6221 · Tuition - Safety Personnel	3,383	11,652	20,000	58%
6232 · Travel Expense	681	2,369	8,500	28%
6241 · Training Materials		556	2,000	28%
6246 · Public Safety Training Center		1,194	1,000	119%
6251 · Education Incentive Program	167	407	9,300	4%
6261 · Licenses & Certificates	68	2,007	2,250	89%
6271 · Training - Administration	1,456	1,986	7,000	28%
Total 6200 · Training / Fitness	9,965	42,372	81,190	52%
Total 6000 · Personnel Related	21,975	106,456	197,048	54%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,697	10,800	18,000	60%
6521 · Mobile Phones	778	5,594	8,550	65%
Total 6510 · Communications	2,475	16,394	26,550	62%
6550 · Station				
6551 · Supplies & Services - Stations	1,103	9,391	18,000	52%
6591 · Small Tools		209		
6550 · Station - Other	35	35		
Total 6550 · Station	1,138	9,635	18,000	54%
6610 · Insurance				
6611 · Liability		14,335	13,824	104%
6621 · Property		16,497	16,457	100%
Total 6610 · Insurance		30,832	30,281	102%
6650 · Maintenance				
6681 · Facility Maint & Improvements	2,826	35,099	120,000	29%
Total 6650 · Maintenance	2,826	35,099	120,000	29%
6700 · Medical Supplies				
6716 · EMS Supplies	505	13,298	12,000	111%
Total 6700 · Medical Supplies	505	13,298	12,000	111%

Fiscal year complete 67%. Payroll complete 69%.

**Nevada County Consolidated Fire District
Operating Fund 722
February 2020**

	February	YTD Actual	Budget	% of Budget
6750 · Apparatus Equipment				
6751 · Hose		9,953	21,000	47%
6756 · Ladders			1,150	
6761 · Suppression Equip	308	4,020	10,000	40%
6766 · Power Tools & Equipment	2,392	6,671	6,800	98%
6771 · Pump Testing			4,347	
6776 · Mobile Communications		2,245	2,500	90%
6781 · Technical Rescue Equip	143	1,487	6,500	23%
6786 · SCBA Repair & Maintenance	219	2,342	5,000	47%
6791 · Small Tools - Apparatus		38	1,000	4%
Total 6750 · Apparatus Equipment	3,062	26,756	58,297	46%
6800 · Utilities				
6811 · Alarm		1,018	2,120	48%
6821 · Electricity / Gas	3,401	25,723	44,515	58%
6831 · Propane	2,174	9,607	13,230	73%
6841 · Trash	226	2,427	3,837	63%
6851 · Water / Sewer	190	6,191	8,224	75%
Total 6800 · Utilities	5,991	44,966	71,926	63%
6900 · Capital Expenditures				
6921 · Apparatus & Equipment		26,763	31,500	85%
Total 6900 · Capital Expenditures		26,763	31,500	85%
Total 6500 · Facility & Equipment Related	15,997	203,743	368,554	55%
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance		7,471	8,481	88%
Total 7001 · Insurance		7,471	8,481	88%
7010 · Maintenance				
7011 · Accessories	2,305	39,711		
7016 · Batteries	656	1,383		
7021 · Body		902		
7026 · Brakes		3,533		
7036 · Pumps	151	512		
7041 · Tires	1,567	9,796		
7046 · Tools & Shop Related	203	10,175		
7048 · All Categories for Budget			106,200	
7049 · Outside Agency Vehicle Maint	3,879	4,031		
7010 · Maintenance - Other		248		
Total 7010 · Maintenance	8,761	70,291	106,200	66%
7050 · Fuel				
7051 · Fuel	4,072	42,245	67,598	62%
Total 7050 · Fuel	4,072	42,245	67,598	62%
Total 7000 · Vehicle Related	12,833	120,007	182,279	66%

Fiscal year complete 67%. Payroll complete 69%.

**Nevada County Consolidated Fire District
Operating Fund 722
February 2020**

	February	YTD Actual	Budget	% of Budget
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	317	2,753	7,200	38%
7506 · Board		673	1,800	37%
7508 · Computer & Software Expense	4,671	26,139	60,723	43%
7509 · Copier Expense	145	956	1,500	64%
7511 · Memberships		9,057	15,000	60%
7521 · Postage & Delivery	270	923	2,040	45%
Total 7501 · Office Expense	5,403	40,501	88,263	46%
7550 · Professional Services				
7551 · Accounting		11,764	11,450	103%
7556 · Computer & IT Support	540	5,537	9,720	57%
7561 · Consultants		19,895	22,000	90%
7563 · Hiring Expense	825	1,875	8,005	23%
7566 · Legal Expense		17,191	24,433	70%
7571 · Medical Director		2,700	3,600	75%
Total 7550 · Professional Services	1,365	58,962	79,208	74%
7590 · Publications				
7591 · Legal Notices		208	600	35%
7596 · Marketing / Advertising			500	
Total 7590 · Publications		208	1,100	19%
7600 · Special District				
7621 · LAFCo		6,458	6,458	100%
7631 · Nevada County Fees		76,540	71,901	106%
Total 7600 · Special District		82,998	78,359	106%
7650 · Prevention				
7651 · Code Purchases		1,603	3,000	53%
7653 · Investigation Supplies	118	564	7,025	8%
7657 · Inspection Supplies	88	88	3,000	3%
7661 · Prof Svcs / Plan Checks		350	2,500	14%
7663 · Public Education Supplies	494	3,040	6,000	51%
7665 · Subscriptions / Memberships	235	884	5,750	15%
7667 · Training	1,674	3,201	5,000	64%
7669 · Other Prevention / Law Enforce		(489)	8,000	(6%)
Total 7650 · Prevention	2,609	9,241	40,275	23%
7800 · JPA				
7831 · Dispatch Charges	25,191	46,898	100,000	47%
7841 · Dues / Administration		4,316	8,918	48%
Total 7800 · JPA	25,191	51,214	108,918	47%
Total 7500 · General & Admin Related	34,568	243,124	396,123	61%
8500 · Strike Team Non Labor Expenses		4,312		
Total Expense	419,142	4,640,253	6,963,231	67%
Fund Over / (Under)	(364,030)	(775,150)	(214,508)	361%

Fiscal year complete 67%. Payroll complete 69%.

