

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
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www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS

Keith Grueneberg, President
Patricia Nelson, Vice President
Barry Dorland
Tom Carrington
Spencer Garrett
Jon Hall
Marianne Slade-Troutman

STAFF

Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Pat Sullivan, Division Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Jeff Van Groningen, Finance Manager
Nicole Long, Administrative Services Manager
Kaitlin Purvis, Finance Administrative Assistant

BOARD OF DIRECTORS -REGULAR MEETING THURSDAY, JANUARY 20, 2022– 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, 11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949
&

REMOTELY VIA ZOOM

PHONE: 1-669-900-6833

WEBINAR ID: [January 20, 2022 Meeting Zoom Link](#)

PASSCODE: 01202022



Governor Newsom has declared a State of Emergency to exist in California as a result of the threat of the Coronavirus (COVID-19). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow the public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Public's and Employees health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Nicole Long, Board Secretary
(530)265-4431
nicolelong@nccfire.com

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – December 16, 2021
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman
PERSONNEL: Carrington, Hanson, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg
WESTERN NEVADA COUNTY FIRE AGENCY: Grueneberg, Dorland, Hanson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

NEW BUSINESS

3. Discussion and possible action, Audit Exit Interview for fiscal year ending 20/21 with Fechter & Company. Finance Manager Van Groningen
4. Discussion and possible action, Resolution 22-01, Transfer Funds from 733 to 722 in the amount of \$373.79. Fire Chief Turner
5. Discussion and possible action, Resolution 22-02, Transfer Funds from 734 to 722 in the amount of \$544,000.00. Fire Chief Turner
6. Discussion and possible action, Resolution 22-03, Authorized Signatures for the County of Nevada. Fire Chief Turner
7. Nevada County Signature Sheet. Fire Chief Turner

8. Discussion and possible action, Resolution 22-04, Authorized Signatures for the District controlled bank accounts with Wells Fargo. **Fire Chief Turner**
9. Discussion and possible action concerning the annual review of Board Committee Assignments; Standing, Ad Hoc and Local Agency. **President Grueneberg**

CHIEF'S MONTHLY REPORT

***BOARD DISCUSSION**

ADJOURNMENT



Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to nicolelong@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
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BOARD OF DIRECTORS MINUTES December 16, 2021

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Garrett, Hall

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan, Battalion Chief Sullivan, Deputy Fire Marshal Mason

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:24 pm and took roll call, noting that Director Carrington, Director Slade-Troutman and Director Nelson were absent. President Grueneberg led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – December 16, 2021
2. Fund Balances, Check History Report and Credit Card History Report

President Grueneberg reported a correction to the minutes, the signature for Board Secretary reflected Fire Marshal McMahan when Nicole Long was in attendance and took the minutes. Director Dorland motioned to accept the consent calendar with the correction. Director Garrett seconded. **MOTION** passed unanimously with Director Carrington, Director Slade-Troutman and Director Nelson absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Nelson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report.

Succession Planning – No report.

JOA Agreement – No report.

JPA – No report.

NEW BUSINESS

4. **Discussion and action, Administrative Re-organization.**

Chief Turner reviewed his staff reported that our Finance Manager has been working part-time and will be fully retiring January 31, 2022. Staff has been working with Penn Valley Fire District and looking to utilize Michelle from Penn Valley for high level financial reviews. Chief Turner discussed the hiring of personnel and reclassification of positions. Director Garrett motioned move forward with the Administrative Re-organization. Director Hall seconded. **MOTION** passed unanimously with Director Carrington, Director Slade-Troutman and Director Nelson absent

5. **Discussion and possible action, Fleet and Facilities Supervisor.**

Chief Funk reported that in September the District separated and updated job descriptions creating two Division Chiefs, Fire Prevention and Operations. This update removed the fleet and facilities aspect of the job and created a Fleet and Facilities Supervisor. After some discussion, Director Dorland motioned to move forward with the Fleet and Facilities Supervisor. Director Garrett seconded. **MOTION** passed unanimously with Director Carrington, Director Slade-Troutman and Director Nelson absent.

6. **Discussion and possible action, Resolution R21-36, Approving job descriptions and amending the District Staffing Roster to establish the following positions per the NCCFD Personnel Code Section 1.3.1:**

- a. **A Full-time, Exempt Administrative Services Manager**
- b. **A Full-time, Non-Exempt Fleet and Facilities Supervisor**
- c. **A Part-time/Full-time, Non-Exempt Administrative Services Assistant I**
- d. **A Part-time, Non-Exempt Secretary/Clerk to the Board of Directors**

Chief Turner stated this is the job descriptions for the Administrative Re-organization and Fleet and Facilities Supervisor as discussed earlier. After a brief discussion, Director Garrett motioned to adopt Resolution R21-36, Approving job descriptions and amending the District Staffing Roster to establish the following positions per the NCCFD Personnel Code Section 1.31. Director Hall seconded. **MOTION** passed unanimously following a roll call vote, noting that Director Carrington, Director Slade-Troutman and Director Nelson were absent.

7. **Discussion and possible action, Resolution R21-37, Updated Authorized Personnel Resolution for Fiscal Year 2021/2022.**

Chief Turner reported that this reflects the changes to authorized personnel for the fiscal year. Director Dorland motioned to adopt Resolution R21-37, Updated Authorized Personnel Resolution for Fiscal Year 2021/2022. Director Garrett seconded. **MOTION** passed unanimously following a roll call vote, noting that Director Carrington, Director Slade-Troutman and Director Nelson were absent.

8. **Discussion and possible action, Resolution R21-38, 2021/2022 Fiscal Year District Wage and Compensation Schedule update.**

Chief Turner reported that the wage schedule reflects the changes in the re-organization and new staff positions. This was reviewed with Finance Manager Van Groningen and falls within the budget. Director Garrett motioned to adopt Resolution R21-38, 2021/2022 Fiscal Year District Wage and Compensation Schedule update. Director Hall seconded. **MOTION** passed unanimously following a roll call vote, noting that Director Carrington, Director Slade-Troutman and Director Nelson were absent.

9. **Discussion and possible action, Resolution R21-39, Purchasing Policy Update.**

Chief Turner reported that this updates the purchasing policy with all the staffing changes. A correction needs to be made to the strike out of mechanic on page 6-12 (Exhibit 3), as that strike out was made in error. Director Garrett motioned to adopt Resolution R21-39, Purchasing Policy update. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote, noting that Director Carrington, Director Slade-Troutman and Director Nelson were absent.

10. **Discussion and possible action, Resolution R21-40, Amending Participants for US Bank Cal-Card.**

Chief Turner reported that this is also reflective of re-organization changes. Director Hall motioned to adopt Resolution R21-40; Amending Participants for US Bank Cal-Card. Director Garrett seconded. **MOTION** passed unanimously following a roll call vote, noting that Director Carrington, Director Slade-Troutman and Director Nelson were absent.

11. **Discussion and possible action, Facilities Budget Amendment.**

Chief Funk reported that we need to amend the facilities budget to cover some unanticipated costs. The fund reallocation was discussed with Finance Manager Van Groningen. After a brief discussion of the projects listed, Director Garrett motioned move forward with the budget amendment. Director Dorland seconded. **MOTION** passed unanimously with Director Carrington, Director Slade-Troutman and Director Nelson absent.

12. **Discussion and possible action, Election of New Board Officers for the term January 1, 2022 through December 31, 2022.**

President Grueneberg reported that it is time to choose a new President and Vice President. Director Dorland nominated President Grueneberg to remain as President. Director Hall seconded. Director Dorland nominated Director Nelson to take his place as Vice President. President Grueneberg seconded. **MOTION** passed unanimously with Director Carrington, Director Slade-Troutman and Director Nelson absent.

CHIEF'S MONTHLY REPORT

Chief Funk reported that it was eerily quiet in November, with only 244 calls for service. The District did have a residential structure fire with a fatality.

Chief Turner and President Grueneberg met with property owner John Paye. He is looking to develop property, with 200 to 300 homes and would like to donate land for a fire station.

Deputy Fire Marshal Mason held an extinguisher training at Nevada Union, thanks to Director Dorland for locating enough extinguishers.

The structure fire with the fatality was investigated by Chief Turner and Deputy Fire Marshal Mason. They activated the task force and had members from South Placer and Penn Valley.

***BOARD DISCUSSION**

Staff is looking to hold a badge pinning ceremony at the end of February. A date will be sent out once a location is found.

President Grueneberg reminded everyone to complete their AB 1234 training.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:21 p.m.

Attest:

Approved by:

Nicole Long
Board Secretary

Keith Grueneberg
President of the Board

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**Nevada County Consolidated Fire District
Fund Recap & Cash Balances
December 2021**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	(1,433,476)	1,321,736	93,000	4,044	941,943	927,247
Revenues	3,274,037	-	4,494	551,815	1,800	3,832,146
Expenditures	(570,429)	-	-	(8,197)	(13,292)	(591,918)
Other Inc/Expense	(3,002)	-	-	-	-	(3,002)
Other Activity ²	(1,239)	-	-	-	-	(1,239)
Ending Cash ¹	1,265,891	1,321,736	97,494	547,662	930,451	4,163,234

¹ Includes Well Fargo

² Reconciling items, prior period adjustments

**Nevada County Consolidated Fire District
Operating Fund 722
December 2021**

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured	1,883,661	1,883,662	3,397,434	55%
4020 · Current Unsecured	52,889	52,928	50,758	104%
4030 · Prior Unsecured		57	2,296	2%
4040 · Supplemental Secured		2,741	47,344	6%
4050 · Supplemental Unsecured		63	8,598	1%
4060 · Supplemental Prior Unsecured		1	388	0%
4110 · Special Assessment	1,174,659	1,174,754	2,136,398	55%
4150 · Special Tax of 2012	3,185	3,277	1,002,919	0%
4151 · Special Tax 2012 (transfer in)		49,000		
4160 · AB 1600 Mitigation Fees	(374)	(374)		
4230 · State Homeowners	13,679	13,679	24,889	55%
4240 · State Public Safety Prop 172	51,955	275,900	388,019	71%
4290 · Other	1	1		
Total 4000 · Taxes & Assessments	3,179,655	3,455,689	7,059,043	49%
4500 · Reimbursements				
4510 · Strike Team	263,545	502,029	149,850	335%
4520 · Strike Team Prior Year		362		
4522 · Strike Team Cost Offset	(174,843)	(329,737)		
4540 · Vehicle Repair	1,025	2,640	7,500	35%
4550 · Cost Recovery		1,848	6,000	31%
4690 · Other Reimbursements	1,745	27,991	48,460	58%
Total 4500 · Reimbursements	91,472	205,133	211,810	97%
4800 · Other Revenue				
4810 · Inspections & Permits	198	4,373	7,500	58%
4812 · Plan Reviews	138	6,339	15,000	42%
4820 · Interest & Finance Charges	1,393	8,079	25,000	32%
4830 · Rentals	250	2,609	3,240	81%
4840 · Other Current Services			3,000	
4870 · Other Revenue	931	1,938		
Total 4800 · Other Revenue	2,910	23,338	53,740	43%
Total Revenues	3,274,037	3,684,160	7,324,593	50%

Nevada County Consolidated Fire District
Operating Fund 722
December 2021

Expense	Dec 21	Jul - Dec 21	Budget	% of Budget
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Dep. & Div. Chief (3)	42,835	199,482	371,239	54%
5113 · Battalion Chief (3)	38,910	141,041	233,513	60%
5114 · Fire Marshal / DFM (2)	24,970	116,283	216,423	54%
5121 · Captains (9)	98,242	463,035	867,572	53%
5122 · Lieutenants (6)	51,653	246,429	477,939	52%
5123 · Firefighter (12)	77,298	381,901	785,470	49%
5131 · Supplemental / Seasonal FF	14,376	165,324	204,816	81%
5132 · PCF / Reserve FF	336	2,482	1,500	165%
5141 · Clerical (3)	18,835	108,700	223,844	49%
5145 · Fire Mechanic (1.5)	14,894	70,203	134,666	52%
5151 · Overtime	56,023	303,883	523,191	58%
5153 · Additional Overtime Staffing		270	19,488	1%
5155 · EPSL Overtime		9,737		
5161 · Strike Team		436,227		
5165 · Strike Team Backfill		169,676		
5167 · Strike Team Revenue Offset	(172,344)	(325,032)		
5171 · Holiday Stipend	21,148	49,100	78,028	63%
5173 · Vacation / CTO Buy Back	9,092	70,178	123,066	57%
5185 · Directors	300	1,575	4,500	35%
Total 5100 · Wages	296,568	2,610,494	4,265,255	61%
				<i>Strike Team 7%</i>
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	6,181	39,276	62,264	63%
5512 · Soc Security Employer Tax	39	252	372	68%
5521 · SUI Employer Tax	154	1,910	6,030	32%
5526 · Strike Team Revenue Offset	(2,499)	(4,705)		
Total 5500 · Payroll Taxes	3,875	36,733	68,666	53%
5700 · Benefits				
5711 · Pension	75,712	802,027	1,142,376	70%
5731 · Health Insurance	53,810	320,131	772,464	41%
5735 · Life Insurance	644	8,061	14,400	56%
5751 · Workers Comp Insurance		140,320	159,009	88%
Total 5700 · Benefits	130,166	1,270,539	2,088,249	61%
Total 5000 · Wages & Benefits	430,609	3,917,766	6,422,170	61%

Nevada County Consolidated Fire District
Operating Fund 722
December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	6,704	15,448	26,460	58%
6021 · Personal Protective Equip	3,596	14,315	35,000	41%
6031 · Safety & PPE (per MOU)	300	15,798	32,130	49%
Total 6010 · Clothing / PPE	<u>10,600</u>	<u>45,561</u>	<u>93,590</u>	<u>49%</u>
6100 · Food / Meals				
6111 · Meals - Administration		170	300	57%
6113 · Meals - Fire	300	300	1,500	20%
6114 · Meals - Interns			30,822	
Total 6100 · Food / Meals	<u>300</u>	<u>470</u>	<u>32,622</u>	<u>1%</u>
6200 · Training / Fitness				
6211 · Wellness Program		825	31,660	3%
6213 · Fitness Program	931	1,567	4,744	33%
6221 · Tuition - Safety Personnel	880	5,301	22,000	24%
6232 · Travel Expense		3,483	7,500	46%
6241 · Training Materials		(1,232)	2,000	(62%)
6246 · Public Safety Training Center			1,000	
6261 · Licenses & Certificates	86	725	2,500	29%
6271 · Training - Administration		1,024	8,500	12%
Total 6200 · Training / Fitness	<u>1,897</u>	<u>11,693</u>	<u>79,904</u>	<u>15%</u>
Total 6000 · Personnel Related	<u>12,797</u>	<u>57,724</u>	<u>206,116</u>	<u>28%</u>
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,304	8,877	18,760	47%
6521 · Mobile Phones	647	3,594	10,600	34%
Total 6510 · Communications	<u>1,951</u>	<u>12,471</u>	<u>29,360</u>	<u>42%</u>
6550 · Station				
6551 · Supplies & Services - Stations	2,584	12,367	20,000	62%
Total 6550 · Station	<u>2,584</u>	<u>12,367</u>	<u>20,000</u>	<u>62%</u>
6610 · Insurance				
6611 · Liability		23,794	18,750	127%
6621 · Property		19,725	22,979	86%
Total 6610 · Insurance		<u>43,519</u>	<u>41,729</u>	<u>104%</u>
6650 · Maintenance				
6681 · Facility Maint & Improvements	5,756	44,008	170,000	26%
Total 6650 · Maintenance	<u>5,756</u>	<u>44,008</u>	<u>170,000</u>	<u>26%</u>
6700 · Medical Supplies				
6716 · EMS Supplies	1,561	8,786	15,000	59%
Total 6700 · Medical Supplies	<u>1,561</u>	<u>8,786</u>	<u>15,000</u>	<u>59%</u>

Nevada County Consolidated Fire District
Operating Fund 722
December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
6750 · Apparatus Equipment				
6751 · Hose		13,750	22,000	63%
6756 · Ladders			1,500	
6761 · Suppression Equip/Small Tools		2,860	7,500	38%
6766 · Power Tools & Equipment		133	16,800	1%
6771 · Pump Testing			3,830	
6776 · Mobile Communications		3,763	4,300	88%
6781 · Technical Rescue Equip	93	1,122	13,000	9%
6786 · SCBA Repair & Maintenance		3,016	8,500	35%
6796 · Drone			1,912	
6798 · Utility Terrain Vehicle		31	3,220	1%
Total 6750 · Apparatus Equipment	<u>93</u>	<u>24,675</u>	<u>82,562</u>	<u>30%</u>
6800 · Utilities				
6811 · Alarm		660	1,500	44%
6821 · Electricity / Gas	3,099	28,255	50,391	56%
6831 · Propane	62	2,042	12,432	16%
6841 · Trash	240	1,522	3,600	42%
6851 · Water / Sewer	89	6,130	8,731	70%
Total 6800 · Utilities	<u>3,490</u>	<u>38,609</u>	<u>76,654</u>	<u>50%</u>
6900 · Capital Expenditures				
6911 · Stations		(4)	7,800	(0%)
6921 · Apparatus & Equipment	229	229	6,000	4%
6931 · Vehicles		(71)		
6941 · Admin Office Equipm & Computers		399	3,000	13%
Total 6900 · Capital Expenditures	<u>229</u>	<u>553</u>	<u>16,800</u>	<u>3%</u>
Total 6500 · Facility & Equipment Related	<u>15,664</u>	<u>184,988</u>	<u>452,105</u>	<u>41%</u>
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance		876		
7001 · Insurance - Other		11,585	12,225	95%
Total 7001 · Insurance		<u>12,461</u>	<u>12,225</u>	<u>102%</u>
7010 · Maintenance				
7011 · Accessories	841	3,616		
7016 · Batteries	300	1,810		
7021 · Body	1,230	4,323		
7026 · Brakes		280		
7031 · Drive Train	440	7,722		
7036 · Pumps	555	11,836		
7041 · Tires	1,275	4,500		
7046 · Tools & Shop Related	2,754	11,274		
7048 · All Categories for Budget			107,342	
7049 · Outside Agency Vehicle Maint		(630)		
Total 7010 · Maintenance	<u>7,395</u>	<u>44,731</u>	<u>107,342</u>	<u>42%</u>

**Nevada County Consolidated Fire District
Operating Fund 722
December 2021**

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
7050 · Fuel				
7051 · Fuel	3,491	36,032	52,412	69%
Total 7050 · Fuel	3,491	36,032	52,412	69%
Total 7000 · Vehicle Related	10,886	93,224	171,979	54%
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	339	1,508	7,000	22%
7506 · Board	64	147	500	29%
7508 · Computer & Software Expense	7,009	53,234	90,000	59%
7509 · Copier Expense	87	500	1,500	33%
7511 · Memberships	192	10,622	15,655	68%
7521 · Postage & Delivery	17	715	1,900	38%
7531 · Other	234	278		
7501 · Office Expense - Other	0	0		
Total 7501 · Office Expense	7,942	67,004	116,555	57%
7550 · Professional Services				
7551 · Accounting		11,364	12,880	88%
7556 · Computer & IT Support	270	3,916	14,850	26%
7561 · Consultants		7,251	7,500	97%
7563 · Hiring Expense	621	7,038	12,880	55%
7566 · Legal Expense	1,450	17,308	41,675	42%
7571 · Medical Director	3,300	3,300	6,600	50%
Total 7550 · Professional Services	5,641	50,177	96,385	52%
7590 · Publications				
7591 · Legal Notices	154	456	600	76%
7596 · Marketing / Advertising			500	
Total 7590 · Publications	154	456	1,100	41%
7600 · Special District				
7621 · LAFCo		6,157	6,072	101%
7631 · Nevada County Fees	85,557	85,557	78,541	109%
Total 7600 · Special District	85,557	91,714	84,613	108%
7650 · Prevention				
7651 · Code Purchases		178	1,800	10%
7653 · Investigation Supplies	416	2,717	4,300	63%
7657 · Inspection Supplies		621	1,500	41%
7661 · Prof Svcs / Plan Checks			2,500	
7663 · Public Education Supplies	31	2,493	4,000	62%
7665 · Subscriptions / Memberships	207	444	3,000	15%
7667 · Training	475	1,075	9,000	12%
7669 · Other Prevention / Law Enforce	50	620	3,500	18%
Total 7650 · Prevention	1,179	8,148	29,600	28%

Nevada County Consolidated Fire District
Operating Fund 722
December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
7800 · JPA				
7831 · Dispatch Charges		(2,758)	125,000	(2%)
7841 · Dues / Administration			9,000	
Total 7800 · JPA		(2,758)	134,000	(2%)
Total 7500 · General & Admin Related	100,473	214,741	462,253	46%
8500 · Strike Team Non Labor Expenses		10,688		
8510 · Reimbursables				
8512 · COVID testing		796		
Total 8510 · Reimbursables		796		
Total Expense	570,429	4,479,927	7,714,623	58%
Fund Over/<Under>	2,703,608	(795,767)	(390,030)	
Other Income				
9001 · Grant Revenue				
9001.02 · AFG EMU-2020-FG-02126 Covid		6,085		
9001.09 · CA Fire Foundation Comm Veg Red		15,000		
Total 9001 · Grant Revenue		21,085		
Total Other Income		21,085		
Other Expense				
8700 · Transfers Out				
8723 · Transfer to 723			35,604	
8758 · Transfer to 758			125,000	
Total 8700 · Transfers Out			160,604	
8901 · Interest Expense		0		
9101 · Grant Expense	3,002	3,270	36,000	
Total Other Expense	3,002	3,270	196,604	
Net Other	(3,002)	17,815	(196,604)	
Net Fund Activity	2,700,606	(777,952)	(586,634)	

Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	4,314	33,466	125,000	27%
Total 4000 · Taxes & Assessments	<u>4,314</u>	<u>33,466</u>	<u>125,000</u>	<u>27%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges	180	574	1,500	38%
Total 4800 · Other Revenue	<u>180</u>	<u>574</u>	<u>1,500</u>	<u>38%</u>
Total Revenues	<u>4,494</u>	<u>34,040</u>	<u>126,500</u>	<u>27%</u>
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6921 · Apparatus & Equipment		49,596	98,996	50%
Total 6900 · Capital Expenditures		<u>49,596</u>	<u>98,996</u>	<u>50%</u>
Total 6500 · Facility & Equipment Related		<u>49,596</u>	<u>98,996</u>	<u>50%</u>
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			23,000	
Total 7550 · Professional Services			<u>23,000</u>	
Total 7500 · General & Admin Related			<u>23,000</u>	
Total Expense		<u>49,596</u>	<u>121,996</u>	<u>41%</u>
Fund Over/<Under>	4,494	(15,556)	4,504	
Other Expense				
9101 · Grant Expense				
9101.07 · NCLEFC UTV Accessories		(1,222)		
9101 · Grant Expense - Other		1,229		
Total 9101 · Grant Expense		<u>7</u>		
Total Other Expense		<u>7</u>		
Net Other		(7)		
Net Fund Activity	<u>4,494</u>	<u>(15,563)</u>	<u>4,504</u>	

Nevada County Consolidated Fire District
Special Tax Fund 734
December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012	551,552	551,595	1,011,029	55%
Total 4000 · Taxes & Assessments	<u>551,552</u>	<u>551,595</u>	<u>1,011,029</u>	<u>55%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges	263	332	2,000	17%
Total 4800 · Other Revenue	<u>263</u>	<u>332</u>	<u>2,000</u>	<u>17%</u>
Total Revenues	<u>551,815</u>	<u>551,927</u>	<u>1,013,029</u>	<u>54%</u>
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees	8,197	8,197	10,110	81%
Total 7600 · Special District	<u>8,197</u>	<u>8,197</u>	<u>10,110</u>	<u>81%</u>
Total 7500 · General & Admin Related	<u>8,197</u>	<u>8,197</u>	<u>10,110</u>	<u>81%</u>
Total Expense	<u>8,197</u>	<u>8,197</u>	<u>10,110</u>	<u>81%</u>
Fund Over/<Under>	543,618	543,730	1,002,919	54%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		49,000	985,846	5%
Total 8700 · Transfers Out		<u>49,000</u>	<u>985,846</u>	<u>5%</u>
Total Other Expense		<u>49,000</u>	<u>985,846</u>	<u>5%</u>
Net Other		<u>(49,000)</u>	<u>(985,846)</u>	<u>5%</u>
Net Fund Activity	<u><u>543,618</u></u>	<u><u>494,730</u></u>	<u><u>17,073</u></u>	