**Nevada County Consolidated Fire District
 Operating Fund 722
 February 2020**

	<u>February</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>% of Budget</u>
Other Income				
9001 · Grant Revenue		7,883		
Total Other Income		7,883		
Other Expense				
8700 · Transfers Out				
8723 · Transfer to 723			166,940	
8758 · Transfer to 758			75,000	
Total 8700 · Transfers Out			241,940	
9101 · Grant Expense		11,440		
Total Other Expense		11,440	241,940	5%
Net Other		(3,557)	(241,940)	
Net Fund Activity	<u>(364,030)</u>	<u>(778,707)</u>	<u>(456,448)</u>	

**Nevada County Consolidated Fire District
 AB 1600 Mitigation Fund 733
 February 2020**

	February	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	6,646	66,792	80,000	83%
Total 4000 · Taxes & Assessments	6,646	66,792	80,000	83%
4800 · Other Revenue				
4820 · Interest & Finance Charges		1,110		
4870 · Other Revenue		25		
Total 4800 · Other Revenue		1,135		
Total Revenue	6,646	67,927	80,000	85%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations		27,085	54,170	50%
6921 · Apparatus & Equipment		49,498	98,996	50%
Total 6900 · Capital Expenditures		76,583	153,166	50%
Total 6500 · Facility & Equipment Related		76,583	153,166	50%
Total Expense		76,583	153,166	50%
Fund Over / (Under)	6,646	(8,656)	(73,166)	
Net Fund Activity	6,646	(8,656)	(73,166)	

**Nevada County Consolidated Fire District
Special Tax Fund 734
February 2020**

	February	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012		526,886	962,226	55%
Total 4000 · Taxes & Assessments		526,886	962,226	55%
4800 · Other Revenue				
4820 · Interest & Finance Charges		487	1,355	36%
Total 4800 · Other Revenue		487	1,355	36%
Total Revenue		527,373	963,581	55%
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees		8,502	8,757	97%
Total 7600 · Special District		8,502	8,757	97%
Total 7500 · General & Admin Related		8,502	8,757	97%
Total Expense		8,502	8,757	97%
Fund Over / (Under)		518,871	954,824	54%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		563,000	955,327	59%
Total 8700 · Transfers Out		563,000	955,327	59%
Total Other Expense		563,000	955,327	59%
Net Other		(563,000)	(955,327)	59%
Net Fund Activity		(44,129)	(503)	

**Nevada County Consolidated Fire District
Capital Fund 758
February 2020**

	February	YTD Actual	Budget	% of Budget
Revenue				
4800 · Other Revenue				
4820 · Interest & Finance Charges		5,702		
4855 · Sale of Real Property			40,000	
Total 4800 · Other Revenue		5,702	40,000	14%
Total Revenue		5,702	40,000	14%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations		35,170	42,000	84%
6921 · Apparatus & Equipment	57,844	150,236	205,286	73%
6931 · Vehicles		344	345,267	0%
Total 6900 · Capital Expenditures	57,844	185,750	592,553	31%
Total 6500 · Facility & Equipment Related	57,844	185,750	592,553	31%
Total Expense	57,844	185,750	592,553	31%
Fund Over / (Under)	(57,844)	(180,048)	(552,553)	33%
Other Income				
8800 · Transfers In				
8822 · Transfer from 722			75,000	
Total 8800 · Transfers In			75,000	
Total Other Income			75,000	
Net Other			75,000	
Net Fund Activity	(57,844)	(180,048)		

**Nevada County Consolidated Fire District
Check History Report
February 2020**

Date	Number	Name	Account	Paid Amount
02/03/2020	218105	B&C ACE HOME & GARDEN CENTER	6766 · Power Tools & Equipment	216.98
02/03/2020	218106	SPECIAL DIST RISK MGMT AUTH.	5731 · Health Insurance	4,779.67
02/03/2020	218107	BLUE SHIELD OF CALIFORNIA	5731 · Health Insurance	31,369.42
02/03/2020	218108	COMCAST	6511 · Telephones	124.88
02/03/2020	218109	ZEP MANUFACTURING CO.	7011 · Accessories	340.19
02/03/2020	218110	AFLAC	2271 · AFLAC Payable	1,473.00
02/03/2020	218111	FDAC Employee Benefits Authority	5735 · Life Insurance	1,323.15
02/03/2020	218112	STANDARD INSURANCE COMPANY	2273 · LTD [Safety] Payable	907.50
02/03/2020	V960392	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	97.00
02/03/2020	V960406	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	127.69
02/03/2020	V960423	KAISER FOUNDATION HEALTH PLAN	5731 · Health Insurance	22,404.89
02/10/2020	218348	RIEBES AUTO PARTS	7011 · Accessories	708.10
02/10/2020	218349	WITMER ASSOCIATES, INC. dba	6021 · Personal Protective Equip	363.22
02/10/2020	218350	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	270.00
02/10/2020	218351	PLAZA TIRE & AUTO SERVICE	7041 · Tires	1,566.74
02/10/2020	218352	SUBURBAN PROPANE	6831 · Propane	973.23
02/10/2020	218353	RELIANCE INDUSTRIAL INC.	6681 · Facility Maint & Improvements	295.00
02/10/2020	218354	INTERNATIONAL CODE COUNCIL	7665 · Subscriptions / Memberships	135.00
02/10/2020	218355	SUTTER MEDICAL FOUNDATION	7563 · Hiring Expense	720.00
02/10/2020	218356	SPECIAL T's AND SPORTS	6011 · Uniforms	229.36
02/10/2020	218357	THE UPS STORE	7502 · Administration	15.00
02/10/2020	218358	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	98.14
02/10/2020	V960972	LONG, NICOLE	7502 · Administration	22.61
02/10/2020	V960974	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	112.48
02/10/2020	V960980	WALKER'S OFFICE SUPPLY	7502 · Administration	12.99
02/10/2020	V960991	MUNICIPAL EMERGENCY SERVICES	6021 · Personal Protective Equip	8,094.75
02/10/2020	V960997	IMMIX TECHNOLOGY INC	7508 · Computer & Software Expense	3,437.86
02/10/2020	V960999	ABSOLUTE COMMUNICATION SOLUTIONS	6511 · Telephones	85.00
02/13/2020		PPE: 01/26 - 02/08/2020	Net Payroll	87,748.96
02/13/2020	218438	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	11,959.02
			2202 · FICA Payable (Medicare & SS)	3,283.54
			2211 · State Income Tax Payable	4,433.08
			2213 · SUI Payable	101.01
02/13/2020	218439	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	178.21
02/13/2020	218440	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	1,350.00
02/13/2020	218441	CONOR AHLIN	6114 · Meals - Interns	150.00
02/13/2020	218442	AUSTIN SCHUYLER	6114 · Meals - Interns	250.00
02/13/2020	218443	CONOR DELANEY	6114 · Meals - Interns	200.00
02/13/2020	218444	COMCAST	6511 · Telephones	125.16
02/13/2020	218445	NID	6851 · Water / Sewer	82.33
02/13/2020	218446	CAL DEPT FORESTRY (ACCTG OFF)	7831 · Dispatch Charges	27,904.94
02/13/2020	218447	CalCARD (US BANK)	See Attached Report	11,740.07
02/13/2020	218448	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	114.67
02/13/2020	218450	STREAMLINE	7508 · Computer & Software Expense	200.00
02/13/2020	908696	CalPERS (Retirement)	2261 · CalPERS Payable	35.34
			2261 · CalPERS Payable	10,647.62
			2261 · CalPERS Payable	47.90
			5711 · Pension	20,352.34
02/13/2020	V961037	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	1,085.00
02/13/2020	V961045	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	4,957.55
02/13/2020	V961054	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	252.41
02/13/2020	V961062	HUNT & SONS, INC.	7051 · Fuel	2,627.55

Nevada County Consolidated Fire District
Check History Report
February 2020

Date	Number	Name	Account	Paid Amount
02/13/2020	V961072	SUDDENLINK (CEQUEL)	6511 · Telephones	137.45
02/13/2020	V961086	WILSON, BRANDEN	6251 · Education Incentive Program	166.98
02/13/2020	V961091	SATCOM GLOBAL INC	6521 · Mobile Phones	103.63
02/13/2020	V961143	KYLE BRYANT	6114 · Meals - Interns	250.00
02/13/2020	V961156	BRENDAN MILLEN	6114 · Meals - Interns	250.00
02/20/2020	218772	Warwick's Metal Works	4820 · Interest & Finance Charges	18.60
02/20/2020	218773	WASTE MANAGEMENT OF NEV. CO.	6841 · Trash	225.90
02/20/2020	218774	PURCHASE POWER	7521 · Postage & Delivery	272.88
02/20/2020	218775	PACIFIC GAS & ELECTRIC CO.	6821 · Electricity / Gas	3,400.82
02/20/2020	218776	WITMER ASSOCIATES, INC. dba	6021 · Personal Protective Equip	423.21
02/20/2020	218777	AUBURN FORD	7011 · Accessories	215.30
02/20/2020	218778	AT&T CALNET 3	6511 · Telephones	772.13
02/20/2020	V961216	LONG, NICOLE	6271 · Training - Administration	30.00
02/20/2020	V961218	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	126.48
02/20/2020	V961224	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	173.73
02/20/2020	V961230	BURTON'S FIRE APPARATUS	7011 · Accessories	111.50
02/20/2020	V961240	ROBINSON ENTERPRISES, INC.	7051 · Fuel	743.91
02/20/2020	V961248	Mickelson Industrial Sewing	7011 · Accessories	140.89
02/20/2020	V961251	FOSTER & SON HOSE AND FITTINGS, INC.	7011 · Accessories	59.74
02/27/2020		PPE: 02/09 - 02/22/2020	Net Payroll	91,132.51
02/27/2020	219097	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	12,540.09
			2202 · FICA Payable (Medicare & SS)	3,350.84
			2202 · FICA Payable (Medicare & SS)	37.20
			2211 · State Income Tax Payable	4,712.43
			2213 · SUI Payable	34.22
02/27/2020	219098	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	178.21
02/27/2020	219099	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	1,350.00
02/27/2020	219100	CONOR AHLIN	6114 · Meals - Interns	200.00
02/27/2020	219101	CONOR DELANEY	6114 · Meals - Interns	150.00
02/27/2020	219102	AT&T (Carol Stream)	6511 · Telephones	36.12
02/27/2020	219103	High-Tech EVS	6766 · Power Tools & Equipment	2,175.33
02/27/2020	219104	IAAI	7665 · Subscriptions / Memberships	100.00
02/27/2020	219105	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	270.00
02/27/2020	219106	VERIZON WIRELESS	6521 · Mobile Phones	674.50
02/27/2020	219107	COMCAST	6511 · Telephones	279.05
02/27/2020	219108	YUBA DOCS	7563 · Hiring Expense	105.00
02/27/2020	219109	LIFE ASSIST INC.	6716 · EMS Supplies	505.25
02/27/2020	219110	MIWALL CORPORATION	7667 · Training	403.13
02/27/2020	219111	NID	6851 · Water / Sewer	107.91
02/27/2020	219112	SUBURBAN PROPANE	6831 · Propane	1,200.66
02/27/2020	219113	AT&T Long Distance	6511 · Telephones	6.79
02/27/2020	219114	MEM ELECTRICAL INC	6681 · Facility Maint & Improvements	1,940.00
02/27/2020	219115	AT&T CALNET 3	6511 · Telephones	67.02
02/27/2020	219116	GOLDEN STATE EMERGENCY VEHICLE	7036 · Pumps	151.20
02/27/2020	219117	Empire Energy Inc.	6681 · Facility Maint & Improvements	494.39
02/27/2020	219118	AUSTIN SCHUYLER	6114 · Meals - Interns	250.00
02/27/2020	219119	GAETKE MEDICAL CORPORATION	6211 · Wellness Program	2,641.32
02/27/2020	908738	CalPERS (Retirement)	2261 · CalPERS Payable	35.34
			2261 · CalPERS Payable	10,994.90
			2261 · CalPERS Payable	224.29
			5711 · Pension	21,193.09
02/27/2020	V961299	BUCKMASTER OFFICE SOLUTIONS	7509 · Copier Expense	144.96