Nevada County Consolidated Fire District
Capital Fund 758
December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4800 · Other Revenue				
4820 · Interest & Finance Charges	1,800	3,724		
4830 · Rentals		520,000		
		<i>Aloha Towers Settlement</i>		
4850 · Sale Surplus Equipment			60,000	
Total 4800 · Other Revenue	<u>1,800</u>	<u>523,724</u>	<u>60,000</u>	<u>873%</u>
Total Revenues	<u>1,800</u>	<u>523,724</u>	<u>60,000</u>	
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6921 · Apparatus & Equipment	8,777	116,154	320,048	36%
6931 · Vehicles	4,515	37,843	65,000	58%
Total 6900 · Capital Expenditures	<u>13,292</u>	<u>153,997</u>	<u>385,048</u>	<u>40%</u>
Total 6500 · Facility & Equipment Related	<u>13,292</u>	<u>153,997</u>	<u>385,048</u>	<u>40%</u>
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			6,000	
Total 7550 · Professional Services			<u>6,000</u>	
Total 7500 · General & Admin Related			<u>6,000</u>	
Total Expense	<u>13,292</u>	<u>153,997</u>	<u>391,048</u>	<u>39%</u>
Fund Over/<Under>	<u>(11,492)</u>	<u>369,727</u>	<u>(331,048)</u>	
Other Income				
8800 · Transfers In				
8822 · Transfer from 722			125,000	
Total 8800 · Transfers In			<u>125,000</u>	
Total Other Income			<u>125,000</u>	
Net Other			<u>125,000</u>	
Net Fund Activity	<u>(11,492)</u>	<u>369,727</u>	<u>(206,048)</u>	

Nevada County Consolidated Fire District Check History Report

December 2021

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	12/02/2021	240758	CalPERS 457 Plan (Def. Comp)	1,500.00
	12/02/2021	950297	NCCFD - EFTPS (Fed & State Taxes)	30,327.22
	12/02/2021	950317	NATIONWIDE RETIREMENT SOLUTION	5,467.65
	12/02/2021	950310	NEVADA COUNTY PROF FF ASSN	105.00
	12/02/2021	910804	CalPERS (Retirement)	42,291.72
	12/02/2021	240838	AFLAC	982.00
	12/02/2021	240774	BLUE SHIELD OF CALIFORNIA	38,318.04
	12/02/2021	950388	FDAC Employee Benefits Authority	1,431.05
	12/02/2021	950358	KAISER FOUNDATION HEALTH PLAN	17,002.99
	12/02/2021	950284	SPECIAL DIST RISK MGMT AUTH.	4,638.78
	12/02/2021	240856	STANDARD INSURANCE COMPANY	1,073.00
	12/03/2021	GJE603	Net Pay: Pay Period Ending 12/3/21	119,374.78
	12/06/2021	240903	ASBURY ENVIRONMENTAL SERVICES	95.00
	12/06/2021	950450	ECONOMY PEST CONTROL	101.00
	12/06/2021	240912	GOLDEN STATE EMERGENCY VEHICLE	113.57
	12/06/2021	950454	HILLS FLAT LUMBER COMPANY	98.02
	12/06/2021	240883	LIFE ASSIST INC.	1,283.84
	12/06/2021	950456	MISSION LINEN SUPPLY, INC.	68.00
	12/06/2021	240879	NETWORK DESIGN ASSOCIATES	3,641.25
	12/06/2021	240887	RIEBES AUTO PARTS	425.66
	12/06/2021	950469	WALKER'S OFFICE SUPPLY	576.86
	12/11/2021	GJE606	Net Pay: Pay Period Ending 12/17/21	104,208.10
	12/13/2021	241071	Renata A. Hennell	30.64
	12/13/2021	241072	CalCARD (US BANK)	13,728.79
	12/13/2021	241112	ADVANTAGE GEAR, INC.	6,726.18
	12/13/2021	241121	CRAIG JOHNSON PLUMBING	5,255.00
	12/13/2021	951081	FOSTER & SON HOSE AND FITTINGS, INC.	274.90
	12/13/2021	241140	GOLDEN STATE EMERGENCY VEHICLE	632.53
	12/13/2021	951062	HUNT & SONS, INC.	3,124.10
	12/13/2021	951052	MISSION LINEN SUPPLY, INC.	58.48
	12/13/2021	241149	PLAZA TIRE & AUTO SERVICE	1,134.38
	12/13/2021	241142	PORAC - LEGAL DEFENSE FUND	126.00
	12/13/2021	951054	PURCHASE POWER	50.00
	12/13/2021	241108	RESCUE RESPONSE GEAR	92.79
	12/13/2021	951058	RIVERVIEW INTERNATIONAL TRUCKS	1,229.16
	12/13/2021	951074	ROBINSON ENTERPRISES, INC.	687.44
	12/13/2021	951059	THE UNION	388.66
	12/13/2021	951060	WALKER'S OFFICE SUPPLY	136.14
	12/13/2021	241082	WASTE MANAGEMENT OF NEV. CO.	240.47
	12/16/2021	241453	HSA BANK, DIV. OF WEBSTER BANK	1,166.66
	12/16/2021	241454	CalPERS 457 Plan (Def. Comp)	6,186.31
	12/16/2021	951101	NCCFD - EFTPS (Fed & State Taxes)	23,900.98
	12/16/2021	951117	NATIONWIDE RETIREMENT SOLUTION	5,166.27
	12/16/2021	951111	NEVADA COUNTY PROF FF ASSN	140.00

Nevada County Consolidated Fire District Check History Report

December 2021

Date	Num	Name	Paid Amount
12/16/2021	910851	CalPERS (Retirement)	35,758.58
12/20/2021	241648	ADVANTAGE GEAR, INC.	268.46
12/20/2021	241618	B&C ACE HOME & GARDEN CENTER	29.03
12/20/2021	951321	Bare Bones Workwear	64.13
12/20/2021	241640	CDW GOVERNMENT INC	1,293.37
12/20/2021	241641	CRITICAL REACH	50.00
12/20/2021	951340	First Tactical	5,325.55
12/20/2021	241638	GRASS VALLEY FIRE DEPARTMENT	1,002.36
12/20/2021	951326	JULIA VELIQUETTE	300.00
12/20/2021	241633	LIFE ASSIST INC.	277.26
12/20/2021	951279	MISSION LINEN SUPPLY, INC.	126.48
12/20/2021	951313	MOTOR ELECTRIC SERVICE CO.	318.13
12/20/2021	241626	NETWORK DESIGN ASSOCIATES	537.50
12/20/2021	241635	NID	89.09
12/20/2021	951307	NIEDERBERGER, JASON	85.76
12/20/2021	241685	PLAZA TIRE & AUTO SERVICE	124.57
12/20/2021	241676	PORAC	81.00
12/20/2021	241653	SCOTT'S PPE RECON, INC.	227.00
12/20/2021	951293	WALKER'S OFFICE SUPPLY	68.22
12/20/2021	241602	CYNTHIA WEST	327.80
12/20/2021	241603	STEVEN KULGOSKI	45.99
12/28/2021	951472	ABSOLUTE COMMUNICATION SOLUTIONS	255.38
12/28/2021	241828	ADVANTAGE GEAR, INC.	302.28
12/28/2021	241835	AT&T CALNET 3	48.45
12/28/2021	241795	B&C ACE HOME & GARDEN CENTER	60.72
12/28/2021	951443	BENTON, BROCK	366.99
12/28/2021	951463	BEST BEST & KRIEGER	1,450.00
12/28/2021	951437	BUCKMASTER OFFICE SOLUTIONS	86.92
12/28/2021	951454	BURTON'S FIRE APPARATUS	554.82
12/28/2021	241831	CRAIG JOHNSON PLUMBING	225.00
12/28/2021	241833	CUMMINS PACIFIC LLC	359.54
12/28/2021	241841	GAETKE MEDICAL CORPORATION	620.55
12/28/2021	241836	GOLDEN STATE EMERGENCY VEHICLE	334.95
12/28/2021	241805	NETWORK DESIGN ASSOCIATES	270.00
12/28/2021	951467	Reliable Auto Glass Company	894.75
12/28/2021	951448	WALKER'S OFFICE SUPPLY	17.54
12/30/2021	951553	Daniel L Goldsmith	3,300.00
12/30/2021	910880	CalPERS (Retirement)	38,123.60
12/30/2021	951493	NCCFD - EFTPS (Fed & State Taxes)	25,438.87
12/30/2021	951505	NATIONWIDE RETIREMENT SOLUTION	4,508.07
12/30/2021	951502	NEVADA COUNTY PROF FF ASSN	140.00
12/30/2021	241844	CalPERS 457 Plan (Def. Comp)	1,500.00
12/31/2021	GJE#607	Net Pay: Pay Period Ending 12/25/21	99,025.93
Total:			<u>667,884.05</u>

Nevada County Consolidated Fire District Check History Report

December 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
<u>Fund 758</u>			
12/06/2021	240875	L.N. CURTIS & SONS	829.93
12/13/2021	241072	CalCARD (US BANK)	1,602.37
12/13/2021	241080	L.N. CURTIS & SONS	5,566.68
12/20/2021	951320	LEHR AUTO ELECTRIC	4,514.88
12/20/2021	241643	RESCUE RESPONSE GEAR	778.38
		Total:	<u>13,292.24</u>

**Nevada County Consolidated Fire District
Account QuickReport
As of December 31, 2021**

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	12/06/2021	DAVISON	AMAZON MARKETPLACE	325.67
	12/06/2021	DAVISON	AMAZON MARKETPLACE	48.54
	12/06/2021	DAVISON	AMAZON MARKETPLACE	53.60
	12/06/2021	DAVISON	AMAZON MARKETPLACE	60.00
	12/01/2021	FIN MGR	STREAMLINE	200.00
	12/03/2021	FIN MGR	Shred It	75.00
	12/06/2021	FIN MGR	AT&T Long Distance	7.23
	12/08/2021	FIN MGR	PACIFIC GAS & ELECTRIC CO.	3,098.63
	12/11/2021	FIN MGR	COMCAST	380.98
	12/13/2021	FIN MGR	AT&T (Carol Stream)	39.69
	12/17/2021	FIN MGR	COMCAST	131.96
	12/23/2021	FIN MGR	SMARTER BROADBAND	40.00
	12/23/2021	FIN MGR	SUDDENLINK (CEQUEL)	26.31
	12/23/2021	FIN MGR	SUDDENLINK (CEQUEL)	143.45
	12/25/2021	FIN MGR	COMCAST	142.64
	12/26/2021	FIN MGR	VERIZON WIRELESS	647.18
	12/06/2021	FUNK	TRACTOR SUPPLY CO	862.41
	12/06/2021	FUNK	DOMINO'S	214.04
	12/06/2021	GREENE	CORNWELL ANDERSON TOOL	56.85
	12/06/2021	GREENE	DISH NETWORK	87.77
	12/06/2021	GREENE	SERVICENTER RADIATOR & AUTO	169.22
	12/06/2021	GREENE	CUMMINS OSM	770.00
	12/06/2021	LONG	AMAZON MARKETPLACE	192.43
	12/06/2021	LONG	AMAZON MARKETPLACE	19.37
	12/06/2021	LONG	MICROSOFT OFFICE	1,082.00
	12/06/2021	LONG	AMAZON MARKETPLACE	82.20
	12/06/2021	LONG	AMAZON MARKETPLACE	69.20
	12/06/2021	LONG	AMAZON MARKETPLACE	128.99
	12/06/2021	LONG	AMAZON MARKETPLACE	10.47
	12/06/2021	LONG	AMAZON MARKETPLACE	27.40
	12/06/2021	LONG	AMAZON MARKETPLACE	27.40
	12/06/2021	LONG	AMAZON MARKETPLACE	26.86
	12/06/2021	LONG	AMAZON MARKETPLACE	21.66
	12/06/2021	MARGHERITA	SUMMIT RACING	228.66
	12/06/2021	MARGHERITA	MEL'S TRANSMISSION	12.63
	12/06/2021	MARGHERITA	ASE CERTIFICATION TESTING	81.00
	12/06/2021	MASON	TRACTOR SUPPLY CO	379.74
	12/06/2021	MASON	NORTHERN SIERRA PROPANE	15.12
	12/06/2021	MASON	NORTHERN SIERRA PROPANE	16.23
	12/06/2021	MCMAHAN	CALIFORNIA FIRE CHIEFS ASSN.	10.00
	12/06/2021	MCMAHAN	California Fire Prevention Institute	465.00
	12/06/2021	MENET	BEAM "EASY LIVING" CENTER	15.19
	12/06/2021	MENET	AMAZON MARKETPLACE	95.62
	12/06/2021	MENET	AMAZON MARKETPLACE	87.32

Nevada County Consolidated Fire District Account QuickReport

As of December 31, 2021

Date	Num	Name	Paid Amount
12/06/2021	MENET	AMAZON MARKETPLACE	76.26
12/06/2021	MENET	AMAZON MARKETPLACE	85.95
12/06/2021	SERNA	AMAZON MARKETPLACE	29.00
12/06/2021	SULLIVAN	RESCUE TRAINING INSTITUTE	30.00
12/06/2021	SUNDE	BURGER & CREAM	86.40
12/06/2021	TELLAM	CA FIRE RESCUE TRAINING AUTH	440.00
12/06/2021	TELLAM	CA FIRE RESCUE TRAINING AUTH	440.00
12/06/2021	TELLAM	HBE RENTALS	29.52
12/06/2021	TELLAM	STARBUCKS	35.90
12/06/2021	TREVETHICK	AMAZON MARKETPLACE	68.47
12/06/2021	TREVETHICK	AMAZON MARKETPLACE	38.41
12/06/2021	TREVETHICK	AMAZON MARKETPLACE	19.65
12/06/2021	WEATHERS	MATTRESS FIRM	690.15
12/06/2021	WEATHERS	CHEVRON	32.71
			<u>12,778.08</u>
TOTAL			<u>12,778.08</u>
	<u>Fund 758</u>		
12/06/2021	BENTON	CASCADE FIRE EQUIPMENT	1,602.37
TOTAL			<u>1,602.37</u>

**NEVADA COUNTY CONSOLIDATED
FIRE DISTRICT**

MANAGEMENT REPORT

FOR THE YEAR ENDED JUNE 30, 2021

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management Report
For the Year Ended June 30, 2021

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Board of Directors of the
Nevada County Consolidated Fire District
Nevada county, California

In planning and performing our audit of the financial statements of the Nevada County Consolidated Fire District for the year ended June 30, 2021, we considered the District's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

Our consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce, to a relatively low level, the risk that errors or irregularities in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

We will review the status of these comments during our next audit engagement. We will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing any changes that you consider making. We thank the District's staff for its cooperation on this audit.