**Nevada County Consolidated Fire District
Check History Report
February 2020**

Date	Number	Name	Account	Paid Amount
02/27/2020	V961326	LONG, NICOLE	6271 · Training - Administration	1,075.96
02/27/2020	V961327	HILLS FLAT LUMBER COMPANY	6786 · SCBA Repair & Maintenace	219.18
02/27/2020	V961330	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	1,085.00
02/27/2020	V961331	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	58.48
02/27/2020	V961340	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	4,763.79
02/27/2020	V961347	RIVERVIEW INTERNATIONAL TRUCKS	7049 · Outside Agency Vehicle Maint	3,699.70
02/27/2020	V961355	WALKER'S OFFICE SUPPLY	7502 · Administration	55.42
02/27/2020	V961361	BURTON'S FIRE APPARATUS	7049 · Outside Agency Vehicle Maint	105.09
02/27/2020	V961384	Fitguard	6211 · Wellness Program	396.00
02/27/2020	V961415	ROBINSON ENTERPRISES, INC.	7051 · Fuel	700.25
02/27/2020	V961432	MOTOR ELECTRIC SERVICE CO.	7016 · Batteries	425.68
02/27/2020	V961465	KYLE BRYANT	6114 · Meals - Interns	200.00
02/27/2020	V961472	BRENDAN MILLEN	6114 · Meals - Interns	150.00
Total 1002 · NC Operating 722				\$ 448,374.00
1003 · NC Mitigation 733				
Total 1003 · NC Mitigation 733				\$ -
1004 NC Special Tax 734				
Total 1004 NC Special Tax 734				\$ -
1008 · NC Capital Expenditure 758				
02/13/2020	218449	PNC EQUIPMENT FINANCE	6921 · Apparatus & Equipment	57,843.99
Total 1008 · NC Reserve 758				\$ 57,843.99
1022 · Wells Fargo 2541				
Total 1022 · Wells Fargo 2541				\$ -
1023 · Wells Fargo 2637				
Total 1022 · Wells Fargo 2637				\$ -
TOTAL CHECKS ISSUED				506,217.99

**Nevada County Consolidated Fire District
Credit Card History Report Export
February 2020**

Statement Cycle 01/06/2020 - 02/05/2020

Date	Cardholder	Vendor Name	Account	Paid Amount
02/06/2020	Greene	CORNWELL ANDERSON TOOL	7046 · Tools & Shop Related	91.17
02/06/2020	Greene	CFMA	6221 · Tuition - Safety Personnel	1,100.00
02/06/2020	Greene	MAC TOOLS	6031 · Safety & PPE (per MOU)	182.33
02/06/2020	Greene	MAC TOOLS	7046 · Tools & Shop Related	48.25
02/06/2020	Greene	Drive Line Service of Sacramento	7011 · Accessories	861.53
02/06/2020	Greene	KIMBALL MIDWEST	7011 · Accessories	44.92
02/06/2020	Greene	DISH NETWORK	6511 · Telephones	63.60
02/06/2020	Greene	SNAP-ON INDUSTRIAL	7046 · Tools & Shop Related	63.25
02/06/2020	Sunde	Social Security Administration	7502 · Administration	91.00
02/06/2020	Long	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	43.98
02/06/2020	Long	Alert All	7663 · Public Education Supplies	494.25
02/06/2020	Long	AMAZON MARKETPLACE	7502 · Administration	105.60
02/06/2020	Long	AMAZON MARKETPLACE	7653 · Investigation Supplies	62.94
02/06/2020	Long	MICROSOFT OFFICE	7508 · Computer & Software Expense	1,033.00
02/06/2020	Long	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	(49.97)
02/06/2020	Mason	AMAZON MARKETPLACE	7653 · Investigation Supplies	49.44
02/06/2020	Mason	AMAZON MARKETPLACE	7653 · Investigation Supplies	5.97
02/06/2020	Mason	CCAI	7667 · Training	450.00
02/06/2020	Mason	Embassy Suites - CCAI	7667 · Training	729.37
02/06/2020	Mason	City of Auburn	6221 · Tuition - Safety Personnel	325.00
02/06/2020	JVG	LIEBERT CASSIDY WHITMORE	6271 · Training - Administration	350.00
02/06/2020	Benton	Hotels.com / Holiday Inn Express, Napa, CA	6232 · Travel Expense	244.88
02/06/2020	Ross	SIERRA-SACRAMENTO VALLEY EMS	6261 · Licenses & Certificates	68.00
02/06/2020	Ross	Treasure Island Hotel, Las Vegas	6232 · Travel Expense	89.57
02/06/2020	McKinley	Rogue Fitness	6213 · Fitness Program	295.84
02/06/2020	McKinley	SPD MARKET	6551 · Supplies & Services - Stations	4.65
02/06/2020	McKinley	Carhartt	6011 · Uniforms	37.93
02/06/2020	McKinley	STAPLES	6551 · Supplies & Services - Stations	128.01
02/06/2020	McKinley	B&C ACE HOME & GARDEN CENTER	6551 · Supplies & Services - Stations	24.94
02/06/2020	Menth	Firehouse World / Endeavor Business Media	6221 · Tuition - Safety Personnel	629.00
02/06/2020	Menth	BIG 5 SPORTING GOODS	6551 · Supplies & Services - Stations	8.66
02/06/2020	Menth	AMAZON MARKETPLACE	6761 · Suppression Equip	308.42
02/06/2020	Witter	NORCAL Fire Nuggets (Training Registration)	6221 · Tuition - Safety Personnel	700.00
02/06/2020	Johnsen	Firehouse World / Endeavor Business Media	6221 · Tuition - Safety Personnel	629.00
02/06/2020	Johnsen	Cattleman's	7667 · Training	57.11
02/06/2020	Davison	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	34.72
02/06/2020	Menet	STAPLES	6551 · Supplies & Services - Stations	45.00
02/06/2020	Menet	Rogue Fitness (Echo Bike)	6213 · Fitness Program	877.57
02/06/2020	McMahan	NCFPOA	7667 · Training	30.00
02/06/2020	McMahan	AMAZON MARKETPLACE	7657 · Inspection Supplies	88.11
02/06/2020	Jacobsen	Holiday Inn Express, Oakdale CA	6232 · Travel Expense	346.59
02/06/2020	Turner	The Range	7667 · Training	150.00
02/06/2020	Turner	AMAZON MARKETPLACE	6031 · Safety & PPE (per MOU)	593.50
02/06/2020	Turner	Suds Bros Car Wash	7502 · Administration	14.00
02/06/2020	Sullivan	CMC RESCUE, INC.	6781 · Technical Rescue Equip	143.06
02/06/2020	Sullivan	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	45.88
Fund 722 Total				\$ 11,740.07