Fechter & Company,
Certified Public Accountants



December 13, 2021
Sacramento, California

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
Required Communications
For the Year Ended June 30, 2021

The Auditor's Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated June 22, 2021, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the District financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note 1 to the financial statements. We noted no transactions entered into by the District during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements were:

- Accrual and disclosure of compensated absences
- Capital asset lives and depreciation expense
- PERS actuarial study to estimate the annual retired contribution

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
Required Communications
For the Year Ended June 30, 2021

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated). There were no significant adjustments as part of the audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Auditors

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

**NEVADA COUNTY
CONSOLIDATED FIRE DISTRICT**

ANNUAL FINANCIAL REPORT

With Independent Auditor's Report Thereon

June 30, 2021

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

ANNUAL FINANCIAL REPORT

June 30, 2021

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Nevada County Consolidated Fire District
Nevada City, California 95959

We have audited the accompanying financial statements of Nevada County Consolidated Fire District as of and for the year-ended June 30, 2021, as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America applicable to financial audits contained in Governmental Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nevada County Consolidated Fire District as of June 30, 2021, and the respective changes in financial position, and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and Budget vs. Actual comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurances on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 13, 2021, on our consideration of the Nevada County Consolidated Fire District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Fechter & Company
Certified Public Accountants



Sacramento, California
December 13, 2021

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

As management of the Nevada County Consolidated Fire District ("the District"), our discussion and analysis of the financial performance of the District offers readers of these financial statements an overview of the District's financial activities for the year ended June 30, 2021, based on currently known facts, decisions, or conditions, as well as a comparative analysis of changes in the District's financial position between FY 2020-21 and FY 2019-20.

We encourage readers to consider the information presented here in conjunction with the District's financial statements.

Financial Highlights

- The assets of the District exceeded its liabilities by \$3,235,312 (net position) at the close of fiscal year 2021. Unrestricted net position, which is normally used to meet the District's ongoing obligations to its creditors, was (\$920,539) at June 30, 2021.
- The District's total net position increased by \$133,526. Revenues of \$8,641,850 were higher than expenditures of \$8,508,323 by \$133,527.
- Short-term liabilities (accounts payable, interest, and accrued expenses) increased \$160,657. The District's long-term liabilities increased \$1,144,307 (new debt offset by lease payments and pension). Total liabilities for the District increased \$1,304,964.
- At the close of the year ended June 30, 2021, the District's governmental funds reported a combined ending fund balance of \$4,062,700, an increase of \$763,262 from the June 30, 2020 ending fund balance.

Using This Annual Report – Overview of the Financial Statements

This report consists of several basic financial statements. The Statement of Net Position and the Statement of Activities (Pages 12 and 13, respectively, the last column) provide information about the financial activities of the District and present a longer-term view of the District's finances. These statements provide information about the financial activities of the District in a manner similar to private sector companies.

The Governmental Fund Balance Sheet and the Governmental Fund Revenues, Expenditures, and Changes in Fund Balance (Pages 14 and 16, respectively) illustrate how the governmental-type activities were financed in the short-term, as well as what funds remain for future spending. These financial statements also report the District's operations in more detail than government-wide statements by providing information about the District's individual funds.

Financial statement notes are an important part of the basic financial statements. They provide the readers additional information required by Generally Accepted Accounting Principles.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2021

Government-wide Financial Statements

The financial statements for the District are on Pages 12 and 13. The reports provide readers with a broad overview of the District as a whole and about its activities for the current period. They include all assets and liabilities using the accrual basis of accounting. In this method, all the current year's revenues and expenses are considered regardless of when cash is paid or received.

The Statement of Net Position represents the difference between all the District's assets and liabilities and the Statement of Activities reports the changes in net position during the fiscal year. Examining net position is an effective way to measure the District's financial health or position. Increases and decreases in net position are a good indicator of whether the District's financial position is improving or deteriorating.

Condensed Schedule of Net Position

	2020-21	2019-20	Increase/ Decrease
Assets:			
Current & other	\$ 4,475,565	\$ 3,625,188	\$ 850,377
Capital assets	4,837,945	4,419,293	418,652
Total Assets	<u>9,313,510</u>	<u>8,044,481</u>	<u>1,269,029</u>
Deferred Outflows of Resources	2,619,570	1,980,080	639,490
Liabilities:			
Current	871,558	710,901	160,657
Long-term	6,826,962	5,682,655	1,144,307
Total Liabilities	<u>7,698,520</u>	<u>6,393,556</u>	<u>1,304,964</u>
Deferred Inflows of Resources	999,248	529,219	470,029
Net Position:			
Net investment in capital assets	3,830,884	3,874,003	(43,119)
Restricted	324,967	224,367	100,600
Unrestricted	(920,539)	(996,584)	76,045
Total Net Position	<u>\$ 3,235,312</u>	<u>\$ 3,101,786</u>	<u>\$ 133,526</u>

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

For the fiscal year 2020-21, net position was \$3,235,312, an increase of \$133,526, or 4%. Total Net Position included \$324,967 in restricted assets (development fees restricted for future capital purchases and post-employment pension trust) and a deficit of \$920,539 in unrestricted net position.

Statement of Activities and Changes in Net Position

	2020-21	2019-20	Increase/ Decrease
Total Revenues	\$ 8,641,849	\$ 7,118,762	\$ 1,523,087
Total Expenses	(8,508,323)	(7,919,734)	(588,589)
Excess (Deficiency)	133,526	(800,972)	934,498
Beginning Net Position	3,101,786	3,902,758	(800,972)
Ending Net Position	\$ 3,235,312	\$ 3,101,786	\$ 133,526

Total Revenues for fiscal year 2020-21 were higher than the prior year, as were expenses. Fiscal year 2020-21 revenues exceeded expenses by \$133,526, therefore increasing net position by the same.

A comparison of revenues for the year ended June 30, 2021 to the revenues for the year ended June 30, 2020 is as follows:

	2020-21	2019-20	Increase/ Decrease
<u>Revenues</u>			
General Revenues:			
Property taxes	\$ 3,382,396	\$ 3,225,399	\$ 156,997
State taxes	435,120	377,597	57,523
Special assessments	3,059,183	2,972,053	87,130
Interest income	56,576	54,646	1,930
Gain/(loss) on disposal of assets	37,101	-	37,101
Other revenue	143,062	153,725	(10,663)
Subtotal	7,113,438	6,783,420	330,018
Program Revenues:			
Reimbursements	1,249,733	227,034	1,022,699
Mitigation fees	202,960	88,998	113,962
Operating grants	75,718	19,310	56,408
Total Revenue	\$ 8,641,849	\$ 7,118,762	\$ 1,523,087

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

Property tax revenues increased in FY 2020-21 due to the increase of property values. Special Assessments revenue increased as parcel assessments increased. Program revenues increased mostly due to increase strike team activity. A comparison of expenses for the year ended June 30, 2021 to the expenses for the year ended June 30, 2020 is as follows:

<u>Expenses</u>	<u>2020-21</u>	<u>2019-20</u>	<u>Increase/ Decrease</u>
Salaries, wages, and benefits	\$ 7,035,241	\$ 6,454,011	\$ 581,230
Insurance	40,636	38,334	2,302
Supplies	52,719	46,844	5,875
Professional services	96,612	86,177	10,435
Tools	25,907	34,264	(8,357)
Maintenance	262,425	316,566	(54,141)
Communications	26,586	23,816	2,770
Utilities and fees	114,967	114,841	126
Special district expense	128,908	91,550	37,358
Prevention	11,992	29,329	(17,337)
Fire agency	123,892	111,377	12,515
Training	46,666	51,194	(4,528)
Uniforms and PPE	66,836	77,268	(10,432)
Miscellaneous	23,844	15,030	8,814
Loss on disposal of assets	-	-	-
Interest	15,855	12,700	3,155
Depreciation	435,237	416,432	18,805
Total Expenses	<u>\$ 8,508,323</u>	<u>\$ 7,919,733</u>	<u>\$ 588,590</u>

Salaries, wages, and benefits expenses for FY 2020-21 were \$581,230 more than FY 2019-20. Major components of the increases were:

- Increased pension cost mostly due to an increase in Unfunded Accrued Liability (UAL).
- Increased strike team activity.

Other expense categories increased or decreased as part of a normal ebb and flow between years.

Fund Financial Statements

The Fund Financial Statements are on pages 14 and 16 and provide information about the District's individual funds, not the District as a whole.

The District's services are reported in two governmental funds to help control and manage the financial activities for particular purposes: The Operating Fund and the Building and Equipment Fund (Reserves) are combined in the General Fund, and the Capital Improvement Fund (AB1600 – Mitigation or Development Fees). These governmental funds focus on how money flows into and out

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

of the District and are used to help control and manage the financial activities of the District's specific purposes, as well as show that the District is meeting its legal responsibilities. The governmental fund statements provide a short-term view of the District's general government operations and the basic services it provides.

Governmental fund information helps the financial statement reader determine whether there are more or fewer financial resources that can be spent in the near future. The relationship between governmental activities and governmental funds is described on page 15 and 17, Reconciliation of Government-Wide and Fund Financial Statements.

Financial Analysis of the Governmental Funds

The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of the reporting on the District's governmental funds is to provide information on short-term inflow, outflow, and balances of spendable resources. Such information is useful in assessing the District's financing requirements, as it indicates a pattern of expenditures vs. funds available to spend. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

For the year-ended June 30, 2021, the District's governmental funds reported combined ending fund balances of \$4,062,698, an increase of \$763,261 over the prior year. The unassigned fund balance of the General Fund is normally available for spending at the District's discretion, while the remainder of the fund balance may not necessarily be available for new spending if it has already been committed. The unassigned fund balance of the General Fund is \$1,973,967 at June 30, 2021.

Budget vs. Actual

The Statement of Revenues, Expenditures, and Changes in Fund Balances Budget vs Actual on pages 37 and 38 shows a comparison for the General Fund and the Capital Improvement Fund. The budget is based on anticipated cash flows, while actual amounts are accrual based. The results are potential variances, as later noted. Revenues, consisting primarily of property taxes and parcel taxes/assessments, are budgeted at the level expected to be collected during the year and expenditures at a level not exceeding expected revenues plus the unexpended balance remaining from the previous fiscal year (beginning cash balance). Revenues for the General Fund were \$1,158,313 over budget and expenditures were over budget by \$388,923. Revenues for the Capital Improvement Fund were \$38,234 over budget and expenditures were equal to budget. These figures do not include beginning cash balances.

General Fund: Actual revenues were over budget by \$1,158,313 primarily due to 1) strike team revenues, 2) proceeds from capital lease and, 3) interest and investment income. Sale of assets did not occur as planned. Actual expenses were over budget by \$388,923, primarily due to capital expenditures, employee overtime and employee benefits. There were also variances in various other accounts.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

Capital Improvement Fund: Actual revenues were over budget by \$44,385. Revenues come from AB1600 mitigation fees. Expenses were on target to budget.