Nevada County Consolidated Fire District
Credit Card History Report Export
February 2020

Statement Cycle 01/06/2020 - 02/05/2020

Date	Cardholder	Vendor Name	Account	Paid Amount
Fund 758 Total				\$ -
Total Charges				\$ 11,740.07
Payment Information				
02/13/2020	218447		Fund 722	11,740.07
Payments to U.S. Bank Cal Card				\$ 11,740.07
Account Balance				\$ -

THOMAS J. O'TOOLE
15915 CARRIE DRIVE GRASS VALLEY, CA 95949
530-271-1071 TOM@PACIFICBANCNOTE.COM

March 5, 2020

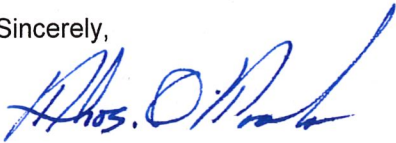
Nevada County Consolidated
Fire District Administration
640 Coyote Street
Nevada City, CA 95959

Dear Sir or Madam:

Please find the enclosed, Application for Appointive Position: Citizens Oversight Committee, for your review and consideration.

I look forward to hearing from you as soon as a decision has been rendered.

Sincerely,



Thomas J. O'Toole
W: 530-271-1071 C: 530-210-6064
Tom@pacificbancnote.com

2 page encl.

RECEIVED

MAR 05 2020

NCCFD

Application for Appointive Position: Citizens' Oversight Committee

Name: THOMAS O'TOOLE

Mailing Address: 15915 CARRIE DR.

Physical Address: 15915 CARRIE DR.

Within Nevada County Consolidated Fire District Boundaries: YES NO

Occupation: SELF EMPLOYED PACIFIC BANCNOTE COMPANY

Work Phone: 530-271-1071

Home Phone: 530-27101060

Email: Tom@pacificbancnote.com

I. STATEMENT REFLECTING QUALIFICATIONS AND INTERESTS:

As Vice President of the Law Enforcement and Fire Protection Council, I strongly support the Citizens Oversight Committee. its focus and achievements.

Recently elected and appointed Vice President of the Alta Sierra Property Owners Association

II. EXPERIENCE IN COMMUNITY SERVICE:

Membership with The Native Sons of the Golden West quartz Chapter, Grass Valley
Nevada County Law Enforcement Fire Protection Council Board Member as VP
Supporter of both NEO and the Friendship Club
Member of the Nevada Country Celtic Club
Member of the Gold Country Italian Club

III. AFFILIATIONS WITH TECHNICAL / PROFESSIONAL ORGANIZATIONS:

Corporate Secretaries of America
Western Securities Transfer Association
National Association of Securities Printers
National Association of Trailer Manufactures
California Association of Clerks and Recorders

IV. BACKGROUND AND EDUCATION:

Two year college without diploma due to military service 1967- 1970
Dispatcher, San Francisco Police Department 1970-1972
Southern Pacific Company Labor relations 1972-1983
Labor Management University of San Francisco 1972-1973
White House Advance Team member 1983-1984
Supplier of negotiable printed security documents 1984 - present

V. DO YOU ANTICIPATE ANY POTENTIAL CONFLICT OF INTEREST AS A MEMBER OF THE CITIZENS' COMMITTEE? * YES NO

*Please Explain:

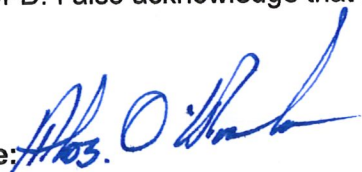
VI. ADDITIONAL COMMENTS:

An active 17 year resident of Alta Sierra, a business owner with 30+ years as President of Pacific Bancnote, with a proven record of working with decision makers at all levels of government and private business. I bring an efficient business-like work ethic to help The Citizens Oversight Committee achieve its goals.

I have been engaged in first responders' related ASPOA events. Actively supporting several important county non-profits.

Per the creation of the oversight committee I will help insure budgets reflect correct expenditures for firefighters safety, training and maintenance of equipment,

I hereby certify that all statements made on or in connection with this application, including those regarding my training and experience, are true and complete to the best of my knowledge and belief, and I understand that any misstatements or omissions of material fact herein are cause for dismissal from NCCFD. I also acknowledge that I will be required to file an economic interest disclosure form.

Signature: 

Date: MARCH 4, 2020

A resume or additional information may be attached.

Please return application to Nevada County Consolidated Fire District Administration 640 Coyote Street,
Nevada City, CA 95959.

530-265-4431

Please Note: Names of all applicants for appointive positions may be made public.

A resume or additional information may be attached.

Submit



Nevada County Consolidated Fire District

Resolution 20-04

Authorizing the Fire Chief to enter into a finance Agreement for the purchase of a new Ford F-550 squad/rescue vehicle.

WHEREAS, the Board of Directors of Nevada County Consolidated Fire District (District) approved the purchase of a new Ford F-550 squad/rescue vehicle in the fiscal year 2019-20 budget, and;

WHEREAS, the apparatus has been under construction for approximately one year and the apparatus will be available for delivery within the next 30 to 60 days, and;

WHEREAS, the District budgeted to pay in full when the apparatus is delivered, in the amount of \$280,267, current economic factors indicate financing the purchase should be considered.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District authorizes the Fire Chief to 1) proceed with Exhibit A, the finance proposal offered by CSDA Finance Corporation and 2) designate an agent to authorize and sign the subsequent financing agreement for the payment of the apparatus, and;

BE IT FURTHER RESOLVED the financed amount will not to exceed the purchase price of \$280,267, with a term not to exceed five year with an interest rate equivalent of 2.4%.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 19th day of March, 2020 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



CSDA Finance Corporation



1112 I Street, Suite 200
Sacramento, CA 95814
t: 916.442.7887 f: 916.442.7889
www.csdafinance.net

PREPARED BY CSDA FINANCE CORPORATION

DATE: March 11, 2020

PROPOSED LEASE PURCHASE FOR: Nevada County Consolidated Fire District

RE: Rescue Vehicle

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

	Financing Amount	Interest Rate	Term
Payments: Semi-annually in arrears	\$ 280,267.00	2.40%	5 Years

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1		\$29,909.55	\$26,546.35	3,363.20	
2		29,909.55	26,864.90	3,044.65	
3		29,909.55	27,187.28	2,722.27	
4		29,909.55	27,513.53	2,396.02	
5		29,909.55	27,843.69	2,065.86	
6		29,909.55	28,177.81	1,731.74	
7		29,909.55	28,515.95	1,393.60	
8		29,909.55	28,858.14	1,051.41	
9		29,909.55	29,204.44	705.11	
10		29,909.55	29,554.91	354.64	

TOTALS:	<u>\$299,095.50</u>	<u>\$280,267.00</u>	<u>\$18,828.50</u>
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Approved and agreed to: Nevada County Consolidated Fire District

By: _____

Date: _____

Title: _____



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Jerry Funk, Deputy Chief
Date: March 12, 2020
Re: Station 84 Architectural Services

Background:

Recently during a routine facility inspection, staff discovered significant dry rot to the substructure of the back deck at Fire Station 84. Evaluations of the deck were conducted by two construction professionals. Both recommended a complete replacement due to the extent of the damage. In order to solicit bids for replacement, a complete set of approved construction plans are necessary. The District solicited and received bids from two architectural firms to provide a proposal on services requested.

Recommendation:

Staff recommends the Board to authorize Deputy Chief Funk to accept the lowest responsible bid, and to be authorized to sign on behalf of the District, contract documents for the purpose of architectural services for the Fire Station 84 deck.

Fiscal Impact:

Funding for this project has been identified in the FY 19-20 Operating Fund 722 / Facilities Maintenance. The lowest responsible bidder is Glass Architects, submitting a bid of \$8,300.00



Nevada County Consolidated Fire District

Resolution 20-02

Accepting the Bid from the Winning Bidder for the Station 84 deck architectural services

WHEREAS, the Nevada County Consolidated Fire District Board of Directors (Board) approved the fiscal year 2019/2020 final budget and;

WHEREAS, following the NCCFD Purchasing Policy, 2 bids were received as specified at 640 Coyote Street, Nevada City, CA 95959; and

WHEREAS, the deck at Station 84 has been determined unserviceable and needs to be rebuilt, and;

WHEREAS, after review, Staff determined that Glass Architects, had the lowest, responsible bid in the amount of \$8,300.00; and,

WHEREAS, the Board of Directors designates Deputy Fire Chief Jerry Funk, as the agent to sign on behalf of the District, all documents required to complete the project at Station 84.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District hereby approves the architectural services for the deck at station 84 and accepts the winning bidder, Glass Architects, with their winning bid of \$8,300.00.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 19th day of March 2020 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



January 14, 2020

Deputy Chief Jerry Funk
Nevada County Consolidated Fire District
640 Coyote Street
Nevada City, CA 95959

Re: Request for Proposal for Fire Station 84 Deck Replacement

Dear Deputy Chief Funk:

We are pleased to respond to the District's Request for Proposal for the Fire Station 84 Deck Replacement project.

Project Understanding

Our understanding is that the Nevada County Consolidated Fire District desires to replace the Station #84 deck, stairs and lower walkway that have been damaged by dry rot. Our drawings will show the deck replaced in its entirety with pressure treated lumber to prevent future dry rot issues. The decking surface will be a composite type decking, like Trex. The guardrails and handrails will be replaced with a pre-finished metal railing system. At this time, we are assuming the existing footings will not have to be replaced; however, our structural engineer will have to confirm this. The lower walkway will be designed as a concrete walkway with a short stem-wall. Since this building is twenty years old, and the building code has been updated many times since then, we will have our structural engineer, ZFA Structural Engineers, prepare new structural calculations to verify loads and framing member sizes, and they will provide rough details which we will incorporate into our drawings.

Scope of Services

1) Field Verification & Measurement

We will include one site visit to do field measurements and verify the existing conditions.

2) Construction Drawings

We will provide detailed construction drawings which are suitable for permitting and construction.

Deliverables:

- Cover Sheet with Site Plan
- Floor Plan / Deck Plan
- Structural Notes / Specifications
- Structural Deck Framing Plan
- Structural Deck Framing Details
- Structural Calculations

3) Construction Administration

If Construction Administration services are needed from either GLASS Architects or ZFA Structural Engineers, we propose that during the Construction phase we would provide services "as needed" per current hourly rate schedules.



Proposed Fees

Based on the above understanding of the project scope of services, we offer the following not-to-exceed proposal:

Architectural	\$5,800
Structural	\$2,500
<hr/>	
TOTAL PROPOSED FEES	\$8,300

Assumptions

Our proposal is based on the following assumptions:

- The Fire District will provide as much as-built and original construction documents as exist for the deck in question for our use (including geotechnical report);
- All plotting/printing costs associated with the bidding, execution and completion of this project are excluded and assumed to be provided directly by the Fire District.

Please contact us should have any questions as you review this proposal.