Special Tax Funds Collected and Expended

The special tax was used solely for the purpose of providing fire protection, both prevention and suppression, and for emergency medical response services within the District, and for responses outside of the District under automatic/mutual aid agreements with other fire suppression or emergency service agencies, and for incidental expenses related to the collection of the tax. This amount is included as part of the special assessments and taxes recorded in the general fund.

In the fiscal year ending June 30, 2021, the District received \$985,221 from the 2012 Special Tax and \$2,266 in interest. These funds were used as follows:

1. Nevada County administrative fees of \$8,424.
2. Operating expenses in the areas of personnel, facility, and equipment of \$970,000.
3. Fund balance increased \$9,063.

Capital Asset and Debt Administration Capital Assets

At the end of fiscal year 2020-21, the District had \$4,837,945 invested in a range of capital assets, including land, structures, vehicles, and equipment. This is a \$418,652 increase from the prior fiscal year. Several assets were purchased, most notably water pumper vehicle. Construction in progress includes the manufacture of a rescue vehicle. Depreciation expense was recorded, reducing capital asset values.

	2020-21	2019-20	Increase/ Decrease
Land, structures, improvements and construction in progress	\$ 2,799,138	\$ 2,526,979	\$ 272,159
Vehicles	1,385,293	1,275,328	109,965
Equipment	653,515	616,986	36,529
	\$ 4,837,945	\$ 4,419,293	\$ 418,652

Additional detail regarding capital assets is in Note 4 of the "Notes to Basic Financial Statements".

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2021

Debt Administration

The District has four debt obligations:

Outstanding Debt at Year End

	2020-21	2019-20	Increase/ Decrease
West America	\$ -	\$ 26,514	\$ (26,514)
West America	226,857	280,267	(53,410)
PNC - E86	144,869	238,509	(93,640)
PNC	635,335	-	635,335
	<u>\$ 1,007,061</u>	<u>\$ 545,290</u>	<u>\$ 461,771</u>

West America – In a prior year, as part of the consolidation with Forty-Niner Fire Protection District, the District assumed a capital lease for the construction of Station 84 on Coyote Street, Nevada City. The decrease in the balance is due to scheduled debt payments, which are due through January of 2021.

West America – This debt obligation is for the purchase of a new rescue vehicle in the prior fiscal year, requiring payments through April 2025.

PNC E86 – This debt obligation is for the purchase of a fire engine during the prior fiscal year, requiring payments through September 2022.

PNC – This debt obligation is for the purchase of a water pumper vehicle during the current fiscal year, requiring payments through February 2026.

Additional detail regarding the District's debt is in Note 6 of the "Notes to Financial Statements".

Economic Factors and Next Year's Budget

Current Fiscal Situation and New Special Tax Measure

In FY 2020-21, the District continued to improve its financial stability. Steps include increased cash balances in the general fund, fixed asset upgrades, and debt reduction.

The goal for FY 2021-22 is to continue providing for the safety of the community, safety of District employees, and being good stewards of District assets. The FY 2021-22 budgets reflect such by projected expenditures in personal protective equipment, training, and maintenance of facilities, equipment, and vehicles, as well as the purchase of radios and an off-road vehicle. The District is incurring increased costs in retirement.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

Although the District experienced financial growth, the District needs to be aware of factors that affect the largest cost; wages and benefits. A new memorandum of understanding will begin negotiations during FY 2020-21. There also is the continuing need to replace vehicles, equipment, and major maintenance projects. The long-term effect of these concerns is routinely reviewed and analyzed when preparing extended projections. The board and staff members use the projections as a basis to gain efficiencies on a number of different levels.

CalPERS Retirement Program

The District currently provides CalPERS retirement plans for four basic employee groups: Safety Classic (3% at age 55), Safety Non-Classic (2.7% at age 57), Miscellaneous Classic (3% at age 60) and Miscellaneous Non-Classic (2% at age 62). The distinction of Classic are CalPERS members prior to January 1, 2013 and Non-Classic are CalPERS members January 1, 2013 and thereafter. Since our plans each had fewer than 100 active members as of June 30, 2003, we were required to participate in a risk pool.

The unfunded asset liability (UAL) for the District plans, as of the following measurement dates are:

	Accounting Valuation - GASB 68		Actuarial Valuation	
	6/30/2020	6/30/2019	6/30/2020	6/30/2019
Safety	\$ 5,725,765	\$ 4,977,520	\$ 6,408,589	\$ 5,737,259
Misc.	367,177	333,407	396,290	370,753
Total	\$ 6,092,942	\$ 5,310,927	\$ 6,804,879	\$ 6,108,012

GASB 68 modified the reporting requirements for UAL. For accounting valuations, the fiduciary net position includes, if applicable, deficiency reserves, fiduciary self-insurance and OPEB expenses. These amounts are excluded for rate setting in the funding actuarial valuation. Differences may also result from early CAFR closing and final reconciled reserves.

The contribution methodology for 2015-16 and thereafter changed. The required contribution consists of two components; 1) a contribution rate based on payroll, and 2) a fixed dollar amount. The purpose of the change is to insure the unfunded pension liability is funded as classic members reach retirement age.

In 2017, CalPERS reduced the discount rate from 7.50% to 7.00%, implementing over a three- year period. This decrease in the discount rate has two effects: 1) increases the contribution rate on payroll, and 2) increases the unfunded pension liability, which in turn increases the associated annual payment.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2021

In 2018, CalPERS changed the amortization schedule for new gains and losses being added to the unfunded pension liability. Effective June 30, 2020, the amortization period was shortened from 30 years to 20 years, and the five-year ramp-up and ramp-down will be eliminated. This will result in higher unfunded pension liability payments in the future.

The District's management continues to carefully monitor the condition of our pension funds and the discount rate. It is not possible to accurately predict the market's future impact on CalPERS, but prior volatile investment returns and resulting discount rate reduction shows the cause and effect relationship.

Other Fiscal Matters

As always, the District actively pursues as many sources of funding as are available to us (including grants) to ensure that during these changing economic times our level of service to the public remains at the highest level we have all come to expect.

Requests for Information

This financial report is designed to provide a general overview of the Nevada County Consolidated Fire District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Fire Chief, C/O Nevada County Consolidated Fire District, 640 Coyote Street, Nevada City, California, 95959.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2021

ASSETS

Current Assets:

Cash and investments	\$ 4,040,463
Post-employment trust - restricted	189,711
Accounts receivable	152,988
Deposits and prepaid expenses	92,403
Total Current Assets	4,475,565

Capital assets, net	4,837,945
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TOTAL ASSETS	9,313,510
---------------------	------------------

DEFERRED OUTFLOWS

Pension	2,619,570
	2,619,570

TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 11,933,080
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LIABILITIES

Current Liabilities:

Accounts payable and accruals	44,080
Accrued payroll liabilities	235,220
Accrued interest	6,725
Accrued compensated absences	276,492
Unearned revenue	36,000
Current portion of capital lease	218,340
Current portion of notes payable	54,701
Total Current Liabilities	871,558

Long-term Liabilities:

Capital lease	48,886
Notes payable	685,134
Net pension liability	6,092,942
Total Long-term Liabilities	6,826,962

TOTAL LIABILITIES	7,698,520
--------------------------	------------------

DEFERRED INFLOWS

Pension	999,248
	999,248

TOTAL LIABILITIES AND DEFERRED INFLOWS	8,697,768
---	------------------

NET POSITION

Net investement in capital assets	3,830,884
Restricted for capital improvements	135,256
Restricted for post-employment	189,711
Unrestricted	(920,539)
TOTAL NET POSITION	\$ 3,235,312

The accompanying notes are an integral part of these financial statements.

**NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED
JUNE 30, 2021**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Assets
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	
Governmental Activities:					
Public protection	\$ 7,301,903	\$ 202,960	\$ 75,718	\$ -	\$ (7,023,225)
Strike team	755,328	1,249,733	-	-	494,405
Interest on long-term debt	15,855	-	-	-	(15,855)
Gain/(loss) on disposal of assets	-	37,101	-	-	37,101
Depreciation (unallocated)	435,237	-	-	-	(435,237)
Total Governmental Activities	<u>\$ 8,508,323</u>	<u>\$ 1,489,794</u>	<u>\$ 75,718</u>	<u>\$ -</u>	<u>(6,942,811)</u>
General Revenues:					
					3,382,396
					3,059,183
					435,120
					28,740
					56,576
					<u>114,322</u>
					<u>7,076,337</u>
					133,526
					<u>3,101,786</u>
					<u>\$ 3,235,312</u>

The accompanying notes are an integral part of these financial statements.

GOVERNMENT FUNDS FINANCIAL STATEMENTS

**NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2021**

	<u>General Fund</u>	<u>Capital Improvement Fund</u>	<u>Total</u>
ASSETS			
Current Assets:			
Cash and investments	\$ 3,905,207	\$ 135,256	\$ 4,040,463
Post-employment trust - restricted	189,711	-	189,711
Accounts receivable	152,988	-	152,988
Deposits and prepaid expenses	92,403	-	92,403
	<u>4,340,309</u>	<u>135,256</u>	<u>4,475,565</u>
Total Current Assets			
	<u>\$ 4,340,309</u>	<u>\$ 135,256</u>	<u>\$ 4,475,565</u>
TOTAL ASSETS			
LIABILITIES, DEFERRED INFLOWS, & FUND BALANCES			
Liabilities:			
Accounts payable and accruals	\$ 44,079	\$ -	\$ 44,079
Accrued payroll	235,220	-	235,220
Unearned revenue	36,000	-	36,000
	<u>315,299</u>	<u>-</u>	<u>315,299</u>
Total Liabilities			
	315,299	-	315,299
Deferred Inflow:			
Unavailable revenue	97,566	-	97,566
	<u>97,566</u>	<u>-</u>	<u>97,566</u>
Total Liabilities and Deferred Inflows			
	412,865	-	412,865
FUND BALANCES			
Unassigned	1,649,813	-	1,785,069
Restricted for capital improvements	-	135,256	-
Restricted for post-employment	189,711	-	189,711
Unspendable	92,403	-	92,403
Committed	1,995,517	-	1,995,517
	<u>3,927,444</u>	<u>135,256</u>	<u>4,062,700</u>
FUND BALANCES			
	3,927,444	135,256	4,062,700
TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE			
	<u>\$ 4,340,309</u>	<u>\$ 135,256</u>	<u>\$ 4,475,565</u>

The accompanying notes are an integral part of these financial statements.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
Reconciliation of the Governmental Fund Balance Sheet to the
Government-Wide Statement of Net Position
As of June 30, 2021

Fund Balances of Governmental Funds	\$ 4,062,700
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Amounts reported for governmental activities in the statement of net position are different because:

In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation.

Capital assets at historical cost, net	4,837,945
Deferred outflows of resources reported in the Statement of Position	2,619,570
Deferred inflows of resources	(999,248)

Long-term liabilities not due and available in the current period, and therefore, are not reported in the governmental funds balance sheet. Those liabilities consist of:

Compensated absences	(276,492)
Accrued interest	(6,725)
Capital lease liabilities	(267,226)
Note payable	(739,835)
Net pension liability	(6,092,942)
Unavailable revenue	97,565
	97,565

Net position of governmental activities	\$ <u><u>3,235,312</u></u>
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**NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED
June 30, 2021**

	General Fund	Capital Improvement Fund	Total
Revenues			
Tax revenue	\$ 3,382,396	\$ -	\$ 3,382,396
Special assessment and tax	3,059,183	-	3,059,183
State taxes	401,003	-	401,003
Charges for service	1,249,733	-	1,249,733
Rental income	28,740	-	28,740
Interest and investment earnings	55,151	1,425	56,576
Mitigation fees	-	202,960	202,960
Grants and contributions	75,718	-	75,718
Gain on sale of assets	37,101	-	37,101
Proceeds from capital lease	635,336	-	635,336
Miscellaneous	114,323	-	114,323
Total Revenues	9,038,683	204,385	9,243,068
Expenditures			
Capital assets	853,888	-	853,888
Debt Service:			
Principle	53,411	120,151	173,562
Interest	6,439	5,931	12,370
Salaries and employee benefits	6,417,996	-	6,417,996
Services, supplies and refunds	1,021,990	-	1,021,990
Total Expenditures	8,353,724	126,082	8,479,806
Net change in Fund Balances	684,959	78,303	763,262
Fund Balances, beginning of period	3,242,485	56,953	3,299,438
Fund Balances, end of period	\$ 3,927,444	\$ 135,256	\$ 4,062,700

The accompanying notes are an integral part of these financial statements.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund
Balance of Governmental Funds to the
Statement of Activities and Changes in Net Position
For the Fiscal Year Ended
June 30, 2021

The schedule below reconciles the Net Changes in Fund Balances reported on the Governmental Funds Statement of Revenues, Expenditures, and Change in Fund Balances, which measures only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Position of Governmental Activities reported in the Statement of Activities, which is prepared on the full accrual basis.

Net Change in Fund Balances	\$	763,262
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Amounts reported for governmental activities in the Statement of Activities are different because of the following:

Governmental funds report capital outlays as expenditures; however, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay expenditures are, therefore, added back to fund balances.		853,888
Depreciation expense not reported in governmental funds.		(435,237)

The net change amounts below, included in the Statement of Activities, do not provide or require the use of current financial resources and, therefore, are not reported as revenue or expenditures in governmental funds:

Change in compensated absences		(4,690)
Proceeds from long-term debt		(635,336)
Long-term debt payments		198,793
Capital lease payments		(28,717)
Change in net pension liability		(782,015)
Change in deferred outflows of resources		(470,029)
Change in deferred inflows of resources		639,490
Increase in other post-employment benefits payable		34,117
		34,117

Change in Net Position of Governmental Activities	\$	<u>133,526</u>
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NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements For the Fiscal Year Ended June 30, 2021

Background: The District is an independent special district within the County of Nevada and was established under Health and Safety Code Section 13801 in July 1991. It is governed by a seven-member Board of Directors who are elected to four-year terms by area residents. The District provides fire protection, rescue, and emergency medical services in Nevada County through four fire stations and one fire station jointly staffed with Grass Valley. There are four unstaffed stations.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

Accounting Principles

The financial statements of the Nevada County Consolidated Fire District (District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The most significant accounting policies of the District are described below.

Basis of Accounting and Measurement Focus

The accounts of the District are organized on the basis of funds, or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Financial Statement Presentation

Government-Wide Financial Statements

The District Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of Governmental and Business-Type Activities for the District accompanied by a total column.

These statements are presented on an “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all of the District’s assets and liabilities, including capital assets as well as infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the District are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES - continued

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

The District’s government-wide fund balance is classified in the following categories:

Net Investment in Capital Assets – Includes amount of the fund balance that is invested in capital assets net of any related debt.

Restricted – Includes amounts that can be spent only for the specific purposes stipulated by a formal action of the government’s highest level of decision-making authority, external resource providers, constitutionally, or through enabling legislation.

Unrestricted – Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances, changes in fund balances as presented in these statements to the net position, and changes in net position presented in the Government-Wide financial statements. The District has presented all major funds that met those qualifications.

All governmental funds are accounted for on a spending or “current financial resources” measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheets. The Statement of Revenues, Expenditures, and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property tax, intergovernmental revenues, and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES - continued

Nonspendable – Includes amounts that are not in a spendable form or are required to be maintained intact.

Restricted – Includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation.

Committed – Includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

Assigned – Includes amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates authority.

Unassigned – Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Use of Restricted/Unrestricted Net Position

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District’s policy is to apply restricted net position first.

Budgets and Budgetary Accounting

An annual budget is adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District’s Board of Directors must adopt a preliminary budget by June 30th and a final budget no later than September 30th. A public hearing must be conducted to receive comments prior to adoption. The District’s Governing board satisfied these requirements.

This budget is reviewed by the District Board of Directors during the year to give consideration to unanticipated income and expenditures. The final revised budget is presented for the General Fund as required supplementary information in the financial statements.

Pooled Cash and Investments

The County sponsors an investment pool that is managed by the County Treasurer for the purpose of increasing interest earnings through investment activities. Cash and investments for most County activities are included in the investment pool. Interest earned on the investment pool is distributed to the participating funds monthly using a formula based on the average daily balance of each fund.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES - continued

The California Government Code requires California banks and savings and loan associations to secure the County's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such a collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the County's name.

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments were stated at cost, as the fair market value adjustment at the year end was immaterial.

Accounts Receivable

On an accrual basis, revenues are recognized in the fiscal year in which the services are rendered. The District has not established an allowance for uncollectable receivables for Governmental or Grant Funds since prior experience has shown that uncollectable receivables are not significant.

Prepaid Expenditures

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures in the period benefited.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful life.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows/inflows of resources. This separate financial statement element, deferred outflow/inflows of resources, represents an acquisition/disposition of net position that applies to future period(s) and will not be recognized as an outflow/inflow of resources until that time.

Liability for Compensated Absences

The District is required to recognize a liability for employees' rights to receive compensation for future absences. All vacation is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES - continued

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position.

Property Taxes

Nevada County is responsible for the collection and allocation of property taxes. Under California law, property taxes are assessed and collected by Nevada County up to 1% of the full cash value of taxable property based on assessed values on March 1 of the preceding year, plus other increases approved by the voters and distributed in accordance with statutory formulas. They become a lien on the first day of the year they are levied. Secured property tax is levied on January 1 and due in two installments, on November 1 and February 1. Unsecured property tax is levied on July 1 and due on July 31.

The County uses the Alternative Method of Property Tax Apportionment. Under this method of property tax apportionment, the County purchases the delinquent secured taxes at June 30 of each fiscal year. These taxes are accrued as intergovernmental revenue only if they are received from the County within 60 days after year end in the governmental fund. They are accrued when earned regardless of the timing of the related cash flows in the government-wide statement.

Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pension, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 2 – CASH AND INVESTMENTS

Cash and investments consist of the following:

	<u>June 30, 2021</u>	<u>June 30, 2020</u>
County cash	\$ 4,025,396	\$ 3,315,301
Petty cash	100	100
Deposits in financial institutions	204,678	15,834
	<u>\$ 4,230,174</u>	<u>\$ 3,331,235</u>

Investment Policy: California statutes authorize districts to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The District does not have an investment policy that addresses its interest rate risk, credit risk, and concentration of credit risk.

Investment in the County of Nevada’s Investment Pool: The District maintains its cash in Nevada County’s cash and investment pool which is managed by the Nevada County Treasurer. The District’s cash balances invested in the Nevada County Treasurer’s cash and investment pool are stated at amortized cost, which approximates fair value. Nevada County does not invest in any derivative financial products. The Nevada County Treasury Investment Oversight Committee (Committee) has oversight responsibility for Nevada County’s cash and investment pool. The Committee consists of ten members as designated by State law. The value of pool shares in Nevada County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the District’s position in the pool. Investments held in the County’s investment pool are available on demand to the District and are stated at cost, which approximates fair value. This investment is not subject to categorization under GASB No. 3.

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating issued by a nationally recognized statistical rating organization. The County’s investment pool does not have a rating provided by a nationally recognized statistical rating organization.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 2 – CASH AND INVESTMENTS - continued

Custodial Risk: Custodial risk is the risk that the government will not be able to recover its deposits or the value of its investments that are in the possession of an outside party. Custodial credit risk does not apply to a local government's indirect deposits or investment in securities through the use of government investment pools (such as the County's investment pool).

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that financial institutions secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. The District's deposits were covered by FDIC insurance at June 30, 2021.

NOTE 3 – POST-EMPLOYMENT TRUST - RESTRICTED

During fiscal year 2014-2015, the District approved the creation of a Section 115 Trust ("Trust"). All assets in the Trust are irrevocably dedicated to funding obligations of the District's pension beneficiaries, other post-employment beneficiaries or costs administering the Trust. The funds are not considered plan assets of the pension plan and are therefore considered restricted assets of the District.

NOTE 4 – ACCOUNTS RECEIVABLE

On June 30, 2021, the District has \$152,988 in Accounts Receivable. Deferred inflows includes unavailable revenue of \$97,566 which represents the portion of revenue in accounts receivable that was not collected within the District's 60-day availability period.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 5 – CAPITAL ASSETS

	Beginning Balance	Additions	Deletions	Reclass	Ending Balance
Nondepreciable Capital Assets:					
Land	\$ 526,857	\$ -	\$ -	\$ -	\$ 526,857
Construction in progress	348,738	649,620	-	(280,269)	718,089
Total Nondepreciable Capital Assets	875,595	649,620	-	(280,269)	1,244,946
Depreciable Capital Assets:					
Land improvements	51,775	-	-	-	51,775
Structures & improvements	4,368,696	14,094	-	-	4,382,790
Vehicles	4,330,019	69,134	(232,083)	-	4,167,070
Furniture & equipment	55,096	-	-	280,269	335,365
Firefighting equipment	1,421,499	7,478	(341,527)	19,441	1,106,891
Radio, Communication equipment	295,125	113,562	-	(19,441)	389,246
Total Depreciable Capital Assets	10,522,210	204,268	(573,610)	280,269	10,433,137
Less: Accumulated Depreciation:					
Land improvements	(21,721)	-	-	-	(21,721)
Structures & improvements	(2,747,366)	(111,287)	-	-	(2,858,653)
Vehicles	(3,054,691)	(239,438)	232,083	-	(3,062,046)
Furniture & equipment	(51,297)	(1,177)	-	-	(52,474)
Firefighting equipment	(882,415)	(61,911)	341,527	-	(602,799)
Radio, Communication equipment	(221,022)	(21,423)	-	-	(242,445)
Total Accumulated Depreciation	(6,978,512)	(435,236)	573,610	-	(6,840,138)
Total Capital Assets Being Depreciated, Net	3,543,698	(230,968)	-	280,269	3,592,999
Capital Assets, Net	\$ 4,419,293	\$ 418,652	\$ -	\$ -	\$ 4,837,945

NOTE 6 – LONG-TERM DEBT

Long term liabilities at June 30, 2021, consisted of the following:

	Balance at June 30, 2020	Additions	Repayments	Balance at June 30, 2021	Due Within One Year
Notes Payable:					
Westamerica Bank	\$ 26,514	\$ -	\$ (26,514)	\$ -	\$ -
Westamerica Bank	280,267	-	(53,411)	226,856	54,701
Total Notes Payable	306,781	-	(79,925)	226,856	54,701
Capital Lease Obligations:					
PNC	238,509	-	(93,640)	144,869	95,984
PNC	-	635,336	-	635,336	122,356
Total Capital Lease Obligations	238,509	635,336	(93,640)	780,205	218,340
Compensated absences	271,801	4,691	-	276,492	-
Net pension obligation	5,310,927	782,015	-	6,092,942	-
Total Long-Term Liabilities	\$ 6,128,018	\$ 1,422,042	\$ (173,565)	\$ 7,376,495	\$ 273,041

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 6 – LONG-TERM DEBT - continued

Notes Payable to Westamerica Bank: On July 21, 2011 the Board approved a refinance of the loan assumed for the construction of Station 84 as a result of the consolidation with the Forty-Niner Fire Protection District. The refinancing extended the note’s term for an additional ten years and required a \$100,000 down payment. The note carries an interest rate of 4.40% with semi-annual debt service payments of \$27,085 through January 3, 2021. The total cost of the station construction project was \$1,778,815.

On April 6, 2020, the District entered into an installment sale agreement to purchase a new rescue vehicle for \$280,267. The full balance of the loaned funds was deposited into a trust account held with and controlled by Westamerica Bank, which will be released to the vendor upon completion of the rescue vehicle buildout that is currently in progress. Westamerica Bank retains a security interest in the property during the term of this loan, which carries an interest rate of 2.40% with semi-annual installments of \$29,910 for five years through April 16, 2025.

PNC Equipment Finance Leases: In September 2017, the District entered into a capital lease for the acquisition of an additional new fire engine. The lease has an interest rate of 2.49%, with semi-annual debt service payments of \$49,498 through September 8, 2022. The cost of the fire engine is \$462,653.

In February 2021, the District entered into a capital lease for the acquisition of an additional new water pumper vehicle. The lease has an interest rate of 1.83%, with semi-annual debt service payments of \$66,864 through February 8, 2026. The cost of the fire engine is \$635,336.

Compensated Absences: On June 30, 2021, the liability for compensated absences was \$276,492. On June 30, 2020, the liability for compensated absences was \$271,801.