Sincerely,
GLASS ARCHITECTS

Eric M. Glass, AIA, *LEED AP*
Principal

Principal Contact Info:

Eric M. Glass, AIA, Principal
200 E Street, Santa Rosa, CA 95404
Tel: (707) 544-3920 / Fax: (707) 544-2514
Email: eglass@glassarchitects.com



GLASS ARCHITECTS STANDARD HOURLY RATES

(EFFECTIVE January 2020 - These rates are subject to change on January 1st of each year)

Principal-In-Charge	\$220.00/hr.
Project Manager	\$185.00/hr.
Sr. Technical Staff	\$170.00/hr.
Technical Staff	\$150.00/hr.
CADD Technician	\$125.00/hr.
Clerical/Secretarial	\$80.00/hr.

REIMBURSABLE EXPENSES

Cost of reproduction, printing, plotting, photography, postage and shipping, long distance communications, and fees paid for securing approvals of authorities having jurisdiction over the project are billed at one point one-five (1.15) times direct expense.

Facsimile transmissions are one dollar (\$1.00) per page, prints / photocopies are ten cents (\$0.10) per 8-1/2 x 11 page, twenty cents (\$0.20) per 11 x 17 page, color prints are one dollar (\$1.00) per 8-1/2 x 11 page and two dollars (\$2.00) per 11 x 17 page.

Expense of transportation in connection with the project is billed at seventy-five cents (\$0.75) per mile for personal automobile use, or one point one-five (1.15) times direct cost of other transportation.

Additional services, when requested or authorized by the Client, are billed on an hourly basis for in-house staff in accordance with the rate schedule above; additional services of consultants are billed at one point two-five (1.25) times direct expense.

Executive Principal	\$215
Principal	\$195
Associate Principal	\$175
Senior Associate	\$160
Associate.....	\$150
Senior Engineer.....	\$135
Engineer.....	\$125
Engineer – Designer	\$110
Project BIM Manager.....	\$130
Senior BIM Technician	\$120
BIM Technician.....	\$105
Engineering Support.....	\$65



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Deputy Chief Jerry Funk
Date: March 12, 2020
Re: Fire Station 81 Roof & Gutters

Background:

In the F/Y 19-20 facilities budget, the district identified funding to replace the roof and rain gutters at Fire Station 81. The District solicited for sealed bids as per the District purchasing policy. Submitted bids were publicly opened on March 12, 2020, 3:00pm at the administrative office.

Recommendation:

Staff recommends approval of the attached resolution, awarding the contract to Extreme Roofing of Grass Valley, as the lowest responsible bidder. In addition, this resolution designates Deputy Fire Chief Jerry Funk, as the agent to sign on behalf of the District, all documents required to complete the repairs to Fire Station 81.

Fiscal Implications:

F/Y 19-20, Fund 722, Facilities Maintenance. Expenditure \$19,500.00.



Nevada County Consolidated Fire District

Resolution 20-05

Accepting the Bid from the Winning Bidder for the Station 81 Roof & Gutter Replacement and Designate an Agent to Sign Bid Documents on Behalf of the District

WHEREAS, the Nevada County Consolidated Fire District Board of Directors (Board) of Nevada County Consolidated Fire District (NCCFD or The District) approved the fiscal year 2019/2020 final budget to expend funds for a roof and gutter replacement of Station 81, located at 16528 Pasquale Road, Nevada City, CA, and;

WHEREAS, following the NCCFD Purchasing Policy, one (1) bids were received by the specified deadline of March 12, 2020 at 3:00 p.m. at 640 Coyote Street, Nevada City, CA 95959; and

WHEREAS, after review, Staff determined that Extreme Roofing, had the lowest, responsible bid in the amount of \$19,500.00; and,

WHEREAS, the Board of Directors designates Deputy Fire Chief Jerry Funk, as the agent to sign on behalf of the District, all documents required to complete the repairs at Station 81.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District hereby approves the roof and gutter replacement to Station 81 and accepts the winning bidder, Extreme Roofing, with their winning bid of \$19,500.00.

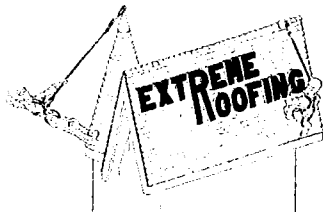
PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 19th day of March, 2020 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



EXTREME ROOFING
 16221 RATTLESNAKE RD
 GRASS VALLEY, CA 95945
 OFFICE (530) 274-9876
 CSL #716403

**PROPOSAL AND
 ACCEPTANCE**

Proposal Submitted To Nevada County Consolidated Fire District	Phone	Date 2/28/20
Street 640 Coyote St.	Job Name Fire Station #81	
City, State and Zip Code Nevada City, CA. 95959	Job Location 16528 Pasquale Rd., Nevada City, CA. 95959	
Architect	Date of Plans	Job Phone

We hereby submit specifications and estimates for:

The removal & disposal of existing roofing materials & fascia & barg rafters. Any & all dry rot reair work will be an additional charge based on a (Time & Material Calculation). The installation of new preprimmed 2" x 6" Fascia & Barg Rafters. The installation of a Synthetic Underlayment System. The installation of a 40yr Reflective Series Cool Roof Laminated Shingle System. The installation of all new prepainted sheetmetal flashings. The installation of a Continuous Ridge Vent System. The installation of a New 7" Seamless Fasci Gutter System with new Downspouts. The installation of a New Gutter Debris Screen System. All installation will be to manufactures specifications. Contract includes permit fee & all inspection scheduling. All wages will be prevailing wages.

DIR # 1000012337

CALIFORNIA ONLY:

NOTICE TO OWNER: Contractors are required by law to be licensed and regulated by the contractor's state license board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractor's State License Board, 9821 Business Park Drive, Sacramento, CA 95827.

We Propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

NINETEEN THOUSAN FIVE HUNDRED DOLLARS dollars (\$ 19,500.00)

Payment to be made as follows:

Balance Due & Payable upon completion

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tomado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature: _____

Note: This proposal may be
withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance _____

Signature: _____

← **General**



Greater Alta Sierra · 18 hr ago



Amazing First Responders in Alta Sierra, Fire Station 89

On February 13, 2020, my husband was home alone and suffered a cardiac arrest. Thankfully, he was able to call 911 and talk to a dispatcher before collapsing. The dispatcher put out the call as non-responsive and the fire department was at our home in minutes. They found my husband was not breathing and quickly started CPR, and also had to defibrillate him multiple times. They took him to Sierra Nevada Hospital in GV, who sent him to Sutter Roseville.

After over 2 weeks in the ICU, he came home and is expected to make a complete recovery. This is all due to our amazing first responders in the Alta Sierra area, who never gave up on him and stayed with him every step of the way.

We'd like to give our heartfelt thanks to the Captain and his crew at Station 89, and the paramedic and EMT from the ambulance company. Without them, my husband would not be here today.

Everyone needs to know how blessed we are to live in a community with such caring and well trained first responders!!



Thank



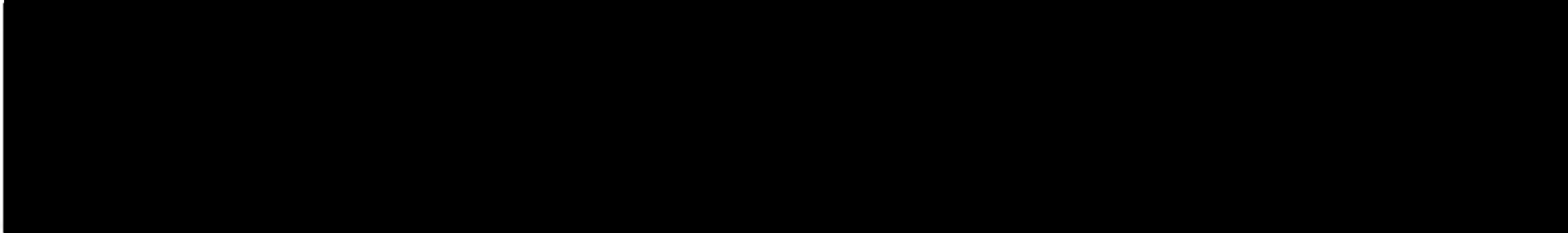
Comment



73



17



Add a comment...





NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors

From: Jim Turner, Fire Chief
Jerry Funk, Deputy Chief

Date: March 11, 2020

OPERATIONS

Statistical data for the period of February 1 thru February 29, 2020.

- 492 calls for service. (301 emergency, 191 non-emergency)
 - Average response time urban – 3 minutes 36 seconds
 - Average response time rural - 8 minutes 33 seconds
 - Average response time overall - 5 minutes 29 seconds
- *Averages based on emergency responses only.

Significant Incidents:

- Cardiac arrest with field save, Alta Sierra Area. Crews were successful in their efforts. The victim has since been released home.
- Residential structure fire, Ridge Road area. A small two-story home was fully involved upon arrival. Cause remains under investigation.
- Residential structure fire, South Auburn Street area. A single-story residence was well involved upon arrival. The Grass Valley Police Department successfully rescued an unresponsive occupant prior to our arrival. Cause remains under investigation.
- Numerous vegetation fires, the largest being 2 acres. The majority were caused by debris burn escapes.

Training:

- 1,831 hours of documented training for the month of February.

ADMINISTRATION

- Chief Turner, Deputy Chief Funk, Battalion Chief Sunde and Fire Marshal McMahan attended the monthly Nevada County Fire Chiefs Meeting.
- Chief Turner attended the law enforcement / fire supervisors meeting.
- Chief Turner and Deputy Chief Funk attended the Nevada County Law Enforcement and Fire Protection Council Meeting.
- Chief Turner and Fire Marshal McMahan attended the Yuba River COHORT Meeting.



NCCFD CHIEFS' MONTHLY REPORT

- Deputy Chief Funk and Deputy Fire Marshal Mason attended the Nevada County Wildfire Stakeholders quarterly meeting.
- Deputy Chief Funk and Fire Marshal McMahan attended the monthly Community Agencies United for Safe Schools and Safe Streets (CAUSSSS) meeting.
- Chief Turner and Deputy Chief Funk attended the Nevada County Emergency Services Council Meeting.
- Chief Turner and Deputy Chief Funk met with Kim Blix, Nevada County Public Health regarding the possible partnership in the development of a county-wide Community Emergency Response Team (CERT).
- Deputy Chief Funk continued work with Glass Architects on the Station 86 remodel.
- Deputy Chief Funk was a guest speaker on KNCO "Talk of the Town".
- Deputy Chief Funk began work on the FEMA Assistance to Firefighters Grant. The District will be submitting a grant request for approximately \$125,000.00 of mobile radios.
- Deputy Chief Funk continued research on fuel and power options for NCC facilities.
- Chief Turner attended the JPA meeting.

FIRE PREVENTION

Engine Company Inspections:

- First quarter inspections have been assigned to the Engine Companies.

Fire Investigations:

- Deputy Fire Marshal Mason investigated a structure fire within our district and assisted Grass Valley with a structure fire within the City Limits.

Meetings and Training attended by Fire Marshal McMahan:

- Met with a Forester completing the review for two Firewise Communities within the District, 6-B Ranch Estates and Echo Ridge.
- Sacramento Sierra Arson Task Force with Deputy Fire Marshal Mason and Lt. Johnsen
- Board of Supervisors for the first reading of the Safety Element update.
- Fire Prevention Staff meeting
- CCAI roundtable with DFM Mason and Lt. Johnsen held in Roseville. The topic was resources PG&E could provide the fire investigator.
- Quarterly Range Training.



NCCFD CHIEFS' MONTHLY REPORT

Comments from Fire Marshal McMahan:

- CCAI. As discussed at the last Board Meeting I was sworn in as President for 2020. I will be the third person from this general area to go through the chairs and one of two from NCC which I think is unique considering most of the presidents are from the Private Investigation side or from larger agencies. I was honored and proud to have DFM Mason and FF Schaake participate in opening ceremonies to start off the seminar. The topic was on everything you need to know about the courtroom.



8.

**Closed Session
Conference with Labor
Negotiators**