Annual debt service requirement of the District’s long-term debt obligations are as follows:

Year Ended June 30,	Principal	Interest	Total
2022	\$ 273,040	\$ 19,504	\$ 292,544
2023	229,579	13,467	243,046
2024	184,397	9,151	193,548
2025	188,181	5,367	193,548
2026	131,863	1,862	133,725
	<u>\$ 1,007,060</u>	<u>\$ 49,351</u>	<u>\$ 1,056,411</u>

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – PUBLIC EMPLOYEES’ RETIREMENT PLAN

Plan Description – The Nevada County Consolidated Fire District’s defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The Nevada County Consolidated Fire District’s defined benefit pension plan is part of the Public Agency portion of the California Public Employees Retirement System (CalPERS), an agent multiple-employer plan administered by CalPERS, which acts as a common investment and administrative agent for participating public employers within the State of California. A menu of benefit provisions as well as other requirements are established by the State statutes within the Public Employees’ Retirement Law.

The Nevada County Consolidated Fire District selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts the benefits through local ordinance (other local methods). CalPERS issues a separate comprehensive annual financial report. Copies of the CalPERS’ annual financial report may be obtained from the CalPERS Executive Office - 400 P Street - Sacramento, CA 95814.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PERS and additions to/deductions from PERS’ fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at CalPERS’ website under Forms and Publications.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report the following timeframes are used.

Validation Date (VD)	June 30, 2020
Measurement Date (MD)	June 30, 2019
Measurement Period (MP)	July 1, 2019 to June 30, 2020

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – PUBLIC EMPLOYEES’ RETIREMENT PLAN - continued

General Information about the Pension Plan

Plan Description, Benefits Provided, and Employees Covered

The Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the CalPERS. A full description of the pension plan benefit provisions, assumptions for funding purposes but not accounting purposes, and membership information is listed in the June 30, 2019 actuarial valuation report. This report is a publicly available valuation report that can be obtained at CalPERS’ website under Forms and Publications.

Contribution Description

Section 20814(c) of the California Public Employees’ Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS’ annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan’s actuarially determined rate is based on the estimated amount necessary to pay the Plan’s allocated share of the risk pool’s costs of benefits earned by the employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. It is the responsibility of the employer to make necessary accounting adjustments to reflect the impact due to any Employer Paid Member Contributions or situations where members are paying a portion of the employer contribution.

Summary of Significant Accounting Policies

Actuarial Methods and Assumptions Used to determine Total Pension Liability:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	Derived using CalPERS’ Membership Data for all funds

All other actuarial assumptions used in the June 30, 2019 valuation use the results of CalPERS Experience Study and Review of Actuarial Assumptions – December 2018, including updates to salary increases, mortality, and retirement rates, as a basis. The experience study report is available on the CalPERS website under Forms and Publications.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – PUBLIC EMPLOYEES’ RETIREMENT PLAN - continued

Discount Rate

The discount rate used to measure the total pension liability was 7.15%. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15% discount rate is adequate, and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15% is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report call the “GASB Crossover Testing Report” that can be obtained at CalPERS’ website under the GASB 68 section.

The long-term expected rate of return on pension plan investments was determined using a building - block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, staff took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds’ asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

Asset Class	Measurement Date June 30, 2019		
	Net Strategic Allocation	Real Return Years 1 - 10(a)	Real Return Years 11 + (b)
Global Equity	50.00%	4.80%	5.98%
Global Fixed Income	28.00%	1.00%	2.62%
Inflation Sensitive	0.00%	0.77%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Estate	13.00%	3.75%	4.93%
Liquidity	1.00%	0.00%	-0.92%

(a) An expected inflation of 2.0% used for this period

(b) An expected inflation of 2.92% used for this period

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – PUBLIC EMPLOYEES’ RETIREMENT PLAN - continued

Pension Plan Fiduciary Net Position

The plan fiduciary net position disclosed in your GASB 68 accounting valuation report may differ from the plan assets reported in your funding actuarial valuation report due to several reasons. First, for the accounting valuations, CalPERS must keep items such as deficiency reserves, fiduciary self-insurance, and OPEB expense included in fiduciary net position. These amounts are excluded for rate setting purposes in your funding actuarial valuation. In addition, differences may result from early CAFR closing and final reconciled reserves.

Allocation of Net Pension Liability and Pension Expense to Individual Plans

A key aspect of GASB 68 pertaining to cost-sharing employers is the establishment of an approach to allocate the net pension liability and pension expense to the individual employers within the risk pool. Paragraph 49 of GASB 68 indicates that for pools where contribution rates within the pool are based on separate relationships, the proportional allocation should reflect those relationships. The allocation method utilized by CalPERS determines the employer’s share by reflecting these relationships through the plans they sponsor within the risk pool. Plan liability and asset-related information are used where available, and proportional allocations if individual plan amounts as of the valuation date are used where not available.

Proportionate Share of Net Pension Liability

	Proportionate Share of Net Pension Liability/ (Asset)
	<hr/>
Miscellaneous	\$ 367,177
Safety	<u>5,725,765</u>
Total	<u><u>\$ 6,092,942</u></u>

Change in the Proportionate Share of the Net Pension Liability

	<u>Miscellaneous</u>	<u>Safety</u>	<u>Total</u>
Proportion - June 30, 2019	0.00833%	0.07974%	0.05183%
Proportion - June 30, 2020	<u>0.00870%</u>	<u>0.08594%</u>	<u>0.05600%</u>
	<u><u>0.00037%</u></u>	<u><u>0.00620%</u></u>	<u><u>0.00417%</u></u>

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – PUBLIC EMPLOYEES’ RETIREMENT PLAN - continued

Summary of Deferred Outflows/Inflows of Resources

Measurement Period Ending	Miscellaneous	Safety	Total
June 30,			
2021	\$ 208,112	\$ (2,377)	\$ 205,735
2022	225,281	1,162	226,443
2023	187,062	(24,504)	162,558
2024	5,232	62,354	67,586
2025	-	-	-
	<u>\$ 625,687</u>	<u>\$ 36,635</u>	<u>\$ 662,322</u>

For the Measurement Year Ended June 30, 2020	Deferred Outflows	Deferred Inflows
Changes in assumptions	\$ -	\$ 21,691
Differences between expected and actual experience	462,926	-
Net difference between projected and actual earnings on pension plan investments	135,353	-
Differences between actual contributions vs proportionate share of contributions	616,813	977,425
Change in employer proportion	446,478	132
Pension contributions made subsequent to the measurement date	958,000	-
	<u>\$ 2,619,570</u>	<u>\$ 999,248</u>

	Discount Rate -1% 6.15%	Current Discount Rate 7.15%	Discount Rate +1% 8.15%
Plan's Net Pension Liability/(Asset)			
Miscellaneous	\$ 585,475	\$ 367,177	\$ 186,805
Safety	9,487,782	5,725,765	2,638,674
	<u>\$ 10,073,257</u>	<u>\$ 6,092,942</u>	<u>\$ 2,825,479</u>

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 7 – PUBLIC EMPLOYEES’ RETIREMENT PLAN - continued

Measurement Year Ending June 30:	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Actuarially determined contribution	\$ 486,331	\$ 533,582	\$ 598,457	\$ 682,446	\$ 567,335	\$ 893,991	\$ 958,000
Contributions in relation to the actuarially determined contribution	<u>486,331</u>	<u>533,582</u>	<u>598,457</u>	<u>1,379,484</u>	<u>567,335</u>	<u>893,991</u>	<u>958,000</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (697,038)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 2,009,601	\$ 2,077,577	\$ 2,349,585	\$ 2,608,731	\$ 2,861,144	\$ 3,364,080	\$ 3,103,739
Contributions as a percentage of covered employee payroll	24.20%	25.68%	25.47%	52.88%	19.83%	26.57%	30.87%

Schedule of Plan Contributions for the Combined Miscellaneous and Safety Risk Pools

Measurement Year Ending June 30:	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Plan's proportionate of the net pension liability/(asset)	0.06240%	0.05538%	0.05638%	0.04875%	0.04922%	0.05183%	0.05600%
Plan's proportionate share of the net pension liability/(asset)	\$ 3,882,600	\$ 3,801,425	\$ 4,878,202	\$ 4,834,207	\$ 4,743,323	\$ 5,310,927	\$ 6,092,943
Plan's covered-employee payroll	\$ 2,009,601	\$ 2,077,577	\$ 2,349,585	\$ 2,608,731	\$ 2,861,144	\$ 3,364,080	\$ 3,103,739
Plan's proportionate share of the net pension liability/(asset) as a percentage of its covered-employee payroll	193.20%	182.97%	207.62%	185.31%	165.78%	157.87%	196.31%
Plan's proportionate share of the fiduciary net position as a percentage of the plan's total pension liability	23.89%	21.73%	25.09%	21.54%	19.09%	19.26%	20.77%
Plan's proportionate share of aggregate employer contributions	\$ 349,005	\$ 466,364	\$ 505,422	\$ 611,098	\$ 843,340	\$ 973,226	\$ 958,000

NOTE 8 – RISK MANAGEMENT

The District is a member of the Special District Risk Management Authority (SDRMA). The SDRMA is a risk-pooling self-insurance authority, created under the provisions of the California Government Code Sections 6500 et. seq. The purpose of the SDRMA is to provide a full risk management program for California local governments. The District pays an annual premium to SDRMA for workers compensation insurance, which is covered up to statutory limits.

The District pays an annual premium to an insurance company for general and auto liability, property, management liability, employee dishonesty, and excess liability insurance coverage. There have been no significant reductions in insurance coverage from coverage in the prior fiscal year. Also, there have not been any settlements in excess of the insurance coverage for the past three fiscal years.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

Notes to Financial Statements
For the Fiscal Year Ended June 30, 2021

NOTE 9 – LEASE AGREEMENTS

The District has a lease agreement with the County of Nevada for use of former Station 91 beginning February 1, 2019 and expiring June 30, 2022. Rent is \$250 per month.

The District has a lease with New Cingular Wireless PCS to lease 330 sq ft at Station 88. Rent shall be \$1,200 per month.

The District has a lease with Verizon Wireless to lease 750 sq ft at Station 88. Rent is \$11,000 paid annually in advance.

Two lease agreements for usage of space at District's Stations.

NOTE 10 – JOINT POWERS AUTHORITY

The District is a member of the Nevada County Fire and Emergency Joint Powers Agency for which the District participation does not involve an ongoing financial interest or responsibility. As a member of this organization, the District receives communication and dispatch services. The amount paid to this jointly governed organization in fiscal year 2021 was \$111,268.

NOTE 11 – COVID CONTINGENCIES

The COVID-19 outbreak in the United States in early 2020 has caused business disruption through mandated and voluntary shelter-in-place orders and of remote work for District. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration of the orders and as a result, economic uncertainties have arisen which are likely possibly impact the District's operating results. The District has not experienced a significant impact to operations due to income. The impact to future operations has yet to be determined.

NOTE 12 – SUBSEQUENT EVENTS

The District's management has evaluated events and transactions subsequent to June 30, 2021 for potential recognition or disclosure in the financial statements. Subsequent events have been evaluated through December 13, 2021, the date the financial statements became available to be issued.

SUPPLEMENTAL INFORMATION

**INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Nevada County Consolidated Fire District
Nevada City, CA 95959

We have audited the financial statements of Nevada County Consolidated Fire District as of and for the year ended June 30, 2021, and have issued our report thereon dated December 13, 2021. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of Nevada County Consolidated Fire District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Nevada County Consolidated Fire District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Nevada County Consolidated Fire District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal controls such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal controls over financial reporting was for the limited purpose described in the first paragraph of this section and was designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

Board of Directors
Nevada County Consolidated Fire District

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Nevada County Consolidated Fire District's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, others within the organization, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Fechter & Company
Certified Public Accountants

A handwritten signature in cursive script that reads "Fechter & Company, CPAs".

Sacramento, California
December 13, 2021

**NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET VS ACTUAL
FOR THE YEAR ENDED
JUNE 30, 2021**

	Budgeted Amounts		Actual	Variance with
	Original	Final		Final Budget
				Positive
Revenues				
Tax revenue	\$ 3,344,366	\$ 3,344,366	\$ 3,382,396	\$ 38,030
Special assessment and tax	3,054,124	3,054,124	3,059,183	5,059
State taxes	415,869	415,869	401,003	(14,866)
Charges for service, net	150,000	150,000	494,404	344,404
Rental income	28,740	28,740	28,740	-
Interest and investment earnings	31,481	31,481	55,151	23,670
Grants and contributions	-	-	75,718	75,718
Gain on sale of assets	-	-	37,101	37,101
Proceeds from capital lease	-	-	635,336	635,336
Miscellaneous	100,460	111,460	114,323	2,863
Total Revenues	7,125,040	7,136,040	8,283,354	1,147,314
Expenditures				
Capital assets	98,653	61,653	853,888	792,235
Debt Service:				
Principle	-	-	53,411	53,411
Interest	-	-	6,439	6,439
Salaries and employee benefits	5,888,937	5,888,937	5,662,667	(226,270)
Services, supplies, and refunds	1,221,882	1,295,358	1,021,990	(273,368)
Total Expenditures	7,209,472	7,245,948	7,598,395	352,447
Net change in Fund Balances	\$ (84,432)	\$ (109,908)	684,959	\$ 794,867
Fund Balances, beginning of period			3,242,485	
Fund Balances, end of period			<u>\$ 3,927,444</u>	

**NEVADA COUNTY CONSOLIDATED FIRE DISTRICT
CAPITAL IMPROVEMENT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED
JUNE 30, 2021**

	Budgeted Amounts		Actual	Variance with
	Original	Final		Final Budget
				Positive
Revenues				
Interest & investment earnings	\$ -	\$ -	\$ 1,425	\$ 1,425
Mitigation fees	120,000	160,000	202,960	42,960
Total Revenues	120,000	160,000	204,385	44,385
Expenditures				
Debt Service:				
Principle	116,931	119,931	120,151	220
Interest	-	-	5,931	5,931
Total Expenditures	116,931	119,931	126,082	6,151
Net change in Fund Balances	\$ 3,069	\$ 40,069	78,303	\$ 38,234
Fund Balances, beginning of period			56,953	
Fund Balances, end of period			<u>\$ 135,256</u>	



Nevada County Consolidated Fire District

Resolution 22-01

Fund 6733 Transfer to Fund 6722

WHEREAS, Nevada County Consolidated Fire District (“District” or “NCCFD”) has four different funds established with Nevada County Treasury, and

WHEREAS, the different funds serve different purposes as specified by the Constituents and the Board of Directors of the District, and

WHEREAS, monies received and expended flow in and out of these funds based on the intended purpose, and

WHEREAS, cancelled building projects were paid from Fund 6722 (Operating Fund) and should have been paid from Fund 6733 (AB1600/Mitigation Fee Fund) in the combined amount of \$373.79, and

NOW, THEREFORE, BE IT RESOLVED to transfer \$373.79 from Fund 6733 to Fund 6722.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Special Board Meeting held on the 20th day of January, 2022 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 22-02

2012 Special Tax Fund Transfer

WHEREAS, the 2012 Special Tax was passed by voters to provide additional operating funds to Nevada County Consolidated Fire District (“District” or “NCCFD”), and

WHEREAS, the tax measure contained the stipulation it would be established as a separate fund in the Nevada County treasury, and

WHEREAS, Nevada County has provided the December 2021 installment of this tax, and fund has a balance of \$547,662.43 as of the writing of this resolution, and

WHEREAS, the Nevada County Auditor-Controller requires the NCCFD Board of Directors to authorize and approve the transfer from the special fund to operating funds.

NOW, THEREFORE, BE IT RESOLVED that the NCCFD Board of Directors, by adoption of this resolution, approves the transfer of \$544,000.00 from the 2012 Special Tax Fund (6734) to operating funds (6722) to cover operating expenses.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 20th day of January, 2022 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 22-03

Resolution establishing the authority for authorized staff to approve invoices for payment for expenses that are in the approved fiscal budget.

WHEREAS, the District wishes to pay invoices and payroll expenses in a timely and expeditious manner, to maintain good working relationships with vendors and employees.

WHEREAS, Nevada County requires two signatures from authorized signature list to pay an invoice, of which one is required to be a board member.

WHEREAS, Nevada County has a provision allowing an alternative approval process, neither being a board member, if such is resolved by the board.

WHEREAS, expenditures included in the approved fiscal year budget are committed to by district personnel.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NEVADA COUNTY CONSOLIDATED FIRE DISTRICT that:

1. The fiscal year budget for the district and associated expenditures, are approved by the board.
2. Authorization of payments by the District shall be signed by one of the following personnel: James Turner, Fire Chief or Pat Sullivan, Division Chief.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Special Board Meeting held on the 20th day of January, 2022 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

Resolution 22-03
January 20, 2022

**COUNTY OF NEVADA
Auditor-Controller's Office
District and Commission Signature Authority
Calendar Year 2022**

District/Commission: Nevada County Consolidated Fire District
 Location: _____
 Mailing Address: 640 Coyote Street
Nevada City, CA 95959
 Telephone #: 1-530-265-4431
 Main Email Address: nccfire@nccfire.com

DISTRICT / COMMISSION BOARD MEMBERS

NAME & TITLE	ADDRESS	PHONE NUMBER & EMAIL ADDRESS
<u>Keith Grueneberg</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Board President</u>	<u>Nevada City, CA 95959</u>	<u>keithgrueneberg@nccfire.com</u>
<u>Patricia Nelson</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Board Vice President</u>	<u>Nevada City, CA 95959</u>	<u>patricianelson@nccfire.com</u>
<u>Barry Dorland</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Director</u>	<u>Nevada City, CA 95959</u>	<u>barydorland@nccfire.com</u>
<u>Tom Carrington</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Director</u>	<u>Nevada City, CA 95959</u>	<u>tomcarrington@nccfire.com</u>
<u>Spencer Garrett</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Director</u>	<u>Nevada City, CA 95959</u>	<u>spencerqarrett@nccfire.com</u>
<u>Jon Hall</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Director</u>	<u>Nevada City, CA 95959</u>	<u>jonhall@nccfire.com</u>
<u>Marianne Slade-Troutman</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Director</u>	<u>Nevada City, CA 95959</u>	

PERSONS AUTHORIZED TO REQUEST PAYMENTS

NAME & TITLE	ADDRESS	PHONE NUMBER & EMAIL ADDRESS
<u>Keith Grueneberg, Board President</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Signature</u>	<u>Nevada City, CA 95959</u>	<u>keithgrueneberg@nccfire.com</u>
<u>James Turner, Fire Chief</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Signature</u>	<u>Nevada City, CA 95959</u>	<u>jimturner@nccfire.com</u>
<u>Pat Sullivan, Division Chief</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Signature</u>	<u>Nevada City, CA 95959</u>	<u>patsullivan@nccfire.com</u>
<u>Nicole Long, Administrative Services Manager</u>	<u>640 Coyote Street</u>	<u>1-530-265-4431</u>
<u>Signature</u>	<u>Nevada City, CA 95959</u>	<u>nicolelong@nccfire.com</u>

The above information is correct and has been approved by the District Board/Commission meeting on

January 20, 2022 _____
 Board Date Chairman Today's Date

*A minimum of two authorized signatures are required on all payment requests.
 At least one signature shall be a Board/Commission Member
 The District Board must approve all claims for payment prior to submittal.
 Additional documentation may be required by law or restrictions placed by this office
 Any changes must be reported within 10 days with an updated authorization
 Current authorization expires January 31
 Renewal must be received prior to January 31 to insure no delay in payments*



Nevada County Consolidated Fire District

Resolution 22-04

Resolution to change authorized signatures for the District controlled bank accounts with Wells Fargo.

WHEREAS, the Nevada County Consolidated Fire District (“District” or “NCCFD”) maintains two bank accounts with Wells Fargo, one for federal taxes deposits, electronically deposited funds for strike team reimbursement and grand funds and one for petty cash; and

WHEREAS, the signer on the account will be retiring from the District, and

WHEREAS, the ability to utilize such accounts were established for operational efficiency and federal tax deposit requirements; and

NOW, THEREFORE, BE IT RESOLVED that:

1. The signature card for the Wells Fargo tax deposit and petty cash account is updated to include the Fire Chief, a Battalion Chief, a designated Board member, and a member of the Management Administrative Staff.
2. The signature cards for both Wells Fargo accounts are updated when personnel leave and enter these positions.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 20th day of January 2022 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



9.

Committee Assignments



NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors

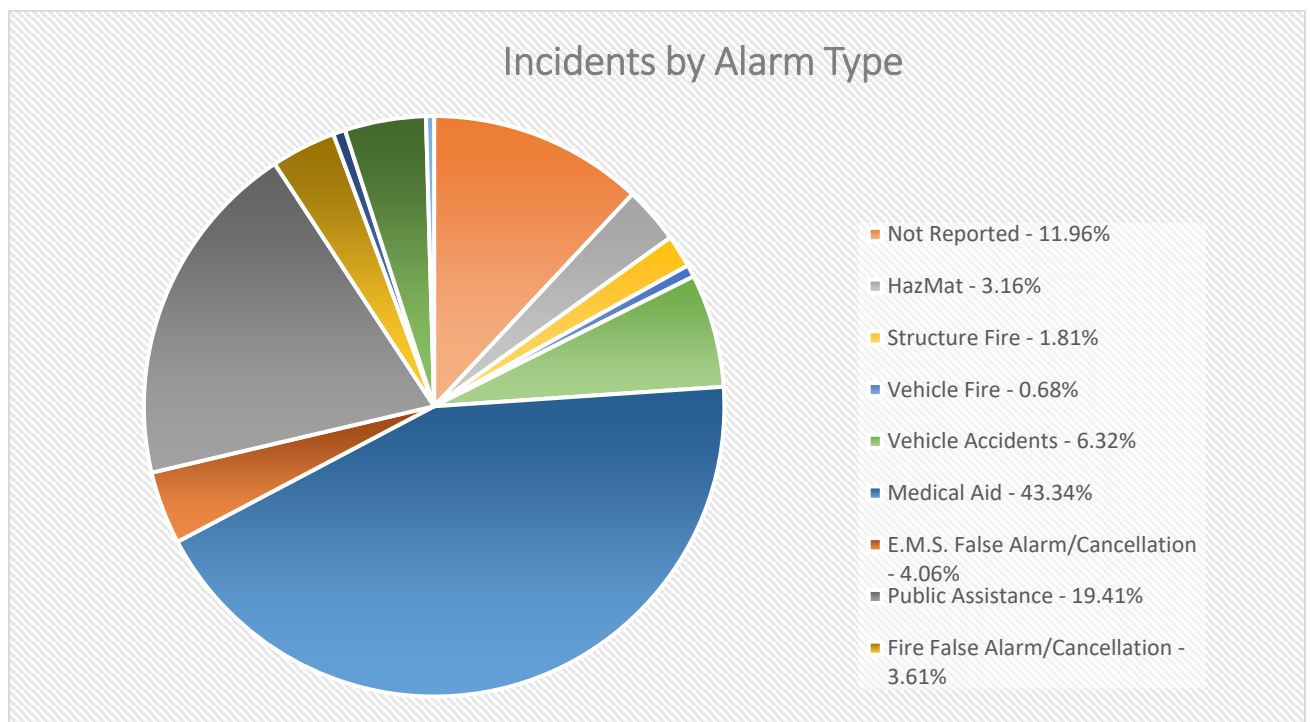
From: Jim Turner, Fire Chief
Pat Sullivan, Division Chief

Date: January 13, 2022

OPERATIONS

Statistical data for the period of December 1 thru December 31, 2021.

- 443 calls for service.
- Average response time overall – 9 minutes 57 seconds



Significant Incidents:

- The District experienced an 82% increase in calls for service as compared to November. The overwhelming majority of these calls were within a few days of severe weather events.
- Numerous serious traffic accidents.

Training:

- 593 hours of documented training for the month of December.



NCCFD CHIEFS' MONTHLY REPORT

ADMINISTRATION

- Chief Turner, Deputy Chief Funk, Battalion Chiefs Sunde, Sullivan and Fire Marshal McMahan attended the monthly meeting of the Nevada County Fire Chiefs Association.
- Deputy Chief Funk and Fire Marshal McMahan attended the monthly Community Agencies United for Safe Schools and Streets Meeting.
- Staff members received training for our new records management system, ESO. The new program was rolled out January 1, 2022.
- NCCFD congratulates Division Chief Pat Sullivan, Battalion Chief Jason Davison, Captain David Coombe, Lieutenant Dane Shideler and Firefighter Ryan Tantum on their recent promotions.

FIRE PREVENTION

Meetings and Training attended by Fire Marshal McMahan:

- Met with area Fire Marshal's regarding items for the Board of Supervisors upcoming workshop.
- Fire Prevention Staff Meeting.
- Met with a developer regarding a proposed new project off of Highway 49.
- Sacramento Sierra Arson Task Force.
- Met with a constituent regarding concerns and possible hazards in their Mobile Home Park.

Comments:

- Fire Marshal McMahan was invited as a guest to the Alta Sierra Property Owners Association holiday dinner and 50-year anniversary. The people in attendance were all very supportive of NCC.
- Fire Marshal McMahan attended the Fire Safe Council of Nevada County Holiday Luncheon. As a representative of the Fire Chief's on their Board, it was nice to interact with the crews working at the Fire Safe Council.